

Montour Falls Municipal Marina & Campground
408 W. Main Street, P.O. Box 812, Montour Falls, NY 14865
Marina Office (607) 210-4124 ~ Village Phone (607) 535-7367 ~ Village Fax (607) 535-7076
Rules and Regulations

The following rules and regulations of the Montour Falls Municipal Marina & Campground (the "Marina") have been adopted by the Board of Trustees Village of Montour Falls and are in effect as of January 1, 2018. All users of the Marina facilities shall abide by these rules, contents of your respective lease and the Code of the Village of Montour Falls. A copy of these rules will be available at the Marina Manager's office during operational hours.

1. CHECK IN. All campers shall register at the Marina Manager's office before occupying any campsite. Check out time is 3:00 PM on the final day of the stay. Late checkouts will be charged an additional day of camping.

2. CAMPSITE CAPACITY.

- a. Maximum of one (1) camper or trailer unit will be allowed on each campsite. No tents will be permitted on the same site as a camper or trailer unit. NO EXCEPTIONS.
- b. Maximum number of persons occupying a single campsite shall not exceed seven (7) persons, related or unrelated individuals. NO EXCEPTIONS.
- c. Tent Camping
 1. Only one (1) family per tent campsite.
 2. The marina manager shall determine group's sizes, areas, etc. or take whatever action they deem necessary in the interest of good management.
 3. The marina manager will designate tent camping areas.
 4. No boats or water vessels of any kind will be permitted in the tent, campsite, or dock area. 24 hour boat/trailer launching parking area available.

3. CAMPER UNITS. All camper or trailer units must be positioned with the tongue or front facing the roadway unless specific arrangements are made with the Marina Manager. A distance of 10 feet between adjacent camper or trailer units shall be maintained on any new campers placed on a site.

4. CAMPSITE VEHICLE PARKING. Vehicles must be parked within the boundaries of the campsite. Trailered or untrailered, power or non-powered boats or jet-skis and/or utility trailers will not be parked and/or stored in any part of the campsite area.

5. DOCK VEHICLE PARKING.

- a. No more than two (2) vehicles are permitted per boat slip at any one time.
- b. Trailered or untrailered, power or non-powered boats or jet-skis will not be parked and/or stored in any part of the dock area, to include utility trailers.
- c. Vehicles may be parked on the grass area west of Marina Drive, but no further onto the grass than necessary to clear the roadway. This rule is intended to restrict parking in the grass area to the immediate vicinity of Marina Drive and to eliminate parking at random throughout the remainder of the grass area between Marina Drive and the docks.
- d. No water vessels of any description will be moored in any boat slip other than the boat registered to that slip, or along any section of the seawall. However a personal water craft can be moored in the slip in addition to the registered boat for an additional fee of \$65.00 per month or \$310.00 per season provided that the additional personal water craft does not interfere with other boaters or cause a navigational hazard while moored.
- e. Guests using the boat launch will park in a designated parking area established by the park management.

6. DOCK SIDE CAPACITY. No more than seven (7) persons are permitted per slip at any one time, related or unrelated individuals. No tents, campers, sleeping bags or camping of any kind will be allowed in the dock area. The dock area being the grassed area west of Marina Drive, between Marina Drive and the seawall.

7. BOAT STORAGE. The boat launch parking area, south of the campsite and east of Marina Road will be utilized for temporary, twenty-four (24) hour parking only. All trailers will be parked straight in for maximum use of this area.

- a. A winter storage lease agreement is necessary for any watercraft to be stored on the municipal property from the 16th of October to the 30th of April of each season. Any watercraft or watercraft trailer that remains after the 30th of April will be assessed late fees and additional storage fees.
- b. Trailers of boats "registered in boat slips" will be permitted during the summer season in a designated area for a fee.
- c. Unauthorized boats/trailers discovered in any other area of the marina will be impounded and a fee assessed for boat storage and relocation.
- d. No boats on trailers will be permitted beyond the bridge to the north section of the marina.

8. COMMERCIAL ENTERPRISE. No campsite, dock area or any portion of the marina property shall be used by any person or persons to engage in commercial enterprise of any description within the boundaries of the Village of Montour Falls unless permitted by the Village of Montour Falls.

- a. Established contractors and/or new contractors will have an appointment with persons requesting repair. Tenant in advance of all service visits will advise Marina Manager. All service and/or repair individuals will have on file with the Village Clerk, a certificate of liability insurance and a New York State Sales Tax Certificate of Authority. No work will be initiated without these documents in place.
- b. Contractors and/or service personnel will not attempt to solicit business with any one other than, the person to whom service is being rendered (to include posted signs other than on a business vehicle). All approved enterprises will have on file with the Village Clerk, necessary certificates to operate within the village and the state of New York. An appropriate filing fee will be paid to the Village clerk prior to conducting business. This permit can be obtained from the village office.

9. CONSTRUCTION. Sheds, dock/utility boxes and screen houses will be permitted in accordance with your specific lease terms (sizes & shape) and permission thereto. All structures will be placed in the campsite or dock area as directed by the Marina manager. No sheds permitted on campsites in the pavilion areas. Sheds are no longer permitted in the dock area.

- a. No marina user will be permitted a shed and dock (utility) box combination in the same location. Marina tenants who have a registered campsite and boat slip will be allowed only one shed or dock (utility) box at each location. Storage of equipment etc. will be confined to sheds and/or dock utility boxes. The following items (but not limited to) tarps, boat trailer and/or camper parts or pieces thereof, or lumber will not be openly stored in the dock side or campsite area or any other place not authorized by the Marina Manager.
- b. No outside storage structure will be transported from the dock area to the campsite area or from the campsite area to the dock area unless they meet current size specifications.
- c. The Marina manager will coordinate with the Village Board for approval of all construction in advance and in writing. This includes the placement of pre-fabricated structures. Sheds or dock (utility) boxes dock may have axle wheels to facilitate movement to and from the marina, but will not be stored in the dock or campsite area during the season.
- d. Docks will not be modified or altered in any way without specific written permission (including use of rugs). The use of old tires of any shape or size on docks is prohibited.
- e. All approved size screen houses must be placed on a platform.
- f. Hard PVC pipe is required for all sewer hookups.
- g. No trenching, digging or post driving shall occur anywhere on the park property. Any construction of any type needs to be permitted by the village or its agent. Failure to adhere to this section will result in damage liabilities assessed to the violator.

10. GUESTS. All guests of the park will register with the manager or park staff. Registered park users will insure that their guests are aware of the policies of the park. Signed guest permission slips shall be filled out in the park office and are valid for a maximum of two weeks. The registered park user is liable for all actions, damages and conduct of their guests.

11. CHILDREN. A responsible adult at all times when off the registered dock or campsite area must accompany children under the age of ten (10) years.

- a. A responsible adult while utilizing the Marina bathhouse facilities, playground and/or crossing the Marina Bridge must always accompany children under the age of ten (10) years old.
- b. Spoil area (sandpit) in the north end of the dock area is off limits. Only State, Village Officials or Marina staff is authorized access.
- c. Children under the age of ten (10) shall have a life vest on at dock area.
- d. No bicycles are to be ridden after dark without a headlight and taillight.
- e. A curfew of 10:00 p.m. for all children will be strictly enforced.

12. PETS. All pets or animals of any type or description will be kept under the strict control of the owner at all times. A leash no longer than 6' will be utilized at all times when the pet is outside of the camper, boat, trailer or tent unit. One pet is permitted per campsite.

- a. Pet owners must provide copy of license and rabies shots for dogs and rabies shots for cats, within one week of occupancy.
- b. Pets will be exercised away from the areas of the campsite, dock and any other area traversed by the public. This will be done on a regular basis to prevent pet litter in occupied areas. Pet owners will promptly clean up animal waste per village law (Section 51-2 and 51-8 of the Code of the Village of Montour Falls). Pet stations are supplied for your convenience.
- c. Provisions of the New York State Animal Cruelty Law along with Village Codes will apply to all pet owners.
- d. No outside pet shelters will be allowed in the dock area or campsite. Pets must not be left unattended at campsite or dock.
- e. Destruction of marina terrain by any pet will result in the owner being held liable for damages and/or further action taken as deemed necessary.

13. CAMPFIRES. Campfires will be permitted only within designated receptacles.

- a. No live trees or foliage shall be cut in or about the Marina property.
- b. Fire rings are not to exceed 30" in diameter and must be 10' from camper and/or dock.

- c. Firewood meeting Department of Environmental Conservation guidelines will only be used for campfires. All firewood will be neatly stacked and stored at a safe distance from the fire ring. No household wood or wood products will be permitted to be burned in the park.
- d. All fires shall be extinguished at 10:00 p.m. Hot ashes or embers shall be adequately quenched and shall remain within the campfire receptacle. All camp fires will not be left unattended at any time. Rule will be strictly enforced.

14. PROPANE TANKS. All propane tanks will be securely mounted whether on a cooker, trailer, or boat. Maximum tank size is 30 lb., except units mounted within motor homes. No propane tanks of any size will be disposed of anywhere on village marina property (including the recycling building).

15. MOTORIZED VEHICLES.

- a. Mini bikes, dirt bikes, golf carts, three or four wheeled ATV's, or any other vehicle in the recreational category will not be permitted in the Municipal Marina. Electric or battery scooters will not be permitted under the age of 18. It is intended hereby to prohibit non-"street legal" vehicles as determined by reference to the NYS V & T Law as a safety and compliance measure.
- b. Medical certified motorized carts are authorized.
- c. Mopeds will be insured as required by the State of New York and the operator of said mopeds will be the owner who must be fully licensed. Owners who harbor their mopeds and/or motorcycles on Marina property for the entire season will provide the Marina Manager with a copy of the registration and proof of insurance.
- d. No maintenance such as changing oil, transmission fluid, and engine repairs will be conducted on any private automobile, motorcycle or any other vehicle, which is permitted to operate within the Marina property.

16. LOUD NOISE. Excessive loud noise shall be prohibited at any time. Quiet hours are 10:00pm-7:00am.

17. SWIMMING. No swimming will be allowed in the Marina canal. No swimming or wading pools are permitted.

18. SPEED LIMIT. Maximum speed limit for any vehicle shall be 10 MPH on Marina Rd or any side access roads. Boat speed limit on the canal is 5 MPH. Driving around speed bumps is prohibited and will be enforced.

19. FIREARMS/FIREWORKS. Firearms within the Montour Falls Municipal Marina will be subject to all Federal and State Laws. Discharge of firearms within the Village limits is a violation of State Law. **The use of fireworks (including fireworks that are legal in New York State) and/or Chinese lanterns is absolutely prohibited!**

20. FREEZERS/REFRIGERATORS/APPLIANCES. These appliances exceeding 15 cubic feet or creating an electrical overload will not be permitted outside of a camper/trailer unit, campsite, watercraft or dock area.

21. REFUSE WATER. No refuse water or sink water shall be dumped on the ground anywhere on the Marina property.

22. HERBICIDES/PESTICIDES. The use of herbicides and/or pesticides or any type of rodent control is strictly prohibited within Marina property.

23. MARINA ELECTRICAL SYSTEM. No person shall make any unauthorized connections to the Marina System in any way. Only duly authorized personnel will perform electrical work. This includes TV cable hook-up to main terminal.

- a. Number 10 electrical wire (underground approved) is minimum acceptable from trailer units to electrical outlet with a 90 degree three prong plug.
- b. Number 10 electrical wire with three-prong plug is minimum acceptable from boats to electrical outlets in the dock area.

24. REFUSE GARBAGE, TRASH OR WASTE PRODUCTS. All garbage will be placed in plastic bags for disposal. No oil, anti-freeze, paint, or any toxic material and/or its containers, compressed gas cylinders, vehicle or boat parts shall be disposed of on the Marina property (including recycling area) nor will items be stored or left in the dock/campsite areas. Only household type garbage will be put in the dumpster provided. Marina tenant is responsible for removal of any other items such as lawn furniture, outdoor grills, and boat parts, rugs and various sundry items from Marina property. Dumpster service is for marina tenants only.

- a. Garbage and items listed above, left behind at season's end, in the dock slip area, campsite, or boat storage area, will result in a substantial surcharge depending on costs of removal, and disposal by the Village. Surcharge may be added to camper, boat dock, storage fees or billed direct.

25. LAWN MAINTENANCE. Park tenants shall move all small items and picnic tables from their immediate area when requested by park maintenance personnel to facilitate efficient mowing of park property. Park tenants will be responsible for lawn trim work around their respective tenant space. No power mowing is permitted unless a park waiver is completed for the tenant's park area or the exception of the park maintenance crew. Absent tenants will provide for their area to be kept neatly trimmed when they are not present. The park will authorize a tenant space to be trimmed at a fee of \$30.00 per tenant space after a written warning is issued. Any fee not

paid in full within 30 days will incur a penalty of fifteen dollars (\$15.00). All fees and penalties must be paid before subsequent year contracts can be written.

26. PAVILIONS/PICNIC TABLES. All organized uses of the pavilion facilities will be scheduled at least five (5) days in advance.

- a. Dispensing of alcoholic beverages requires an ABC license and liability insurance. Proof of license and insurance must be submitted to the Village Clerk at the time of registration and payment of fees. (Approval of Village Board required).
- b. There **will** be a fee for use of pavilion as follows:
 1. Marina tenants or Village of Montour Falls/Town of Montour residents will be charged a fee of \$40.00. A non-refundable \$20.00 deposit is required at time of reservation and is used toward payment of Pavilion rental amount.
 2. Anyone that is not a marina tenant or lives outside of the Village of Montour Falls/Town of Montour requesting to use the facility may do so, if available, for a fee of \$60.00. A non-refundable \$20.00 deposit is required at time of reservation and is used toward payment of Pavilion rental amount.
 3. Registered tenants cannot sponsor use of the facility for an outside organization under the reduced user fee.
- c. Pavilions will not be utilized for parking or storage of any personal type conveyance, boat parts, or any other extraneous material at any time.
- d. Picnic tables (white leg markings) will not be removed from the pavilions for use in other areas. 10 picnic tables are reserved for pavilion use only.
- e. There **will** be a fee for use of the Park Recreational Center as follows:
 1. Marina tenants or Village of Montour Falls/Town of Montour residents will be charged a fee of \$100.00. A non-refundable \$40.00 deposit is required at time of reservation and is used toward payment of the Park Recreational Center rental amount.
 2. Anyone that is not a marina tenant or lives outside of the Village of Montour Falls/Town of Montour requesting to use the facility may do so, if available, for a fee of \$125.00. A non-refundable \$40.00 deposit is required at time of reservation and is used toward payment of Park Recreational Center rental amount.

27. COMPLAINT PROCEDURES. Concerns and complaints will be signed in writing, with details and submitted to the Marina Manager during normal operating hours only. Formal complaints may also be submitted to the Village Clerk during normal business hours.

28. LOSS OF PRIVILEGES. The Village of Montour Falls, its agents, employees, shall have the right to require persons to leave the Montour Falls Municipal Marina premises immediately if said persons fail to abide by the rules and regulations of such facility. Repeated violation of rules and regulations as written where good cause cannot be shown by a marina tenant will qualify that marina tenant for removal from the marina premises and termination of their respective lease. Further, the Village of Montour Falls reserves the right to cancel any boat dock or camper lease for cause there under.

29. TRESPASSING. Individuals will not trespass on any vessel whether in the storage area, temporary-parking area or at waterside, without express consent of the owner and/or persons designated to act as a caretaker. This expressly applies to boats that appear abandoned and or considered to be a derelict. All of these boats are under some sort of legal consideration between the Village and the owner. A "for sale" sign is no justification to board a boat for inspection. Owners may make specific arrangements with the Marina Manager in written form for those allowed access in their absence. These same basic rules apply to the campsite area and include but not limited to, trailers and sheds. Removal of navigational items, etc. from boats will be considered a crime as prescribed by law.

30. LAW ENFORCEMENT. Law enforcement may be called at any time by the park staff, tenants or guests by dialing 911. All laws of the State of New York are enforced upon the Municipal managed property at the Montour Falls Marina and Campground Park.

The Marina Trustee oversees all marina operations, and will, as necessary evaluate incidents or circumstances not addressed in lease or regulations that require immediate attention make a determination.

Marina 1-2018(supersedes all previous editions)