

Present – Mayor John King, Trustees Steven Lawton, Vincent Chicone, James Ryan

Absent – Trustee Philip Smith

Also Present – Alyssa Hammond, Clerk-Treasurer; Dean Hillyard, Superintendent

Mayor King called the meeting to order at 7:00 p.m. and asked for the pledge of allegiance.

Trustee Chicone offered a resolution, seconded by Trustee Lawton approving the minutes of the November 1, 2018 as presented. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Lawton approving the minutes of the December 6, 2018 as presented. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Chicone approving Change Order #2 to the Water Improvement Project therefore increasing the project cost by \$11,672.00. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Chicone approving Payment Application #4 for the Water Improvement Project for John F. & John P. Wenzel Contractors in the amount of \$34,935.06. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Lawton approving the following budget modifications for the Water Improvement Project.

WHEREAS, the Village of Montour Falls has received funding from Rural Development for their Sewer Collection System Project (“Project”); and

WHEREAS, the Village Board of Trustees wishes to adjust project budget items to more accurately reflect final costs and;

WHEREAS, Rural Development requires the Village Board of Trustees to authorize all changes to the Administrative Budget as shown on the Form E; NOW, therefore be it

RESOLVED, that the Village Board of Trustees of the Village of Montour Falls authorizes the following Budget modifications for the Project:

Legal	Decrease of	\$19,125.00
Miscellaneous	Decrease of	\$9,794.69
Bond Counsel	Decrease of	\$318.98
Engineering: Bid Phase	Decrease of	\$22.47
Engineering: Construction Admin	Decrease of	\$44.37
Engineering: Resident Project Rep	Decrease of	\$10.59
Engineering: Reimbursable Expenses	Decrease of	\$281.65
Net Interest	Increase of	\$8,285.97

AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by trustee Ryan approving a Retainer Agreement with Larson Design Group for the 2019 Engineering General Consulting Services. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Ryan offered a resolution, seconded by Trustee Lawton denying the request for an adjustment to the water and sewer bill for Robin & Dawn Miller, Acct. #A106. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Clerk Hammond informed the board that she received a request from a couple to place a mausoleum in the Montour Cemetery for their family. The board agreed that they would be open to the idea as long as they followed all laws regarding the use of mausoleums. They must also provide the Village with a professional detailed plan of what the building would look like, along with the dimensions, etc.

Clerk Hammond was given a weapon that was originally owned by the Village and given to a former Village Police Officer/Chief. He had the weapon since the police department was dissolved and wanted to make sure that the Village got it back.

Trustee Ryan offered a resolution, seconded by Trustee Chicone that the Village no longer has use for the weapon, and that it should be sold to a local licensed dealer for resale. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Mayor King reported that the Village received the \$1,000,000 grant for the Montour Falls Force Main and Pump Station. Mayor King also reported that the Village received the Climate Smart Communities grant in the amount of \$8,998.00.

Superintendent Hillyard reported:

- Had a meeting with Blair Supply. They will no longer be supporting our current meter reader and meter reading software. We will need to purchase a new reader and software within the next year for approximately \$7,000.00 and \$9,000.00 respectively.
- Need to get back on the Wellhead Protection Program. The new inspector at the Department of Health is pushing for that to be completed.
- Have a phone conference scheduled with FEMA for Monday, January 7th at 2:00 p.m.

Trustee Ryan Reported:

- The Village needs to be prepared to look into certifying the levies by 2023.
- Went to a meeting regarding a possible Food Co-Op coming to the Village.
- Will be meeting with Yvonne about the Marina Documents and Rates for the upcoming season.
- Attended the SCOPED Annual Meeting.
- The Village of Montour Falls is the only Climate Smart Community in the region.

Trustee Lawton asked that the DPW be sure to plow the apron and clean the sidewalks at the Fire Department.

Trustee Chicone reported:

- Hearing good things about the Code Red System
- Hearing complaints about the new "No Parking" signs at the top of Turner Park.
- There are chickens and a rooster roaming in Turner Park.

Trustee Chicone offered a resolution, seconded by Trustee Lawton to create the position of "Marina Park Manager" further requiring that the candidate be a Village Resident and have at least 1 year experience in a recreational park setting. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Ryan authorizing the payment of bills on General Abstract \$62,641.52, Water Abstract \$90,506.63, Sewer Abstract \$3,842.07, Trust & Agency Abstract \$1,447.80. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Ryan offered a resolution, seconded by Trustee Lawton to adjourn the meeting at 8:40 p.m. Resolution carried.

Respectfully submitted,

Alyssa Hammond, Clerk-Treasurer

Present – Mayor John King, Trustees Steven Lawton, Vincent Chicone, James Ryan, Philip Smith

Absent – None

Also Present – Alyssa Hammond, Clerk-Treasurer; Dean Hillyard, Superintendent; Karen Thurston, Catherine Grover, Aiden Thurston, Gabe Grover, Jeff Confer, Taylor Starkweather, Katie Serrine, Eleanor Fausold

Mayor King called the meeting to order at 7:00 p.m. and asked for the pledge of allegiance.

Eleanor Fausold was present on behalf of Schuyler County Public Health and STTAC, Southern Tier Tobacco Awareness Coalition. They are encouraging the board to consider a tobacco free zone policy for all Village owned properties and parks.

Trustee Smith offered a resolution, seconded by Trustee Lawton to adopt a tobacco free policy, furthermore declaring all Village owned properties and parks as tobacco free zones. AYES: Trustee Lawton, Trustee Smith, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Taylor Starkweather owns a property at 132 Falls View Drive. He had a sewer backup that caused some damage to his finished basement. He had to call a private company to come repair the line, he believes that the damage may have been caused by Vacri Construction during the Sewer Improvement Project. Superintendent Hillyard stated that the company didn't go beyond the sewer cleanout, which meant that they couldn't have caused the damage. He added that he would stop up to talk to Mr. Starkweather and see if there was anything that the Village could do to help him out.

Trustee Smith offered a resolution, seconded by Trustee Chicone approving the following rates for the Montour Falls Municipal Marina & Campground:

Campsites

	Daily	Weekly	Monthly	Seasonal
Tent Sites	\$25.00	\$130.00	\$420.00	-----
Electric Only: Sites 137-148	\$40.00	\$200.00	\$600.00	-----
Full Hookup: Sites 100-237 (Excluding sites 137,138,139,140 and "pull through" sites) Water, Sewer, Electric and Cable TV	\$50.00	\$265.00	\$690.00	\$1,870.00
Full Hookup: Sites 238-275 (Including sites 137,138,139,140 and "pull through" sites) Water, Sewer, Electric and Cable TV	\$55.00	\$290.00	\$760.00	\$2,190.00
Additional fee for grandfathered attached screen room or enclosed porch	-----	-----	-----	\$200.00
Additional fee for sites with Upgraded Electric: 115, 116, 122, 123, 124, 131, 132, 169, 170, 171, 172, 180, 202, 204, 205, 207, 210, 215, 216, 217, 218, 219, 220, 226	-----	-----	-----	\$225.00

Docks

	Daily	Weekly	Monthly	Seasonal
Docks # 1-28	\$40.00	\$90.00	\$170.00	\$800.00
Docks # 30-95	\$40.00	\$105.00	\$245.00	\$1,300.00
Pontoons (using two slips docks 1-29)	-----	-----	-----	\$1,300.00
Dock Transfer Fee	-----	-----	-----	\$25.00
Personal Water Craft added to seasonally rented dock	-----	-----	\$65.00	\$310.00
Boat Launch	\$5.00	-----	-----	\$75.00

Storage Fees

Summer Storage - Boat On Trailer	\$60.00/Month or \$250.00/Season
Summer Storage - Trailer Only	\$75.00 per Season

Winter Storage For Boats (October 16 - April 30)	\$4.00 per foot
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Additional Fees

Sewer Pump Out (Seasonal Boaters exempt from fee)	\$10.00 per use
Pavilion Rental* (non-refundable \$20 deposit)	\$40.00 (Marina Tenants)
	\$60.00 (Non-Marina Tenants)
Park Recreational Center* (non-refundable \$40 deposit)	\$100.00 (Marina Tenants)
	\$125.00 (Non-Marina Tenants)
Late Fees for all Seasonal Campers/Boaters - \$50.00/week Discounts for tenants with a Campsite and Dock. See Discount Schedule.	
*Reservation required 5 days in advance. Users are responsible for clean up and disposal of garbage. Village of Montour Falls/Town of Montour residents may use the Pavilion or Park Recreational Center at the "Marina Tenants" rate.	

Village of Montour Falls taxpayers will receive a 10% discount on all Marina & Campground transactions, along with free boat launch and pumpout.

AYES: Trustee Lawton, Trustee Smith, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Ryan approving a sewer credit in the amount of \$72.01 for Kathleen Palmisano, Acct. #B266. AYES: Trustee Lawton, Trustee Smith, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan appointing Steve Lawton to the Regional Strategic Plan and Reuse Feasibility Study Committee. AYES: Trustee Smith, Trustee Chicone, Trustee Ryan. NOES: None. ABSTAINED: Trustee Lawton. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Chicone approving the Regional Wastewater Treatment Plant January 2019 JPC Invoices totaling \$255,599.98. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: Trustee Smith. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Chicone approving a 10 year extension on the Canal Corporation Lease. AYES: Trustee Lawton, Trustee Smith, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Mayor King reported:

- We received the Climate Smart Communities Grant, which is a grant with a 50% match
- Governor Cuomo took AIM Funding out of his budget. Spoke to Senator O'Mara and he vowed that he would be fighting for it to be reinstated.
- COG meeting is on January 23, 2019
- Attended the DOT public meeting. The project is estimated to be around \$3.5 million

Mayor King appointed Kyle Colunio to the Schuyler County Planning Commission.

Superintendent Hillyard reported:

- Genesee Street Pump Station needs a new roof. Working on getting quotes for it.
- Need to look into purchasing the Appel property for the Wellhead Protection Program.
- Schuyler Hospital is in the process of applying for the building permit for their expansion.
- Fire Academy is working on their expansion as well. They started construction last week.
- Bridge at Marina should be done by spring. Will definitely be repaired before the Marina re-opens for the season.

Trustee Ryan reported:

- Attended a meeting for a possible food co-op that might come to the Village.
- The ARC is looking to move approximately 40 employees into a new office temporarily, and might be looking into using the newly renovated building at 234 W. Main Street

Trustee Chicone offered a resolution, seconded by Trustee Lawton authorizing the payment of bills on General Abstract \$46,429.22, Water Abstract \$5,565.26, Sewer Abstract \$8,710.65, Trust & Agency Abstract \$1,371.15. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Chicone approving the renewal of the letter of credit for NYSEG for a fee of \$250.00. AYES: Trustee Lawton, Trustee Smith, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Chicone to adjourn the meeting at 9:02 p.m. Resolution carried.

Respectfully submitted,

Alyssa Hammond, Clerk-Treasurer

Present – Mayor John King, Trustees Phil Jo Smith, Steven Lawton, James Ryan, Vincent Chicone

Also Present – Dean Hillyard, DPW Superintendent; and Emily Byers, Deputy Clerk

Guests – Katie Serrine, John Collins, Trudy Collins, Kelly Povero, and Michael Hughey

Mayor John King called the meeting to order at 7:00 p.m. and asked for the pledge of allegiance.

Mayor John King offered the floor for public participation:

No public participation

Mayor John King presents the Larson Design Group update on the UV System/Owego Street Water Improvement Project:

- No work has occurred since the last payment application, but Wenzel has submitted Payment Application #5 for the stored material cost of the Ultraviolet Disinfection unit. The unit has been delivered to their shop for a total price of \$55,670. The total amount requested is \$52,886.50 (cost minus 5% retainage). \$95,005.94 remains in the contract (including retainage). Board approval is needed to authorized payment, once funds are released.
- The well house work will resume in the spring, weather and conditions permitting.

Mayor John King presents the Larson Design Group update on the Project Seneca Contract 4 – Pump Station & Force Main:

- Project NEPA Review for CDBG Release of Funds is nearing completion. No environmental impacts are anticipated. The required public notification and comment period for the 8-Step Floodplain Process began on February 6th, 2019 with a tentative FONSI publication date of March 1st and Release of Funds issued April 1st.
- HCR has agreed to allow Contract 4 to be put out to bid during the NEPA public comment period, so long as the project is not awarded before the formal Release of Funds letter has been issued.

Trustee Smith offered a resolution, seconded by Trustee Ryan authorizing payment of Payment Application #5 submitted by John F & John P Wenzel Contractors, Inc. for the amount of \$52,886.50. AYES: Trustee Lawton, Trustee Smith, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Assistant Library Director, Kelly Povero, provided the Board with a Montour Falls Library Update. She indicated that the Library visitation has increased and that Montour Falls has had many international visitors, as well as, various U.S. visitors. She will continue to keep the Village Board informed with Grant Updates as needed.

Mayor John King offers to the Board a document submitted by the Montour Falls Fire Department for the purchase or rental of a 9" High Efficiency Softener. The document does not provide sufficient information for approval, and no Fire personnel are available for questions.

Trustee Lawton offered a resolution, seconded by Trustee Chicone that the Village Board will delay any decision on the High Efficiency Softener or additional entries until the Fire Department sends a representative and presents the information to the Board. AYES: Trustee Chicone, Trustee Ryan, Trustee Lawton, Trustee Smith. NOES: None. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Lawton certifying the 2018 unpaid tax in the amount of \$18,943.77 and authorized the sale of tax sale certificates on March 7, 2018 at 10:00 a.m. AYES: Trustee Ryan, Trustee Smith, Trustee Chicone, Trustee Lawton. NOES: None. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Ryan approving a credit of \$71.25 to the water & sewer account for 325 Rock Cabin Rd, requested by tenant Virginia Townsend, Acct. # C476 because of a water leak. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Mayor John King notes an invitation to Soil and Water Annual Banquet on March 8th and encourages the Board members to attend. Superintendent Hillyard added that the Village has benefitted from the services provided by Soil and Water.

Superintendent Hillyard met with James Beale and told that he has a 60-day window to get all locations of damages. Then after the 60 days are up, no locations can be added or changed. These locations will all

need GPS coordinates and descriptions. He also noted that FEMA will provide funds to test for lead and Legionnaire's Disease.

Superintendent Hillyard thanks the board for approving equipment purchases that allow the Public Works and Water/Sewer Departments to run efficiently which in turn allows our Village to work with other Villages.

Trustee Ryan presents the Board with information received from a recent Climate Smart Webinar. Also, he worked with Cooperative Extension to explore the culverts and water runoff in the Village, and spent two hours touring around the Village. Trustee Ryan, with the assistance of Yvonne and Dean, plan to explore idea of a 'Smart Fleet.'

Trustee Lawton offers a motion, seconded by Trustee Chicone to enter into Executive Session at 7:28 p.m., for the purpose of discussing potential disciplinary action involving an employee. AYES: Trustee Smith, Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: none. Motion carried.

Trustee Lawton offered a motion, seconded by Trustee Chicone to exit the Executive Session and to resume the regular board meeting at 7:52 p.m. AYES: Trustee Smith, Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: none. Motion Carried.

Trustee Lawton offered a resolution, seconded by Trustee Ryan authorizing the payment of bills, with the exception of Voucher #480 to First Out Rescue Equipment for the amount of \$884.91, on General Abstract \$35,409.57, Water Abstract \$12,597.67, Sewer Abstract \$3,850.23, Trust & Agency Abstract \$336.00. AYES: Trustee Lawton, Trustee Ryan, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan to adjourn the meeting at 8:02 p.m. AYES: Trustee Smith, Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Respectfully submitted,

Emily Byers, Deputy Clerk

Regular Board Meeting

February 21st, 2019

7:00 p.m.

Present – Deputy Mayor James Ryan, Trustees Phil Jo Smith, Steven Lawton, Vincent Chicone

Absent – Mayor John King

Also Present – Dean Hillyard, DPW Superintendent; and Emily Byers, Deputy Clerk

Guests – Michael Hughey, Katie Serrine, John Collins, Trudy Collins, Thomas Ruocco, and Amanda Rodriguez

Deputy Mayor James Ryan called the meeting to order at 7:00 p.m. and asked for the pledge of allegiance.

Deputy Mayor James Ryan offered the floor for public participation:

Mr. Ruocco represents a local Cub Scout Troop, he asks the Village Board for permission to use the Montour Falls Fireman's Carnival grounds the last weekend in April 2019. The organization that used the grounds for 'Paint the Town Purple' have cancelled their event this year.

Trustee Smith offered a resolution, seconded by Trustee Chicone to allow Thomas Ruocco, local Cub Scout Leader to hold their event at the Montour Falls Fireman's Carnival grounds the last weekend of April 2019. AYES: Trustee Smith, Trustee Lawton, Trustee Chicone. NOES: none. Resolution carried.

Amanda Rodriguez of SCOPED presents to the Board their recommendation of professional consulting services which responded to the November 6th, 2018 request by Village of Watkins Glen and Village of Montour Falls for proposals to provide professional consulting services for a two village Regional Strategic Plan and reuse feasibility study for the current WG WWTP. The deadline for proposals was January 10th, 2019. SCOPED received two proposals. After thorough review and discussion by the Project Seneca Refinement Committee, the recommendation is for Tetra Tech Architects & Engineers.

Trustee Chicone offered a resolution, seconded by Trustee Lawton to approve the SCOPED recommendation of Tetra Tech Architects & Engineers to provide professional consulting services for a two village Regional Strategic Plan and Reuse Feasibility study for the current Watkins Glen Wastewater Treatment Plant. AYES: Trustee Chicone, Trustee Lawton, Trustee Smith. NOES: None. Resolution carried.

Amanda Rodriguez of SCOPED submitted a Memorandum of Understanding (MOU) to the Village Board which sets forth the terms and understanding between SCOPED and the Village of Montour Falls regarding the use of grant research and grant writing services to be provided to the Village as a result of funding provided to SCOPED from Schuyler County. The Village acknowledges that it wishes to engage the services of SCOPED to assist in project development, managing grants, and writing additional grants. The projects to be supported include NYDOT Repave/TAP Grant, CSC Action Items, and Downtown Redevelopment. SCOPED will spend up to seventeen (17) hours managing and apply for grants on behalf of the Village of Montour Falls for the project as mentioned above. If additional hours are necessary, the Village will pay a rate of \$65.00 an hour in excess of the seventeen (17) provided.

Trustee Lawton offered a resolution, seconded by Trustee Chicone to authorize Mayor John King to sign the Memorandum of Understanding between the Village of Montour Falls and SCOPED. AYES: Trustee Smith, Trustee Lawton, Trustee Chicone. NOES: None. Resolution carried.

Katherine Herlemann presents the NYS DEC Municipal Food Scraps Reduction, Food Donation, and Food Scraps Recycling Program (MWRR Grant) proposed budget for July 2019 – July 2020.

Trustee Lawton offered a resolution, seconded by Trustee Chicone that the Village Board authorizes Katherine Herlemann, Amanda Rodriguez, and James Ryan to submit the MWRR Grant and all work that this submission would include. AYES: Trustee Chicone, Trustee Lawton, Trustee Smith. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Smith to authorize Mayor John King to renew an agreement with Davis Ulmer Sprinkler Company, Inc. in which a Quarterly Inspection of the sprinkler system and Annual Inspection of the backflow prevention device at the Montour Falls Fire Department are provided. AYES: Trustee Smith, Trustee Lawton, Trustee Chicone. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Smith approving a credit of \$139.09 to the water & sewer account of Doris Fritz, Acct. # A193 due to a billing error. AYES: Trustee Lawton, Trustee Chicone, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Lawton approving the following changes to the cemetery fees to take effect immediately:

Full Burial Opening (Weekdays from 8:00 a.m. – 2:30 p.m.)	\$500.00
Full Burial Opening (Weekends, Holidays and Weekdays after 2:30 p.m.)	\$600.00
Cremaains & Babyland (Weekdays from 8:00 a.m. – 2:30 p.m.)	\$300.00
Cremaains & Babyland (Weekends, Holidays and Weekdays after 2:30 p.m.)	\$400.00
Purchase of a cemetery lot	\$750.00
Purchase of a single grave	\$400.00
Storage for someone being buried outside cemetery	\$150.00

AYES: Trustee Lawton, Trustee Chicone, Trustee Smith. NOES: None. Resolution carried.

Superintendent Hillyard reported:

- Well #3 has been down but Moody’s is coming to repair the well tomorrow. Well #4 has been running properly and adequately for the Village.
- Vacri Construction dug a test hole in the Marina regarding the force main for the joint treatment plant.
- FEMA informed the Village/Town that the levy must be certified (paid for by the Village) or the homeowners will need flood insurance due to flood zone.

Trustee Lawton offered a resolution, seconded by Trustee Chicone authorizing the payment of bills, on General Abstract \$16,654.87, Water Abstract \$12,079.44, Sewer Abstract \$1,391.24, Capital Projects Abstract \$1,455.46, Trust & Agency Abstract \$336.00. AYES: Trustee Lawton, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Lawton to adjourn the meeting at 8:50 p.m. AYES: Trustee Smith, Trustee Lawton, Trustee Chicone. NOES: None. Resolution carried.

Respectfully submitted,

Emily Byers, Deputy Clerk

Regular Board Meeting

March 7th, 2019

7:00 p.m.

Present – Mayor John King, Trustees Phil Jo Smith, James Ryan, Steven Lawton, Vincent Chicone

Absent – None

Also Present – Dean Hillyard, DPW Superintendent; and Emily Byers, Deputy Clerk

Mayor John King called the meeting to order at 7:00 p.m. and asked for the pledge of allegiance.

Trustee Smith offered a resolution, seconded by Trustee Chicone to approve board meeting minutes from February 7th and February 21st, 2019. AYES: Trustee Smith, Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Mayor John King offered the floor for public participation:

Resident Cheryl Dolliver addressed the Village Board regarding the roof on her home at 248 Owego Street. She purchased the home in October 2017 and the roof has been a problem since. She noted her displeasure with the Code officer who signed off on the project.

The board received a proposal from the Flower Divas flower shop for planting flowers at the Village Hall, the Welcome Sign, and 2 barrels on Main Street for \$650.00.

Trustee Chicone offered a resolution, seconded by Trustee Smith to authorize Flower Divas to plant flowers at 3 locations for an amount not to exceed \$650.00. AYES: Trustee Chicone, Trustee Smith, Trustee Lawton, Trustee Ryan. NOES: None. Resolution carried.

The board received a quote from Culligan Water Conditioning to replace the water softener at the Montour Falls Fire Department. The quote noted a rental price of \$35.90 per month, with an installation fee of \$190.00, includes all repairs and service. Also noted, a purchase price of \$2299.00, no installation fee and 2-year warranty.

Trustee Smith offered a resolution, seconded by Trustee Lawton to authorize the rental of a water softener, with service and repairs, from Culligan Water Conditioning at the Montour Falls Fire Department. AYES: Trustee Chicone, Trustee Lawton, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Deputy Clerk Byers informed the Board that they received two requests to consider for sewer reprieve. Each had provided proof of a leak within the location in question.

Trustee Smith offered a resolution, seconded by Trustee Chicone approving a credit of \$299.97 to the water & sewer account of Jennie Currie, Acct. # C522 due to a water leak. AYES: Trustee Smith, Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Smith approving a credit of \$430.02 to the water & sewer account of William Christoffels, Acct. # B305 due to a water leak. AYES: Trustee Lawton, Trustee Chicone, Trustee Smith, Trustee Ryan. NOES: None. Resolution carried.

Mayor King lets the Board know he intends to respond to the letter submitted by Elaine Dalrymple, Kate Bartholomew, and Edward Gates regarding the Force Main connection that will be placed from the Village to the new Waste Water Treatment Plant.

Superintendent Hillyard reported:

- He is currently acquiring quotes for 10-wheelers and 6-wheelers
- He has the County price list. In order to lock in prices for paving, he will submit a list of potential projects.
- The pump has been replaced on Well #3.
- FEMA will lock in the locations of damage from flooding last year on March 13th, 2019. He noted Jim Beale has received the list he compiled.

Trustee Ryan reported:

- The MWRR grant was submitted March 1st, 2019.
- He has been researching a Levy District, which could potentially pay for the DEC accreditation required by 2023.
- He will need a list of mileages from the Fire Dept for the Climate Smart Community grant.

Trustee Smith offered a resolution, seconded by Trustee Chicone to grant Amric Associates permission to intermittently open and close Main Street between dates March 10th – March 13th, 2019. AYES: Mayor King, Trustee Smith, Trustee Chicone, Trustee Ryan. NOES: None. ABSTAINED: Trustee Lawton. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Smith approving a Schedule of Fees for Filming Activity. AYES: Trustee Chicone, Trustee Smith, Trustee Ryan, Trustee Lawton. NOES: None. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Smith approving a request from Eric Hollenbeck to film in the Village, if an operating permit and coordinating fee requirements have been satisfied. AYES: Trustee Chicone, Trustee Smith, Trustee Ryan, Trustee Lawton. NOES: None. Resolution carried.

Trustee Smith reported:

- He attended a Landfill Commission meeting, the clerk resigned but had her replacement lined up.

Fire Officer Swartwood informed the Board that the Fire Dept. along with Beaver Dams Fire Dept. were approached regarding events at the track. The two Departments would organize a schedule and coordinate coverage if a contract is entered with WGI. The Board will be updated as needed.

Trustee Lawton offered a resolution, seconded by Trustee Chicone authorizing the payment of bills, on General Abstract \$17,741.32, Water Abstract \$0.00, Sewer Abstract \$651.30. AYES: Trustee Lawton, Trustee Smith, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Mayor King reported:

- He will have a phone conference with MEGA regarding results of bidding on March 13th.
- He would like to talk about sidewalks in budget next meeting.

Trustee Smith offered a resolution, seconded by Trustee Lawton to adjourn the meeting at 8:37 p.m. AYES: Trustee Smith, Trustee Ryan, Trustee Lawton, Trustee Chicone. NOES: None. Resolution carried.

Respectfully submitted,

Emily Byers, Deputy Clerk

Present – Mayor John King, Trustees Steven Lawton, James Ryan, Philip Smith, Vincent Chicone

Absent – None

Also Present – Alyssa Hammond, Clerk-Treasurer; Dean Hillyard, DPW Superintendent; Dawn & Robin Miller, Mike Griffin, Doug Barton, Jake Burns, Mike Hughey, Brian Swartwood.

Dawn Miller owns a house at 120 Owego Street. She sent a letter back in January requesting a credit on her water and sewer bill. Her credit was denied, so she is here to address the board in person for the same request. She stated that she believes that the water meter might have malfunctioned or was read incorrectly. Superintendent Hillyard assured her that when a meter goes bad that it reads less, not more. He stated that he would investigate the situation further and contact her directly.

Mike Griffin from the New York State DOT was present to give an update on the DOT project that is slated for 2020. He shared the drawings and plans for the project and informed the board that they would have some decisions to make on the aesthetic factors of the project sometime in May, 2019.

Doug Barton, the Business Relations Manager for MEGA was present to discuss the MEGA contract and what the next steps are if the village decides to proceed. He stated that Constellation NewEnergy won the bid, with the rates of \$0.05092/kWh for regular electricity and \$0.0542/kWh for 100% renewable electricity. These would be fixed rates for 24 months; at which time it would go back out to bid, and the Village could decide to stay with the program or get out of it completely. He stated that all village residents (with a few exceptions) would be automatically in the program unless they chose to opt-out, which they could do by phone, mail, and website.

Trustee Smith offered a resolution, seconded by Trustee Lawton to approve a 24 month contract with Constellation NewEnergy for an amount of \$0.05092/kWh for regular electricity and \$0.0542/kWh for 100% renewable electricity. AYES: Trustee Smith, Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Fire Chief, Jake Burns reported:

- 3 new members, 5 applications
- New Lineup
 - Chief - Matthew (Jake) Burns
 - First Assistant Chief - Brian Swartwood
 - Second Assistant - Andrew Yessman
 - Captain - Joel Husted
 - First Lieutenant - John Horyczun
 - Second Lieutenant - Mike Hines
 - Deputy Chief - Bill Thomas
 - Deputy Chief - Jeff Confer
 - Rescue Captain - Jason Overhiser
- EMS calls are 78% of calls
- GM1 skid unit needed to be repaired
- GM3 went for full service
- 3 members going to grant writing classes
- Looking to implement a “Duty Chief” system, where the Chief, First Assistant Chief, and Second Assistant Chief would be alternating as the “Duty Chief” each week. They would alternate the chief’s vehicle. Also looking to get a cell phone plan for the Duty Chief so that they can take phone calls from members, the public, and the Board and Mayor if anything comes up.
- There is a Boy Scout who is interested in painting the fire hydrants in a color-coding system according to ISO requirements. This would fulfill one of his Eagle Scout requirements.
- Emergency Management re-mapped the Village, which changed a lot of the incorrect house numbers that were in the system.
- Looking to get a camera system for the Fire Station. It will help with liability issues when they rent out the Community Room for events. As well as keeping the members accountable if/when things come up missing. Will get with Trustee Chicone to get that ball rolling.
- Need more radios, found some used ones for less than \$1,000.
- Air conditioning needs to be repaired. The board agreed that the Village should pay for the repair since it is a Village building. Chief Burns stated that he would come back to the next meeting with some quotes.

Trustee Lawton offered a resolution, seconded by Trustee Smith authorizing the clerk to add a cell phone to the Village’s Verizon Wireless account for the Montour Falls Fire Department Duty Chief. AYES: Trustee Smith, Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Ryan offered a resolution, seconded by Trustee Lawton accepting the membership lineup of the Montour Falls Fire Department as presented. AYES: Trustee Smith, Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Ryan offered a resolution, seconded by Trustee Lawton setting a rate of \$1.50/kWh for the use of the EV Connect Charging Station. AYES: Trustee Smith, Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

SEWER IMPROVEMENT PROJECT

Trustee Smith offered the following resolution, seconded by Trustee Ryan:

WHEREAS, the Village of Montour Falls has received funding from rural Development for their Sewer Collection System Project (“Project”); and

WHEREAS, the Village Board of Trustees wishes to adjust project budget items to more accurately reflect final costs and;

WHEREAS, Rural Development requires the Village Board of Trustees to authorize all changes to the Administrative Budget as shown on the Form E; NOW, therefore be it

RESOLVED, that the Village Board of Trustees of the Village of Montour Falls authorizes the following Budget modifications for the Project:

Single Audit	Increase of	\$871.23
Financial Advisor	Decrease of	\$5,539.65

AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Chicone approving the Regional Wastewater Treatment Plant February 2019 JPC invoices totaling \$157,825.07. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: Trustee Smith. Resolution carried.

Superintendent Hillyard reported:

- 248 Owego Street roof issue – Informed owner that they would need to go after the contractor’s liability insurance.
- Reviewing the hospital plans. Had to send out the plans for an energy code compliance review.
- Well #3 new pump is done.
- Need to declare T6 as surplus. It is in rough shape and needs to go as soon as possible.
- They are back to work on the Marina bridge. It should be finished up in time for the open of the Marina season.
- Still working with FEMA for last year’s flooding emergency. Need to get more information to them for the seawall and bridge damage.
- Need to declare the old Fire Department generator as surplus.

Trustee Smith offered a resolution, seconded by Trustee Lawton declaring that Truck 6 of the Village DPW Fleet is no longer of use to the Village and should be declared as surplus and sold on Auctions International. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Lawton declaring that the old Fire Department Generator is no longer of use to the Village or the Fire Department and should be declared as surplus and sold on Auctions International. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Ryan reported:

- Attended a meeting on the certification of the levy system. The Village will be responsible to get this certification, otherwise all Village residents would be required to get flood insurance. There might be grant opportunities available, which we should look into as soon as possible.
- Need to put up signs in front of the EV Connect charger so that only people are only parking there while using the charger.
- Have several people parking their cars overnight on West Main Street, although the signs say that there is no parking after midnight.

Trustee Lawton reported that the Comprehensive Plan is still moving along. They should be done with it in the very near future.

Trustee Smith offered a resolution, seconded by Trustee Lawton authorizing the payment of bills on General Abstract \$44,499.71, Water Abstract \$21,174.36, Sewer Abstract \$56,338.57, Capital Projects Abstract \$1,727.08, Trust & Agency Abstract \$2,761.24. AYES: Trustee Lawton, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan to adjourn the meeting at 9:10 p.m.
Resolution carried.

Respectfully submitted,

Alyssa Hammond, Clerk-Treasurer

Regular Board Meeting

April 4, 2019

7:00 p.m.

Present – Mayor John King, Trustees Steven Lawton, James Ryan, Philip Smith

Absent – Trustee Vincent Chicone

Also Present – Alyssa Hammond, Clerk-Treasurer; Dean Hillyard, DPW Superintendent; Jake Burns, Fire Chief; Mike Hughey, Catherine Serrine

Mayor King called the meeting to order at 7:00 p.m. and asked for the pledge of allegiance.

Fire Department Chief Jake Burns reported:

- The Department interviewed and accepted 5 new members. He will bring the information to the next board meeting for the Village Board's approval.
- Would like to get the Chief's vehicle lettered
- Dealing with Woodstock organizers and Emergency Management regarding the route of traffic for the Woodstock Festival.
- Need to replace the air conditioning unit at the Fire Station, received 3 quotes as follows: Isaac Heating & Air - \$16,275, Gokey & Compton - \$19,935, and another company for \$22,000.

Trustee Smith offered a resolution, seconded by Trustee Ryan to sign a contract with Isaac Heating & Air for the replacement of the Air Conditioning Unit at the Montour Falls Fire Station for an amount not to exceed \$16,275. AYES: Trustee Lawton, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Lawton to schedule a public hearing for the purpose of hearing comments on the proposed override of the tax levy limit for April 25, 2019 at 7:30 p.m. AYES: Trustee Ryan, Trustee Lawton, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Lawton to schedule a public hearing for the purpose of hearing comments on the proposed water and sewer rates for April 25, 2019 at 7:45 p.m. AYES: Trustee Ryan, Trustee Lawton, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Lawton to schedule a public hearing for the purpose of hearing comments on the proposed 2019-20 Village Budget for April 15, 2019 at 6:00 p.m. AYES: Trustee Ryan, Trustee Lawton, Trustee Smith. NOES: None. Resolution carried.

The Board received a proposal regarding the conversion of the street lights to LED bulbs for an amount of \$9,182.35.

Trustee Smith offered a resolution, seconded by Trustee Lawton to approve a contract with NYSEG to convert the street lights to LED bulbs for an amount not to exceed \$9,182.35. AYES: Trustee Ryan, Trustee Lawton, Trustee Smith. NOES: None. Resolution carried.

Clerk Hammond informed the board of the first MEGA educational session to be held on Tuesday, April 9th at 6:00 at the Montour Falls Fire Department.

Trustee Smith offered a resolution, seconded by Trustee Lawton authorizing the payment of bills on General Abstract \$12,290.32, Water Abstract \$3,577.05, Sewer Abstract \$695.70. AYES: Trustee Lawton, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan to adjourn the meeting at 7:47 p.m. Resolution carried.

Respectfully submitted,

Alyssa Hammond, Clerk-Treasurer

Present – Mayor John King, Trustees Philip Smith, James Ryan, Steven Lawton

Absent – Trustee Vincent Chicone

Also Present -- Emily Byers, Deputy Clerk

Mayor John King called the meeting to order at 6:00 p.m. and asked for the pledge of allegiance.

Trustee Ryan offered a resolution, seconded by Trustee Lawton to open the Public Hearing for the purpose of hearing comments on the proposed 2019-2020 Village Budget.

The proposed 2019-2020 Village Budget was presented and summarized as follows:

	GENERAL	WATER	SEWER
Appropriations	1,496,204	272,532	351,474
Estimated Revenues	1,464,374	238,750	423,106
Appropriated Fund Balance	31,830		
Tax Levy	538,000		
Taxable Assessment	63,372,303		
Tax Rate	8.4895		

No public comments made. Public Hearing closed at 6:15 p.m.

The Village Board will consider approval of the tentative 2019-2020 Budget at their next meeting scheduled on April 25th, 2019 at 7:00 p.m. in the Village Board room.

Trustee Smith offered a resolution, seconded by Trustee Ryan to adjourn the meeting at 6:20 p.m. AYES: Trustee Smith, Trustee Ryan, Trustee Lawton. NOES: None. Resolution carried.

Respectfully submitted,

Emily Byers, Deputy Clerk

Special Board Meeting

April 25, 2019

7:00 p.m.

Present – Mayor John King, Trustees Steven Lawton, James Ryan, Philip Smith

Absent – Trustee Vincent Chicone

Also Present – Alyssa Hammond, Clerk-Treasurer; Dean Hillyard, Superintendent; Mike Hughey, Kelly Povero, Kathy Palmesano, Jake Burns

Mayor King called the meeting to order at 7:00 p.m. and asked for the pledge of allegiance.

Trustee Smith offered a resolution, seconded by Trustee Lawton approving the minutes of the April 4, 2019 board meeting as presented. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Kelly Povero was present on behalf of the Montour Library. She reported the following:

- The construction grant will be announced in June.
- Received several grants to expand the programs at the Library
- Will be holding a summer reading program.
- In the process of setting up a mobile library at the Silver Spoon Café and the food pantry in Watkins Glen.

Trustee Lawton offered a resolution, seconded by Trustee Ryan approving the following meeting dates for the Board of Trustees:

- May 2, 2019
- May 16, 2019
- June 6, 2019
- June 20, 2019
- July 18, 2019
- August 15, 2019
- September 19, 2019
- October 3, 2019
- October 17, 2019
- November 7, 2019
- November 21, 2019
- December 5, 2019
- December 19, 2019
- January 2, 2020
- January 16, 2020
- February 6, 2020
- February 20, 2020
- March 5, 2020
- March 19, 2020
- April 2, 2020

AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Lawton approving the 2019 Contract for Janitorial Services with Steven Brown for the amount of \$9,600.00. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan approving the following mayoral appointments:

Deputy Mayor	James Ryan	
Clerk-Treasurer	Alyssa Hammond	
Deputy Clerk-Treasurer	Emily Byers	
Acting Village Justice	Ronald Goosen	
Health Officer	James D. Winkler	
Official Newspaper	Watkins Review	
Official Bank	Chemung Canal Trust Company	
Cemetery Commission	Michael Hughey	
	David Zinger	
	Vacant	
Planning Board	Harriett Ferrell	1 year – 2020
	Joan Argetsinger	2 years – 2021
	Sarah Chicone	3 years – 2022
	Tom Wiedemann	4 years – 2023

	Tom McGarry	5 years – 2024
Zoning Board of Appeals	Joyce VanVleet	1 year – 2020
	Michael Stamp	2 years – 2021
	Brad Stephens	3 years – 2022
	Carole Gifford	4 years – 2023
	Vacant	5 years – 2024

AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Public Hearing for Tax Cap Override was cancelled. Override was not required.

Superintendent Hillyard reported:

- Replaced a hydrant on Rock Cabin Road
- Fixed the drainage issue on Tracy Street
- DEC is doing some ditching work behind Romeo Village
- Paving scheduled for this year includes L’Hommedieu Street, Falls View Drive, Smith Lane, and Cotton Hanlon Road.
- Mills Street Bridge is coming along
- Marina bridge is done but the pavement on the south end needs to be replaced. Silverline will be putting in a quote to fix it.
- Summer help will begin on May 9th
- Would like to look into pulling together a crew to do sidewalk repairs

PUBLIC HEARING 7:45 p.m. Local Law #1-2019 Amending the Code of the Village of Montour Falls Chapter 156-21 Water Rates and Sewer Charges

Trustee Smith offered a resolution, seconded by Trustee Ryan to enter into a Public Hearing to hear comments on the proposed change to the Water and Sewer Rates.

Local law amends water rates to \$0.550 per hundred gallons (\$5.50/thousand); water base charge to \$2.94 per billing; sewer rates to \$0.950 per hundred gallons (\$9.50/thousand); sewer base charge to \$3.24 per billing; and sewer unit charge to \$83.02 per 48,000 gallons of usage per year.

No public comment.

Trustee Smith offered a resolution, seconded by Trustee Ryan to close the Public Hearing.

Trustee Smith offered a resolution, seconded by Trustee Ryan approving Local Law #1-2019, amending the Code of the Village of Montour Falls Chapter 156-21 water Rates and Sewer Charges as proposed. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Ryan offered a resolution, seconded by Trustee Lawton to approve the 2019-2020 Village Budget, summarized as follows:

	GENERAL	WATER	SEWER
Appropriations	1,496,204	272,532	423,106
Estimated Revenues	1,464,374	238,750	423,106
Appropriated Fund Balance	31,830	33,782	
Tax Levy	538,000		
Taxable Assessment	63,372,303		
Tax Rate	\$8.489513		

AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Mayor King reported:

- Attended the COG Meeting. Talking to them about maintaining the sales tax.
- Attended the ribbon cutting of the kiosk for the Canal Corporation in Watkins Glen. Spoke to them about getting an updated lease agreement and the possibility of purchasing the property.
- Attended the ribbon cutting of the hospital expansion project.

Trustee Lawton offered a resolution, seconded by Trustee Ryan authorizing the payment of bills on General Abstract \$49,399.20, Water Abstract \$4,583.78, Sewer Abstract \$5,492.40, Trust & Agency Abstract \$2,406.93. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan to adjourn the meeting at 8:37 p.m.
Resolution carried.

Respectfully submitted,

Alyssa Hammond, Clerk-Treasurer

Regular Board Meeting

May 2, 2019

7:00 p.m.

Present – Mayor John King, Trustees Steven Lawton, Vincent Chicone, James Ryan, Philip Smith

Absent – None

Also Present – Alyssa Hammond, Clerk-Treasurer; Brian Swartwood, Mike Hughey, Bruce Wich, Chris Skawski, Jake Burns, Katie Serrine, Amanda Arnold-Rodriguez, Bill & Lana Mathers.

Mayor King called the meeting to order at 7:00 p.m. and asked for the pledge of allegiance.

Bruce Wich owns a property located at 230 Owego Street. He stated that his front yard between the sidewalk and the street has yet to be repaired since the water main repair last summer. He would like it repaired and grass seed put down as soon as possible. The board agreed to follow up on it.

Katie Serrine asked for permission to use Bennett Hill Park on May 23, 2019 for a small event. The board stated that she would have to provide insurance, Ms. Serrine agreed.

Trustee Smith offered a resolution, seconded by Trustee Chicone authorizing the use of Bennett Hill Park by Katie Serrine on May 23, 2019 contingent upon the production of a valid certificate of insurance. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Bill & Lana Mathers own a property at 303 Steuben Street. They also own a vacant property next to their home, which is just outside of the Village. They would like to put a doublewide on the vacant lot and are requesting that the Village provide them with water and sewer. They added that there used to be a trailer on that vacant parcel, and that the trailer had Village water and sewer, so the lines are already there. Mayor King addressed Mr. & Mrs. Mathers and informed them that after a conversation with our water & sewer operator he understood that the Department of Health wouldn't allow for the hookup because there wouldn't be enough water pressure and it would require a pump and backflow preventer. He further added that he would follow up with Superintendent Hillyard and see if there are any other options.

Fire Chief, Jake Burns reported:

- Batteries on GT20 had to be replaced because they burst.
- Chief's vehicle needs some body work and needs to be lettered. Will be looking at quotes for that.

First Assistant Chief, Brian Swartwood addressed the board and requested for the Village to provide 8 campsites at the Montour Marina & Campground free of charge for the upcoming Fireman's Carnival for the Carnival workers to park their campers. He is also requesting the waiver of the open container law for the festival grounds, and the closure of Seneca Street from 4:00 p.m. through midnight on Friday, June 7, 2019 so that the band coming in can park a tour bus and equipment trailers.

Trustee Smith offered a resolution, seconded by Trustee Ryan to reserve 8 campsites at the Montour Falls Municipal Marina & Campground from June 3, 2019 through June 8, 2019 for use by the festival employees, further authorizing the waiver of the campsite fee. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan to waive the open container law for the Festival Grounds from June 6, 2019 through June 8, 2019. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan to close Seneca Street to all traffic from 4:00 p.m. through 12:00 a.m. on Friday, June 7, 2019. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Amanda Arnold-Rodriguez was present to discuss the current survey that is online for the public to weigh in on what they would like to see in the Village of Montour Falls and the Village of Watkins Glen. There will also be a public meeting held at the Montour Falls Fire Department on May 30, 2019 to share and hear some ideas. Amanda also informed the board that the Village was not awarded the TAP Grant. She was surprised to hear this, and she is going to follow up to see what we could have done differently. Amanda also informed the board that the Village still has 12 hours remaining under the SCOPED contract for grant writing services. The CFA grant opened on May 1, 2019 so if the Village was looking to submit anything for that then she is there to help.

Chris Skawski is present to assist with the Climate Smart Community process. He presented the board with a proposed Fleet Efficiency Policy. This will be an action item toward the Climate Smart Community designation and will help the Village get in line for future fiscal opportunities.

FLEET EFFICIENCY POLICY

Trustee Lawton offered the following resolution, seconded by Trustee Ryan:

Whereas the Village of Montour Falls recognizes the costs associated with operating a municipal fleet, including maintenance, fuel consumption, as well as purchasing and insurance, and;

Whereas the Village seeks to manage costs associated with fleet management, and;

Whereas the Village recognizes its municipal fleet as a significant source of fossil fuel usage, accounting for a third of all Greenhouse Gas (GHG) emissions of all municipal operations as outlined in the Montour Falls, NY Government Greenhouse Gas Emissions Inventory, and;

Whereas the Village seeks to reduce its GHG emissions as per its Climate Smart Communities Pledge Resolution passed on June 21, 2018, and;

Whereas the Village identifies the improved maintenance and efficiency of its municipal fleet as a key way to achieve its goals of lowering costs and reducing emissions;

The Village of Montour Falls hereby votes to adopt this resolution establishing a fleet efficiency policy for the goal of managing GHG emissions and lowering costs associated with fleet operation.

Fleet Inventory

To assist with the management of the municipal fleet and the implementation of this policy a fleet inventory will be created that will track the following information for each vehicle in the municipal fleet:

- a) Model Year
- b) Year Purchased
- c) Make and Model
- d) Drive Train
- e) MPG or equivalent (where possible)
- f) Weight class and weight
- g) Department
- h) Function
- i) Annual GHG Emissions (as estimated by US EPA GHG Equivalencies Calculator or other appropriate source)
- j) Annual Miles/Usage
- k) Annual Fuel Cost
- l) Any Maintenance Done and Cost

The Fleet Inventory will be updated annually, or as needed as a result of fleet changes, by a designated DPW employee and the Village Clerk.

Fleet Efficiency Policy Goals

- i. To update the ways in which the Village tracks costs and emissions associated with its municipal fleet;
- ii. To lower costs associated with operating its municipal fleet, including by converting existing fleet vehicles to lower-emission, higher efficiency model vehicles for similar purposes;
- iii. To begin reducing emissions and fuel usage associated with fleet operations, both for the purposes of saving money on fuel costs and lowering GHG emissions from government operations.

Fleet Efficiency Implementation Strategies

- i. The Village will maintain a Fleet Inventory in accordance with the above definition, updating the Inventory when necessary as a result of fleet changes, or at minimum once a year concurrently with [Capital Budgeting] and fleet replacement decisions.
- ii. In order to better manage and maintain municipal fleet, the Village will consider fleet management software in order to track costs and fuel usage associated with fleet operations.
- iii. The Fleet Inventory will be consulted during purchasing decisions for fleet vehicle replacements, as well as for planning decommissioning of inefficient, unsafe, or outdated vehicles. The

Inventory will also be consulted to make decisions about 'right-sizing' fleet vehicles for their intended purpose and use within the municipality.

- iv. The Village will examine and update internal policies regarding vehicle usage in order to minimize superfluous or redundant fleet vehicle use.
- v. The Inventory will be used to inform fleet vehicle replacement decisions with special attention paid to vehicles with high fuel usages and GHG emissions; specifically, the inventory will help the Village identify the vehicles with the highest emissions in order to schedule replacement with lower GHG emission vehicles.
- vi. The Village will explore the feasibility of converting existing vehicles, as well as purchasing new vehicles, that make use of Alternative Fuel sources, including but not limited to, biofuels, battery-electric vehicles, and new emerging technologies, as a means of lowering fuel costs and GHG emissions related to fossil fuel use.
- vii. The Village will seek to lower emissions by the above strategies where feasible given budget and market constraints.

AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

The board was presented with the final draft of the tobacco free policy which would be effective immediately for all Village-owned properties and all Village Parks.

Trustee Smith offered a resolution, seconded by Trustee Lawton approving a Tobacco Free Policy effective May 3, 2019, applying to Village-Owned Properties and Village Parks, with the exclusion of the Montour Falls Marina & Campground Property. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Mayor King Reported the following in regards to the Regional Wastewater Treatment Plant:

- They have reached the level needed to start digging for the SBR tanks.
- The footings have been poured for the Administration Building.
- The Watkins Glen Force Main is in place.

Trustee Smith stated that the results have improved at the Landfill site.

Trustee Smith offered a resolution, seconded by Trustee Ryan approving a refund in the amount of \$400.00 to Josephine Estrada for the purchase of a lot at the Montour Cemetery that she no longer needs. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Lawton authorizing the payment of bills on General Abstract \$9,729.16, Water Abstract \$1,062.86, Sewer Abstract \$293.48. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Lawton to adjourn the meeting at 7:50 p.m. Resolution carried.

Respectfully submitted,

Alyssa Hammond, Clerk-Treasurer

Present – Mayor John King, Trustees Steven Lawton, Vincent Chicone, James Ryan, Philip Smith

Absent – None

Also Present – Alyssa Hammond, Clerk-Treasurer; Dean Hillyard, DPW Superintendent; Mike Hughey, Blaine Hubbell, Chris Skawski, Jake Burns, Andrew Yessman

Mayor King called the meeting to order at 7:00 p.m. and asked for the pledge of allegiance.

Blaine Hubbell is a village resident. He is here to address the board about some concerns at the Montour Cemetery. He was up there recently, and it looks like quite a few of the gravestones have been shifted off of their foundations. He is assuming that they were knocked with the lawn mowers. Superintendent Hillyard stated that he would go up and check them out and make sure that they were all put back in their place.

Jake Burns, Fire Chief of the Montour Falls Fire Department reported:

- Had a CO Detector call at the Montour House. Couldn't get into the Knox Box. Need to make sure we have updated contacts for whomever is in charge of the building.
- GT20 needs new tires desperately. They are about \$1,600.00.
- Will be covering a WNYOA off road race this weekend in the Town of Montour.
- Would like to purchase a new Utility Vehicle. The one they currently have is not sufficient for the types of calls that they could be called out on. Would trade in the old one toward the purchase of a new one. Received 3 quotes and the cheapest is Glider City Power Sports for a 2019 Yamaha Viking for the purchase price of \$12,703 with a trade in of \$5,000 for the old UTV.
- Watkins Glen has added Montour Falls as its 1st arriving mutual aid.
- Emergency Management wants to apply for a grant for rope/tech rescue.

Trustee Smith offered a resolution, seconded by Trustee Ryan to declare the Fire Department Utility Vehicle as surplus, no longer serving a purpose to the Village. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan to purchase a 2019 Yamaha Viking from Glider City Power Sports in the amount of \$7,703.00. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Chicone approving a request from Cayuga Medical Center to hold their annual Fit Fest at the Montour Falls Fireman's Field on Saturday, September 28, 2019. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Continuing Support for the Climate Smart Communities Program

Trustee Chicone offered the following resolution, seconded by Trustee Lawton:

Whereas the Village of Montour Falls recognizes the importance of the ongoing efforts needed to complete the certification of Montour Falls as a Climate Smart Community, and;

Whereas the Village of Montour Falls seeks to reaffirm its commitment to the pledge elements outlined in the Climate Smart Communities Pledge Resolution as passed by the Village Board on June 21, 2018, and;

Whereas the Government of the Village of Montour Falls seeks to support the efforts being undertaken by the Montour Falls Sustainability Committee, as established by resolution on July 19, 2018, in order to complete said actions;

The Village of Montour Falls hereby votes to adopt this non-binding resolution re-committing various members of the Government to continue and deepen their work alongside community partners in service to the Village's Climate Smart Communities Pledge.

Specific Actions

- i. The Village Clerk and/or Deputy Clerk are authorized to, when applicable, share log-in details for accounts associated with the Village with staff from Cornell Cooperative Extension of Schuyler

County for the purposes of coordinating educational and outreach campaigns related to energy efficiency and climate change.

- ii. The Department of Public Works is authorized to identify costs of installing water-efficient fixtures in Village buildings which would meet the recommendations listed in the NYSDEC Climate Smart Communities PE3 Action: Water-efficient Fixtures action guidance, with a tentative installation goal of July 1, 2019.
- iii. The Department of Public Works is authorized to proceed with scheduling the interior and exterior lighting conversion for the Village Hall. This is Project 2 Component of the NYSERDA Clean Energy Communities grant for which the Village cost-share is \$0 and NYSERDA cost-share is \$4,973. The project component consists of interior and exterior LED light conversion for all 91 components of Village Hall fixtures consisting of LED bulbs, ballasts, and photocells.
- iv. The Department of Public Works should consult NYSERDA Project Manager Anthony Hazzan to ensure that the Clean Energy Communities grant has been executed and that all paperwork required for reimbursement to the Village has been collected before proceeding with payment to Lime Energy for services rendered.

AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Inception of a Municipal Energy Reduction Education Campaign

Trustee Smith offered the following resolution, seconded by Trustee Ryan:

Whereas the Village of Montour Falls recognizes the importance of informing the public regarding energy efficiency and energy saving measures, and;

Whereas the Village Board recognizes the cost to residents in the Village associated with energy use and consumption, and;

Whereas the Village of Montour Falls seeks to reaffirm its commitment to the pledge elements outlined in the Climate Smart Communities Pledge Resolution as passed by the Village Board on June 21, 2018, and;

Whereas the Government of the Village of Montour Falls seeks to support the efforts being undertaken by the Montour Falls Sustainability Committee, as established by resolution on July 19, 2018, in order to complete said actions;

The Village of Montour Falls hereby votes to adopt this resolution authorizing the Deputy Mayor, acting on behalf of the Village Board and the Montour Falls Sustainability Committee, to engage and coordinate with the Smart Energy Choices team at Cornell Cooperative Extension of Schuyler County, supported by NYSERDA's Community Energy Education Program, for the purposes of creating a Community Energy Reduction Campaign.

Recognizing the nature of effort required to implement such a campaign, the Village hereby sets no definite deadline for completion, but encourages the development of said campaign with all appropriate speed.

AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan to hold a public hearing on June 20, 2019 at 7:45 p.m. for the purpose of adopting a local law to amend Chapter 51 – Article V, Chickens, of the Code of the Village of Montour Falls. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Ryan authorizing the payment of the Regional Wastewater Treatment Plant May 2019 Invoices in the amount of \$1,264,566.25. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: Trustee Smith. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Chicone approving the bid of \$2,402,000.00 from Vacri Construction for Contract 4A of the Regional Wastewater Treatment Plant Project. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: Trustee Smith. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Chicone approving the bid of \$124,500.00 from Kahrs Construction for Contract 4B of the Regional Wastewater Treatment Plant Project. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: Trustee Smith. Resolution carried.

Mayor King reported:

- Attended a DOT Meeting to get an update on the Route 14 Project.
- Signed the MEGA letter that will be distributed to the Village residents.
- Planning the Memorial Day Ceremony
- Working on the SAM Grant and a possible bridging loan from the Schuyler County Legislature

Superintendent Hillyard reported:

- Wenzel is working on the UV System
- The guys will be replacing a water main valve on Owego Street by the County Building on Monday, May 20th
- Going to be working on cold patching around the Village
- Working with Dickson's Environmental to figure out an alternative sludge removal process
- Got new washing machines at the Marina.
- Water break in the line near the Marina bridge.

Trustee Lawton reported:

- There is a manhole cover on Mary Layton Drive that needs a riser on it.
- Need to go around the Village fixing potholes
- There are a few catch basins that are caving in
- House on corner of Tracy Street and Henry Street needs to be mowed

Trustee Chicone stated that he is aware of a bridge construction project on Route 14 about a mile outside of the Village line. He is concerned that it will cause a large amount of traffic to use South Genesee Street as a detour. He is requesting that Superintendent Hillyard place temporary speed bumps on South Genesee Street while the project is going on to help slow down traffic. Superintendent Hillyard stated that he would get some pricing.

Trustee Lawton offered a resolution, seconded by Trustee Ryan approving the Village Information Sheet that is to be mailed with the 2019 Tax Bills. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Ryan approving the preparation and printing of the 2019 Village Tax Bills by the Schuyler County Real Property Tax Office. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Ryan offered a resolution, seconded by Trustee Chicone approving the following water and sewer re-levies to be added to the 2019 tax bills:

Name	Tax Map #	Property Address	Amount
Tiffany Hill	76.14-1-5	380 N. Catharine St.	\$1,336.99
Stephen Pastore	76.19-2-26	105 Washington St.	\$41.42
Jennifer Obremski Tappan	86.07-2-4	223 N. Genesee St.	\$81.98
Arthur Allen	86.07-4-45	102 W. South St.	\$49.08
David Lower	86.07-4-21	103-105 S. Mulberry St.	\$942.33
David Lower	86.07-4-77	114 Owego St.	\$501.15
David Lower	86.07-4-77	116 Owego St.	\$1,215.38
Don-L Harer	86.08-1-78	304 E. Main St.	\$41.42
Citi Mortgage	86.26-1-11	119 Henry St.	<u>\$147.73</u>
		Grand Total	\$4,357.48

AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Ryan offered a resolution, seconded by Trustee Chicone authorizing Mayor King to execute the tax warrant authorizing collection of 2019-20 village taxes (\$538,000.00) and re-levied water & sewer (\$4,357.48) for a total amount of \$542,357.48. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Ryan authorizing the payment of bills on General Abstract \$40,739.11, Water Abstract \$2,217.55, Sewer Abstract \$4,071.63. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Lawton to adjourn the meeting at 8:44 p.m. Resolution carried.

Respectfully submitted,

Alyssa Hammond, Clerk-Treasurer

AMENDED

Regular Board Meeting

June 6, 2019

7:00 p.m.

Present – Mayor John King, Trustees Steven Lawton, Vincent Chicone, James Ryan

Absent – Trustee Philip Smith

Also Present – Alyssa Hammond, Clerk-Treasurer; Dean Hillyard, DPW Superintendent; Troy Taylor, Tina Forney, Michael O’Connell, Katherine Herleman, Chrs Skawski, Phil Cherry, Katie Serrine

Mayor King called the meeting to order at 7:00 p.m. and asked for the pledge of allegiance.

Troy Taylor was present as the owner of TJ’s Bar & Grill on West Main Street. He would like to hold a benefit ride on September 7, 2019 at the Main Street Park. He would like to sell alcohol and have some food available. The board agreed to allow use of the park, contingent upon the receipt of an operating permit application, insurance information, and a copy of his liquor license. The board added that he must have licensed security at the event and that the park must be roped off to deter alcohol from being taken off the property. Mr. Taylor agreed to follow up with the Village Clerk with that information.

Michael O’Connell was present on behalf of Larson Design Group to give an update to the board on the various projects going on.

Trustee Ryan offered a resolution, seconded by Trustee Chicone approving Change Order #3 for the Water Improvement Project, resulting in an increase of \$22,360.00 for the project. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Ryan offered a resolution, seconded by Trustee Lawton approving Payment Application #6 for John F. & John P. Wenzel Contractors, Inc. for the Water Improvement Project. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Katherine Herlemen, Chris Skawski, and Phil Cherry were all present to give updates on the energy grant. They presented the board with proposed changes to the Code of the Village of Montour Falls Chapters 62 and 75 regarding demolition permits.

Phil Cherry presented information about his upcoming Energy Reduction Campaign, including goals, methods, and potential kick-off event ideas. Phil was contacted following the May 19 Board Resolution authorizing the creation of a campaign and is the regional CEEP Contractor. He is providing this service at no cost to the Village.

Trustee Ryan offered the following resolution, seconded by Trustee Lawton:

Whereas the Village of Montour Falls seeks to promote the responsible disposal of construction and demolition waste products created as a result of projects within the Village, and;

Whereas the recycling and reuse of ‘waste’ products from construction and demolition projects within the Village are in line with the Village’s stated goals to reduce waste and promote sustainability, as affirmed in the Climate Smart Communities Pledge Resolution, passed by the Village Board on June 21, 2018, and;

The Village hereby votes to adopt the following resolution in order to reduce waste from construction and demolition projects and promote the reuse and recycling of such waste products within the Village:

Definitions

Building Permit and Building Permit Application shall herein refer to a permit issued for construction projects within the Village, and the application for same, as defined in Chapter 62, Sections 2-4 of the Code of the Village of Montour Falls.

Construction Projects shall herein mean any construction or building project for which a building permit may be issued, pursuant to Chapter 62, Section 4 of the Code of the Village of Montour Falls.

Demolition Projects shall refer to any demolition or deconstruction project for which a demolition permit may be issued, pursuant to Chapter 75, Section 3 of the Code of the Village of Montour Falls.

Demolition Permit and Demolition Permit Application shall refer to a permit filled out specifically for a demolition project, and the application for same, as delineated in Chapter 75, Section 4 of the Code of the Village of Montour Falls.

“Waste Products” or “Waste Materials” shall refer to byproducts or other refuse materials created as a result of construction or demolition processes, such as brick, stone, wood, metal scraps including screws or other fasteners, electrical components, glass, building components including doors and other whole elements, porcelain elements, pipes and plumbing, or other such materials; “waste materials” shall NOT refer to hazardous materials, such as lead, asbestos, or other materials, the disposal provisions for which are separately delineated in relevant State and Local Codes.

“Hazardous Materials” shall refer to the specific subclass of construction and demolition project byproduct, such as lead and asbestos, the disposal provisions for which are separately delineated in various local and state codes.

“Recycling” or “Recycling Center” shall refer to the process of making waste materials available for the creation of future materials; or a relevant center, agency, or other organization that is concerned with the process of recycling defined herein.

“Reuse” or “Reuse Center” shall refer to the process or processes of using a whole element or fixing a partially whole element, created by or salvaged from one construction or demolition project, and used in another; or a relevant center, agency, or other organization that is concerned with the reuse of such materials defined herein.

Fee Schedule shall refer to the appropriate fees levied by the Village on those applying for building and/or demolition permits, pursuant to the relevant sections of the Village Code.

Specific Actions

- i. The Village hereby amends the existing Building Permit to add the following provision:
 - a. On the page bearing the heading “Additional Requirements,” adding a requirement for the filer to outline the processes by which construction waste will be disposed of. See attached permit application.
 - b. References to ‘Demolition’ are hereby stricken to reflect the creation of the Demolition Permit.
- ii. The Village hereby adopts the newly created Demolition Permit, which is attached to this resolution, which requires filers to provide information as delineated in Chapter 75, Section 4 of the Code of Montour Falls.
 - a. The Demolition Permit Application and Demolition Permit will have the fee schedule as adopted by the Village of Montour Falls.
- iii. The Village will amend the Building and Demolition Permit Fee Schedule in the following ways:
 - a. All applicants will be eligible for a 50% reduction in their permit fee if they submit an additional plan detailing their plans to recycle and/or reuse 50% of the waste materials from the construction and/or demolition project for which they are applying for a permit.
 - b. Pursuant to their responsibilities as described in Chapter 62, Section 3, and Chapter 75, Section 4, of the Village Code, the Code Officer will be responsible for reviewing submitted recycling and/or reuse plans to assess their feasibility, completeness, and responsible for their ultimate approval; the Code Officer is also responsible for ensuring compliance with the submitted permit.
 - c. Once approved, the fee reduction will be applied by the relevant Village staff who are normally tasked with handling such fees.
 - d. The Fee Schedule for the Village of Montour Falls will be edited where necessary to reflect these changes.
- iv. The Village adopts the following internal policies regarding construction and demolition project waste materials from projects carried out by the Village Department of Public Works.
 - a. Where applicable, the Village DPW will seek to recycle and/or reuse as much construction, demolition, or other project waste as is feasible given project budgets, staff time, and estimated project completion time.
 - b. The Village DPW will explore strategies to reduce construction and demolition waste where possible, as well as possible strategies for waste material recycling and reuse; such strategies may involve partnership with an outside organization for the removal, recycling, and/or reuse of waste materials. The Village DPW shall have the authority to explore such options, and the final authority for granting such partnerships shall lie with the Village Board.

- c. The Superintendent of the Village DPW, or their appropriately designated foreman, shall have final say in assessing whether, and to what extent, the recycling and reuse is feasible for a given project.

The foregoing resolution was put to vote and resulted in the following: AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Ryan offered a resolution, seconded by Trustee Lawton to schedule a Public Hearing for June 20, 2019 at 7:30 p.m. for the purpose of hearing comments on Local Law #2-2019 amending the Code of the Village of Montour Falls, Chapter 62 – Building Construction and Fire Prevention, and Chapter 75 – Demolition Permits. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Ryan offered the following resolution, seconded by Trustee Chicone:

Whereas the Village of Montour Falls seeks to create a sustainable, accessible streetscape that promotes multiple modes of transportation, and;

Whereas “Complete Streets” are streets that are planned, designed, operated, and maintained to enable safe access to all users, and;

Whereas the Village seeks to promote multimodal transportation as a means of reducing emissions related to vehicle use, which in turn creates greater air quality, and;

Whereas intentional and sustainable design of Village infrastructure projects promote a healthier environment and is in line with the Village’s commitment to promote sustainability as outlined in the Climate Smart Communities Pledge Resolution, passed by the Village Board on June 21st, 2018;

The Village of Montour Falls hereby votes to adopt the following Complete Streets Policy as a guiding principle for the improvement of our transportation infrastructure and recommends the policy’s adoption into the forthcoming Comprehensive Plan as a means of ensuring its effects in future projects.

Complete Streets Policy Provisions

“Complete Streets” refers to streets that are intentionally designed for the purpose of promoting equal access to the Village’s network of streets across all modes of transportation. Most often, this takes the following forms, which the Village hereby adopts as project guidelines:

- i. The Village will strive to create an interconnected network of streets that are accessible by pedestrians, bicyclists, motorists, and bus riders of all ages and abilities. This includes the safe passage along and across Village streets.
 - a. To achieve these goals, the Village will undertake to identify potential grant or other funding options in order to more fully realize the Complete Streets goals.
- ii. The Village will seek to realize its Complete Streets vision and develop its street projects in ways that are responsible, affordable, balanced and equitable way by considering the needs of all travelers.
- iii. The Village recognizes that not every design element or feature will be needed or feasible for every street project but commits to the goal of accommodating everyone.
- iv. The Village will incorporate Complete Streets goals into all new construction, reconstruction, and maintenance road projects.
 - a. Complete Streets projects undertaken by the Village may include the following: improved bus or public transit access, special bus lanes, special bike lanes, sidewalk and curb upgrades, crosswalk upgrades, streetscape and lighting design audits, shade and infrastructure studies, and more.
- v. The Department of Public Works is hereby designated as the lead department in implementing the Complete Streets policy and shall consult with the Village Board on matters relating to implementing the Complete Streets Policy. The Village Board retains the right of final say on projects within the Village.
- vi. The Village will, to the extent feasible, incorporate the Complete Streets Policy while taking the following into account:
 - a. The additional cost to the Village to incorporate Complete Streets goals and whether that would be excessive or disproportionate to the larger street project.

- i. For example, whether Complete Streets goals would be too expensive to implement while conducting routine spot pavement repairs or isolated curb or sidewalk maintenance.
- b. The possibility of creating a public safety risk by the incorporation of Complete Street ideals into a given street project.
- c. The current and future population of the street or road.
 - i. For instance, that a road is so sparsely populated that it is unlikely to see a rise in pedestrian traffic in the future, even with a sidewalk.
- d. The current and future economic and sustainable development goals of the Village and whether incorporating Complete Streets goals can be done while maintaining those economic and sustainable development goals.
- e. The current state of utilities, both Village and those belonging to a utility company, and their placement in a given street, and how Complete Streets goals can be implemented around or incorporating those utilities.
- f. The built and natural environment, and how implementing Complete Streets Policy goals will impede or strengthen the local character and systems.
- g. Future physical climate risk due to flooding and extreme heat have been considered, and that the Village consider incorporating these factors into street infrastructure design, as per NYSDEC Flood Risk Management Guidance for Implementation of the Community Risk and Resiliency Act and NYSDEC Guidance for Smart GrowthPublic Infrastructure Assessment.

The foregoing resolution was put to vote and resulted in the following: AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Fire Chief Burns reported:

- Used the new ATV for the WNYOA race. It was absolutely necessary and was a great asset to have.
- Need to get the new ATV lettered.
- Carnival is coming up this weekend, will have Beaver Dams and Watkins Glen on standby.
- Would like to start looking into getting bullet proof vests to have in the trucks.

Regional Wastewater Treatment Plant Update from Mayor King:

- Administration building will arrive in 2 weeks.
- Currently working on the SBR tanks and doing rebar work.

Trustee Lawton offered a resolution, seconded by Trustee Ryan authorizing the Montour Falls Library to use the Main Street Park on August 16, 2019 from 2:00-6:00 p.m. for their Summer Learning Celebration. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Ryan authorizing a refund of the \$200.00 to Shane and Lisa Austin for their deposit on Dock #42S, therefore making that dock available for rent. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Chicone approving the Worksite Agreement with the Schuyler County Youth Bureau for the year 2019. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Ryan approving an Intermunicipal Agreement with Schuyler County regarding a grant on the Bridge/Trail Connector Project, further authorizing Mayor King to sign the agreement. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Chicone to make an informal offer of no more than \$68,000.00 to the Appel family for the Appel Property on N. Seneca Street to be used for the Wellhead Protection Program. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Ryan to make an informal offer of no more than \$25,000.00 to Ruth Hayes for her property that borders the Montour Marina to be used for an expansion of the Montour Falls Municipal Marina & Campground. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Ryan authorizing Eric Thorpe to hold a Chicken BBQ at the pavilion at the Montour Marina. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Ryan approving a Pump Maintenance Agreement with Lana Mathers for a new water service connection and water pump to be installed at a new home that will be going in at 3680 County Rd. 16, Montour Falls. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Mayor King reported:

- Attended 2 DOT meetings regarding the Route 14 project.
- Attended the groundbreaking for the new Habitat for Humanity house.
- Spoke to the women's league of voter's and did a presentation on the current happenings in the Village.

Dean reported that the DPW has been busy at working trying to get the Marina back in good order after last year's floods.

Trustee Chicone offered a resolution, seconded by Trustee Lawton authorizing the payment of bills on General Abstract #020 for \$97,027.73, Water Abstract #020 for \$5,010.15, Sewer Abstract #020 for \$4,907.46, Trust & Agency Abstract #020 for \$3,162.25. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Lawton authorizing the payment of bills on General Abstract #001 for \$9,527.11, Sewer Abstract #001 for \$53.08, Trust & Agency Abstract #001 for \$168.00. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Chicone to adjourn the meeting at 9:30 p.m. Resolution carried.

Respectfully submitted,

Alyssa Hammond, Clerk-Treasurer

Regular Board Meeting

June 20, 2019

7:00 p.m.

Present – Mayor John King, Trustees Steven Lawton, Vincent Chicone, James Ryan, Philip Smith

Absent – None.

Also Present – Alyssa Hammond, Clerk-Treasurer; Dean Hillyard, DPW Superintendent; Ingrid Zabel, Katherine Herleman, Chris Skawski

Mayor King called the meeting to order at 7:00 p.m. and asked for the pledge of allegiance.

No public participation.

Ingrid Zabel is a Climate Change Education Manager, and she is present to give the board a presentation on climate change and how the current energy smart changes that the Village is implementing are very important.

PUBLIC HEARING

7:30 p.m.

Local Law #2-2019 Amending the Code

of the Village of Montour Falls Chapter 62 & Chapter 75.

Trustee Smith offered a resolution, seconded by Trustee Ryan to enter into a Public Hearing at 7:30 p.m. to hear comments on the proposed change to the chapters.

Local law amends Chapter 62 and Chapter 75 as follows:

§ 62-4 Building permits.

D. (1) A description of the proposed work, including provisions for the responsible removal of any waste materials, as defined in §62-4K below,

K. Recycling and Reuse of Construction and Building Project Waste Materials. At least 25%, as appropriately estimated, of construction project waste materials must be diverted from a landfill, or similar, to appropriate recycling or reuse processes or centers. An applicant for a Building Permit must include provisions for such diversion on their permit application.

- (1) Project waste here shall only mean feasibly recycled or reused materials and shall not mean unusable materials including those that are rotting or otherwise corrupted, or hazardous materials, provisions for the disposal of which are laid out elsewhere.
- (2) Recycling or Reuse here shall include the reuse of materials by the original filer on a separate project, selling waste materials to an appropriate reuse or recycling center, or other efforts to recycle or reuse construction waste materials which are made by the property owner or contractor where appropriate.
- (3) The Code Officer retains discretion in determining feasibility, project scope, diversion cost, and other factors related to recycling and reuse plans when deciding whether to issue a permit. The Code Officer may also choose to waive or edit the minimum requirement when assessing a Building Permit Application if they deem it to be infeasible, unnecessarily restrictive, or otherwise unnecessary for a given project.

§ 75-4 Demolition permit; issuance, terms and conditions.

A. (2) Said application form shall require the name, address and telephone number of the owner; the names, addresses and telephone numbers of all contractors (general, special or salvage) authorized by the owner or his representative or employed by the Village to perform work; insurance coverage information, including the name of each insurance company and policy number, the date or expiration of the policy and the type of insurance and coverage limitations for the owner and every contractor involved in the demolition; a written description of the building or structure to be demolished; the identification of the presence of asbestos or any other hazardous material in the building or structure to be demolished and the names, addresses, telephone numbers and evidence of applicable licenses of the contractors that will perform the demolition and removal of such material; starting and estimated completion dates; provision for disposal of refuse, including a statement of any permits required for the transportation and disposal of hazardous materials, and including plans for the diversion of relevant waste materials or refuse from landfills or similar to appropriate recycling or reuse centers and/or processes; a descriptive statement as to security and/or barricades to safeguard premises from unauthorized entry and to provide for the protection of the general public; during demolition and cleanup work; and a plan detailing the proposed cleanup of all refuse and rubble incident to the demolition.

C. (6) During the demolition work, debris must be systematically and regularly removed from the site and not be allowed to accumulate or cause any obstruction that would prevent movement within the property or the blocking of means, egress and ingress from the property. At least 25%, as appropriately estimated given project scope and

costs, of demolition waste materials, taken here to mean rubble, debris, or other refuse, from an applicable project shall be diverted from a landfill or similar, to appropriate recycling or reuse processes or centers. The Code Officer retains discretion in determining feasibility, scope, cost, and other factors related to recycling and reuse plans. The Code Officer may also choose to waive or edit the minimum requirement when assessing a Demolition Permit Application if they deem it to be infeasible, unnecessarily restrictive, or otherwise unnecessary for a given project. After demolition and no new immediate construction is intended, the site shall be backfilled to normal grade and the surface left in an aesthetically acceptable condition and barricades removed.

- (a) Demolition waste materials here shall only mean feasibly recycled or reused materials and shall not refer to unusable materials including those that are rotting or otherwise corrupted, or hazardous materials, for which separate provisions are made herein.

No public comment.

Trustee Ryan offered a resolution, seconded by Trustee Smith to close the Public Hearing at 7:33 p.m.

Trustee Ryan offered a resolution, seconded by Trustee Lawton approving Local Law #2-2019, amending the Code of the Village of Montour Falls Chapter 62 – Building Construction and Fire Prevention, and Chapter 75 – Demolition Permits, as proposed. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

PUBLIC HEARING 7:45 p.m. Local Law #3-2019 Amending the Code of the Village of Montour Falls Chapter 51 – Article V, Chickens.

Trustee Smith offered a resolution, seconded by Trustee Ryan to enter into a Public Hearing at 7:45 p.m. to hear comments on the proposed change regarding Chickens.

Local law amends Chapter 51 as follows:

Article V – Backyard Chickens

§51-24 – Definitions and word usage.

CHICKEN

A domestic fowl kept for its eggs or meat.

HARBOR OR POSSESS

Permitting to remain or to be lodged or to be fed within the house, store, yard, enclosure or other place.

OWN

Any person or persons, firm, association, or corporation owning, keeping, harboring, having charge, custody or control of a chicken.

OWNER

Any person or persons, firm, association, or corporation owning, keeping or harboring a chicken.

ROOSTER

A male domestic chicken.

RUN AT LARGE

Shall mean off the premises of the owner and not under control of the owner or a member of his or her immediate family.

§51-25 – Applicability.

The provisions of this article shall apply to any owner of a chicken residing within or any person harboring a chicken within or any person, owner or otherwise, bringing a chicken within the Village of Montour Falls, County of Schuyler, State of New York.

§51-26 – Prohibited acts; condition of chicken’s quarters; limitation on possession.

- A. It shall be unlawful for any person, owner, or otherwise to permit or allow the slaughtering or meat processing of any chicken on their property within the Village of Montour Falls.

- B. Chickens must be provided with a covered, predator-resistant housing that is properly ventilated, designed to be easily accessed, cleaned and maintained. The housing must be at least 2 square feet in size for each chicken in the owner's possession.
- C. The housing and run must be maintained to reduce nuisances such as odor, vermin, flies and manure accumulation.
- D. It shall be unlawful for any owner to permit or allow any chicken to run at large or to commit a nuisance upon the premises of a person other than the owner or person harboring such chicken.
- E. Roosters and guinea fowl are expressly prohibited, regardless of the age or maturity of the bird.
- F. No person, owner, or otherwise shall possess more than 12 chickens at any one time.

§51-27 – Permit Required.

A permit shall be obtained from the Village of Montour Falls Building Inspector to own or possess any chickens within the Village of Montour Falls.

§51-28 – Penalties for offenses.

For any and every violation of the provisions of this article, the owner, lessee, tenant or any other person having an interest in the property where such violation has been committed or shall exist and who neglects or refuses to abate such violation within five days after written notice has been served upon him/her by personal service or by certified mail shall, for each and every violation, be subject to a fine of \$250 for each and every day that such violation shall continue after such notice.

No public comment.

Trustee Ryan offered a resolution, seconded by Trustee Lawton to close the Public Hearing at 7:46 p.m.

Trustee Chicone offered a resolution, seconded by Trustee Lawton approving Local Law #3-2019, amending the Code of the Village of Montour Falls Chapter 51, as proposed. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Ryan offered the following resolution, seconded by Trustee Chicone:

Whereas the Village of Montour Falls has taken action to reduce its reliance on non-renewable energy sources, including by participating in clean energy actions as part of its designation as a Clean Energy Community, and;

Whereas the Village sees local production of renewable energy paired with the creation of local micro-grids as a method of increasing community resilience to natural disasters and regional electricity grid instability;

Whereas the promotion of renewable energy technology within the Village helps promote national energy independence;

Whereas the Village seeks to fulfill the requirements of the Climate Smart Communities *PE4 Action: Green Power Procurement Policy* certification action;

Whereas the Village sees reducing its reliance on non-renewable energy sources as imperative to meeting its sustainability goals as outlined in the June 21, 2019 Climate Smart Communities (CSC) Pledge Resolution;

The Village of Montour Falls hereby votes to adopt the following Renewable Energy Strategies and Goals.

Renewable Energy Adoption Goal

The Village hereby adopts the goal of achieving *100% of municipal energy needs, excluding fleet vehicles, from renewable sources no later than the year 2050.*

Interim goals will be established after the completion of *CSC PE4 Action: Renewable Energy Feasibility Studies* which shall be submitted to the Village Sustainability Committee as a component of the *CSC PE10 Action: Annual Progress Report* by July 2020.

Implementation Strategies

Given the nature of the above stated goal, as well as the above stated goal of preserving local character while promoting innovation and adoption of new technologies, the following strategies are adopted for meeting the Renewable Energy Adoption Goal:

1. The Village will conduct a comprehensive Renewable Energy Feasibility Study to determine the cost-benefit analysis of the following actions, prioritizing the greatest cost savings to taxpayers and stability of critical infrastructure:
 - a. Construction of an on-site, municipal-owned solar and battery storage facility on an approximately 40-acre brownfield site co-owned with the Town of Montour and/or an approximately 10-acre site owned by Schuyler Hospital;
 - b. Entering into a Power Purchase Agreement with Watkins Glen Solar Energy Center LLC on the Watkins Glen Solar Energy Center, a 50-megawatt solar project proposed in the proximal Town of Dix in Schuyler County;
 - c. Entering into a community solar contract for eligible buildings;
 - d. Entering into a 100% renewable energy mix Community Choice Aggregation contract
 - e. Purchasing Renewable Energy Credits
 - f. Establishing a clean energy investment fund to be composed of the utility cost savings realized by LED streetlight conversion currently pending NYSEG execution; up of the energy savings as a result of actions already taken or in progress on this date, in order to fully or partially fund initiatives to adopt renewable energy for Village government operations.

The foregoing resolution was put to vote and resulted in the following: AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Ryan offered the following resolution, seconded by Trustee Lawton:

Whereas the Village of Montour Falls seeks to promote sustainability for its operations, having already undertaken actions to improve the energy efficiency of its Village Hall, and;

Whereas the Village of Montour Falls seeks to save on long-term costs by investing in products, services, and technologies that promote efficiency, durability, and sustainability, and;

Whereas adopting certain purchasing practices as a matter of policy can improve working conditions and worker health e.g. by promoting healthier air quality;

Whereas the promoting of products and services that have preferable impacts on the environment assists the Village with achieving its sustainability goals as outlined in the June 21st, 2018 Climate Smart Communities Pledge Resolution;

The Village of Montour Falls Board of Trustees hereby votes to adopt the following Environmentally Preferable Purchasing guidelines for municipal operations purchases.

Environmental Standards

In order to ensure ease and utility of comparison of various products and vendor RFP submissions when assessing “environmentally preferable,” the following standards are adopted:

1. In the case of appliances or devices which draw a significant amount of electricity, such as refrigerators, computers, etc. Energy STAR certification;
2. In the case of lightbulbs, NYSERDA’s Lighting Clearinghouse and the Rensselaer Polytechnic Institute’s Lighting Research Center;
3. In the case of paper and paper products, including cardboard, “percent recycled”;
4. In the case of cleaning products and other chemicals for use in government buildings or operations, Green Seal’s GS-37 guidance document, “*Environmental Standard for General-Purpose, Bathroom, Glass, and Carpet Cleaners for Industrial and Institutional Purposes*”;

5. In the case of containers, receptacles, binders, and other municipal office supplies, the following standard shall apply for determining the “environmentally preferable” nature for such purchases:
 - a. Relative ease of composting the item;
 - b. Relative ease of recycling the item;
6. In the case of vehicles and other capital expenditures, the guidelines as proposed in the May 2, 2019 *Fleet Efficiency Policy* shall serve to determine the “environmentally preferable” nature for such purchases.
7. In the case of applicable infrastructure projects, the minimum standard for recycling and reuse of Construction and Demolition Waste material, as outlined in the June 6, 2019 Resolution Concerning the Disposal of Construction and Demolition Waste Materials, shall be used to assess “environmentally preferable as per §62-4 and §75-4 of the Village Code.
8. For all products, as outlined in §30-3 of the Village Code, preference shall be given to local vendors, products, and services which meet these preferences where feasible. Because the purchase of a local product typically correlates with lower lifetime emissions related to that product, locally sourced purchases shall also be understood to be “environmentally preferable”

Implementation Strategies

§30-3 of the Village Code outlines municipal procedures for procurement, including provisions for selecting offers, products, bids, and services that are not the “lowest responsible offer” if appropriate justification can be offered. This guide should serve as a companion to the existing purchasing policy in the following ways:

Designated purchasers:

1. May exercise discretion not to adhere to the “lowest responsible offer” guideline if the product or service in question meets or exceeds at least one of the above defined environmentally preferable standards e.g. purchases of paper supplies do not need to meet the lowest price point available if they demonstrate an acceptable level of recycled material;
2. May exercise discretion to consider the environmentally preferable standards listed in this resolution, as well as how this may impact the overall life cost of a given product.
3. May direct the Village Sustainability Committee to perform additional research in order to consider whether certain products meet the above listed environmentally preferable standards. Preference shall be given to those products and services that demonstrate and effectively state the degree to which their product or service is environmentally preferable given the above standards.

The foregoing resolution was put to vote and resulted in the following: AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Lawton asked the board to consider putting in a 3-way stop at the intersection of Cook Street and South Genesee Street, as well as South College Avenue and Walker Street. He stated that he thinks it would help people to slow down at those intersections. The board agreed to table it until the next meeting and that Superintendent Hillyard would speak to the DOT in the meantime.

Trustee Lawton offered a resolution, seconded by Trustee Ryan acknowledging the review and acceptance of the Village Investment Policy, furthermore, making no changes at this time. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Ryan acknowledging the review and acceptance of the Village Procurement Policy, furthermore, making no changes at this time. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Ryan authorizing Freed, Maxick, CPAs to perform an audit of the 2018-19 Village and Village Court records. AYES: Trustee Lawton, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Chicone approving the following budget amendments to the 2018-19 Village Budget:

GENERAL FUND

Account	Description	Amendments (From)	Amendments (To)
A1110.45	VILLAGE JUSTICES - POSTAGE		500.00
A1110.46	VILLAGE JUSTICES - SOFTWARE SUPPORT	700.00	
A1110.48	VILLAGE JUSTICES - COURT SECURITY		200.00
A1210.4	MAYOR - CONTRACTUAL TRAINING	200.00	
A1210.41	MAYOR - PHONE		200.00
A1320.41	AUDITOR - VILLAGE AUDIT		2651.23
A1325.22	TREASURER - OFFICE EQUIPMENT		2428.00
A1325.4	TREASURER - CONTRACTUAL		200.00
A1325.41	TREASURER - SUPPLIES	200.00	
A1355.42	ASSESSMENT - FORMS, SUPPLIES, TAX BILLS	30.00	
A1355.43	ASSESSMENT - POSTAGE		30.00
A1362.41	TAX ADVERTISING - FILING/LIEN FEES	1100.00	
A1410.1	CLERK - PERSONAL SERVICES		3000.00
A1420.4	LAW - CONTRACTUAL	1900.00	
A1620.411	BUILDINGS - VILLAGE HALL IMPROVEMENTS		100.00
A1620.43	BUILDINGS - VILLAGE HALL ELECTRIC		400.00
A1620.47	BUILDINGS - VILLAGE HALL MAINTENANCE	523.97	
A1620.49	BUILDINGS - WEBSITE MAINTENANCE		23.97
A1640.41	CENTRAL GARAGE - DPW IMPROVEMENTS		4250.68
A1640.44	CENTRAL GARAGE - DPW PHONE		456.01
A1640.47	CENTRAL GARAGE - CLOTHING ALLOWANCE	623.22	
A1640.49	CENTRAL GARAGE - CARHARTS/COVERALLS		167.21
A1640.491	CENTRAL GARAGE - HAND TOOLS		274.39
A1640.492	CENTRAL GARAGE - GENERATOR MAINTENANCE A	274.39	
A1910.41	VILLAGE INSURANCE		14935.38
A1910.42	FIRE DEPARTMENT INSURANCE	4091.47	
A1990.4	CONTINGENT ACCOUNT	9329.91	
A3410.1	FIRE DEPARTMENT - FIRE CHIEF STAFFING		155.00
A3410.2	FIRE DEPARTMENT - FIRE CHIEF VEHICLE		7703.00
A3410.21	FIRE DEPARTMENT - NEW MONITORS		290.00
A3410.411	FIRE DEPARTMENT - PHYSICALS/IMMUNIZ.		1735.00
A3410.413	FIRE DEPARTMENT - SMALL EQUIP. - NEW		607.09
A3410.416	FIRE DEPARTMENT - EQUIP'T CERT. TEST	5845.94	
A3410.417	FIRE DEPARTMENT - RESCUE SUPPLIES	858.93	
A3410.418	FIRE DEPARTMENT - TRAINING	1765.23	
A3410.419	FIRE DEPARTMENT - WEBSITE MAINTENANCE	480.00	
A3410.42	FIRE DEPARTMENT - STATION ELECTRIC		365.64
A3410.420	FIRE DEPARTMENT - GENERATOR REPAIR/MAINT	500.00	
A3410.422	FIRE DEPARTMENT - EMERGENCY REPAIR FUND	4000.00	
A3410.423	FIRE DEPARTMENT - ADVANCED RESCUE TECH	3000.00	
A3410.43	FIRE DEPARTMENT - PHONE	228.38	
A3410.44	FIRE DEPARTMENT - BUILDING MAINTENANCE		17734.44
A3410.45	FIRE DEPARTMENT - FUEL	1681.55	
A3410.46	FIRE DEPARTMENT - APPARATUS REPAIR		6745.10
A3410.47	FIRE DEPARTMENT - SMALL EQUIPMENT REPAIR	936.01	
A3410.48	FIRE DEPARTMENT - RADIO REPAIR	450.00	
A5110.42	STREET MAINTENANCE - RESURFACING	53453.90	
A5110.43	STREET MAINTENANCE - VEHICLE/EQUIP MAINT		6884.56
A5110.44	STREET MAINTENANCE - FUEL	4344.70	
A5110.46	STREET MAINTENANCE - SCHOOLING/TRAINING		500.00
A5142.2	SNOW REMOVAL - KUBOTA SALT SPREADER		6087.50
A5142.41	SNOW REMOVAL - SALT		5088.74
A5142.42	SNOW REMOVAL - REPAIRS		1075.57
A7180.1	MARINA/DOCKS - PERSONAL SERVICES		5306.39
A7180.2	MARINA/DOCKS - SIGN		5000.00

A7180.212	MARINA/DOCKS - FENCING	1000.00	
A7180.25	MARINA/DOCKS - EQUIP WEED TRIMMER		369.32
A7180.29	MARINA/DOCKS - ELECTRICAL UPGRADE	4880.00	
A7180.41	MARINA/DOCKS - LEASE & PERMIT	2921.02	
A7180.412	MARINA/DOCKS - TREE REMOVAL		3000.00
A7180.413	MARINA/DOCKS - PICNIC TABLES		650.70
A7180.414	MARINA/DOCKS - INTERNET	125.74	
A7180.415	MARINA/DOCKS - PRINTING & MAILING	611.50	
A7180.416	MARINA/DOCKS - STREET LIGHTING	500.00	
A7180.417	MARINA/DOCKS - OFFICE SUPPLIES	118.75	
A7180.418	MARINA/DOCKS - SNACK BAR		197.60
A7180.42	MARINA/DOCKS - CONTRACTS	400.00	
A7180.421	MARINA/DOCKS - FUEL	113.01	
A7180.425	MARINA/DOCKS - DUMPSTER		437.00
A7180.426	MARINA/DOCKS - EQUIPMENT REPAIR		38.68
A7180.43	MARINA/DOCKS - DOCK REPAIR	1000.00	
A7180.44	MARINA/DOCKS - ELECTRICITY		15975.61
A7180.45	MARINA/DOCKS - FACILITY REPAIR		4209.33
A7180.46	MARINA/DOCKS - PHONE	617.01	
A7180.47	MARINA/DOCKS - WATER & SEWER		64.12
A7180.48	MARINA/DOCKS - CABLE		16149.06
A7180.49	MARINA/DOCKS - TOILET SUPPLIES	948.55	
A7550.4	CELEBRATIONS - CHRISTMAS DECORATIONS	2098.36	
A8020.41	PLANNING - UPDATE CODE BOOK		78.17
A8020.43	PLANNING - MISCELLANEOUS ADVERTISING	78.17	
A8160.4	REFUSE & GARBAGE - RECYCLING PICK UP		4098.36
A8540.4	DRAINAGE - CONTRACTUAL - STORM SEWERS	2000.00	
A8810.24	CEMETERIES - LEAF BLOWER/2 MOWERS		600.00
A8810.25	CEMETERIES - SOFTWARE		700.00
A8810.42	CEMETERIES - EQUIPMENT REPAIRS	700.00	
A8810.45	CEMETERIES - TOILET RENTAL	100.00	
A8810.46	CEMETERIES - STONE REPAIRS	500.00	
A9010.8	STATE RETIREMENT		1318.80
A9060.8	HOSPITAL & MEDICAL INSURANCE	12162.71	
A9950.92	TRANSFERS TO MACHINERY RESERVE-FIRE	2089.23	
A9950.921	TRANSFER TO FIRE BUILDING RESERVE	13500.00	
		142981.65	142981.65

WATER FUND

Account	Description	Amendments (From)	Amendments (To)
F8310.42	WATER ADMINISTRATION - SUPPLIES		17.30
F8310.43	WATER ADMINISTRATION - SOFTWARE SUPPORT		6.50
F8320.23	BLDG IMPROVEMENTS		11954.08
F8320.41	ELECTRICITY		2864.82
F8320.44	EQUIPMENT REPAIR		421.79
F8320.49	BACKFLOW PREVENTION	4000.00	
F8320.491	UV ENGINEERING	5000.00	
F8340.1	PERSONAL SERVICES		961.26
F8340.212	DUMP TRUCK	15000.00	
F8340.41	SUPPLIES/REPAIR	3400.00	
F8340.42	ELECTRICITY	1655.64	
F8340.43	HYDRANT/VALVES		2488.30
F8340.46	MAIN VALVES	2500.00	
F8340.47	ENGINEERING		8492.00
F9010.8	STATE RETIREMENT		321.15
F9040.8	WORKERS COMPENSATION		4028.44
		31555.64	31555.64

SEWER FUND

Account	Description	Amendments (From)	Amendments (To)
G8110.42	SUPPLIES		17.69
G8110.43	SOFTWARE SUPPORT		6.50
G8120.42	ELECTRICITY		6225.84
G8120.43	EQUIPMENT REPAIRS		1417.48
G8130.4	CONTRACTUAL		605.00
G8130.42	ELECTRICITY		7668.77
G8130.44	DUMPSTER		140.00
G8130.45	BUILDING REPAIRS		2890.79
G8130.492	ENGINEERING	20000.00	
G9010.8	STATE RETIREMENT		310.05
G9040.8	WORKERS COMPENSATION		4143.46
G9710.67	SERIAL BONDS - 2018 PRINCIPAL		13000.00
G9710.77	SERIAL BONDS - 2018 INTEREST		5012.57
G9950.9	TRANSFER TO SEWER RESERVE	21438.15	
		41438.15	41438.15

The foregoing resolution was put to vote and resulted in the following: AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Mayor King reported that the Administration building at the Regional Wastewater Treatment Plant is halfway up and the project is moving along very quickly.

Superintendent Hillyard reported:

- Need to install a barrier on the back side of the Main Street Park to keep people from hitting electric panel.
- Have been keeping an eye on the drainage on Tracy Street and on S. L’Hommedieu Street and they both are working well.
- Moved the old telephone poles that were piled up at the Marina.

Trustee Ryan informed the board that himself, Superintendent Hillyard and Mayor King had a meeting with Ruth Hayes regarding the parcel of land that the Village is interested in purchasing from her. She agreed to a sale price of \$25,000.00.

Trustee Ryan offered a resolution, seconded by Trustee Chicone approving the purchase of the Hayes property, Tax Map #76.19-2-7.1 for an amount of \$25,000.00 in addition to 50% of the closing costs incurred, further authorizing Clerk Hammond to ask Attorney Halpin to move forward with the acquisition process. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan. NOES: None. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Lawton authorizing the payment of the Regional Wastewater Treatment Plant June 2019 Invoices in the amount of \$840,131.43. AYES: Trustee Ryan, Trustee Lawton, Trustee Chicone. NOES: Trustee Smith. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan to give the Marina Park Manager position paid time off on the same schedule as the Deputy Clerk position. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Ryan authorizing the payment of bills on General Abstract #020 for \$12,461.87, Water Abstract #020 for \$3,325.95, Sewer Abstract #020 for \$584.95. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Ryan authorizing the payment of bills on General Abstract #002 for \$143,603.48, Water Abstract #002 for \$1,926.20, Sewer Abstract #002 for \$384.48. AYES: Trustee Lawton, Trustee Chicone, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Chicone to adjourn the meeting at 9:01 p.m.
Resolution carried.

Respectfully submitted,

Alyssa Hammond, Clerk-Treasurer

Regular Board Meeting

July 18, 2019

7:00 p.m.

Present – Trustees Vincent Chicone, James Ryan, Philip Smith, Steven Lawton

Absent – Mayor John King

Also Present – Alyssa Hammond, Clerk-Treasurer; Ric Davis, Kelly Povero, Amanda Arnold-Rodriguez, Andrew Kuzio, Fire Chief Jake Burns

Deputy Mayor Ryan called the meeting to order at 7:00 p.m. and asked for the pledge of allegiance.

Public Hearing

7:00 p.m.

CDBG Grant Application 2019

Trustee Smith offered a resolution, seconded by Trustee Lawton to open the Public Hearing at 7:00 p.m. for the purpose of hearing comments on the proposed Consolidated Funding Application for Community Development Block Grant Funding.

Andrew Kuzio of Larson Design Group was present to speak to the public about the 2019 CDBG Grant Application and the process involved. He explained that the application would be for sewer rehabilitation work including slip-lining and inter-connects.

No public comment.

Trustee Smith offered a resolution, seconded by Trustee Chicone to close the Public Hearing at 7:12 p.m. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Lawton authorizing Larson Design Group to apply for the 2019 CDBG Grant on behalf of the Village of Montour Falls. AYES: Trustee Chicone, Trustee Lawton, Trustee Smith. NOES: None. Resolution carried.

Ric Davis was present to address the board about a hydrant at the end of the water line on South Genesee Street. He stated that the hydrant has always had a bleeder on it to keep the water flowing and allow for the circulation of chlorine. He stated that the bleeder has been turned off and he is afraid of his water quality diminishing because of it. Clerk Hammond read an update from the Water Operator, John Raplee, who couldn't attend the meeting. He stated that he had done a test on Mr. Davis' water and that it was well within the limits to be completely safe to drink. He also added that the bleeder had not been turned off, but it had been broken under the ground and would not be repaired because it is not necessary to have it running. He is in talks with an engineer at Larson Design Group to come up with another option to address the issue.

Trustee Lawton offered a resolution, seconded by Trustee Chicone authorizing the payment of the Regional Wastewater Treatment Plant July 2019 Invoices in the amount of \$1,762,182.88. AYES: Trustee Chicone, Trustee Lawton. NOES: Trustee Smith. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Chicone approving Regional Wastewater Treatment Plant Contract 4A with Vacri Construction for \$2,402,000.00 and Contract 4B with Kahr's Construction for \$124,500.00. AYES: Trustee Chicone, Trustee Lawton. NOES: Trustee Smith. Resolution carried.

Kelly Povero is present on behalf of the Montour Falls Library to give a report. She shared information about the programs that are being offered and how much attendance has grown. She also stated that the construction grant was awarded and should be arriving soon.

Amanda Arnold-Rodriguez was present on behalf of SCOPED to talk about the various projects that they are working on. She stated that they would like to apply for a grant to study how much it would cost to certify the levy. The study would cost \$50,000 and would be a 50% match, therefore the Village would be responsible for \$25,000 if the grant was received.

Trustee Chicone offered a resolution, seconded by Trustee Smith to approve the submission of a Grant Application for the Climate Smart Implementation Grant to include completion of a Climate Vulnerability Report and Levee Recertification Preparation Study, furthermore committing up to \$25,000 of Village funds to be used as the 50/50 grant match. AYES: Trustee Smith, Trustee Lawton, Trustee Chicone. NOES: None. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Lawton to approve the submission of a Grant Application for the creation of a Complete Streets Plan in support of the Complete Streets Policy adopted by the board in June 2019, furthermore committing up to \$5,000 of Village funds to be used as the grant match. AYES: Trustee Smith, Trustee Lawton, Trustee Chicone. NOES: None. Resolution carried.

Fire Chief Burns was present to give a report for the Fire Department. He stated that he is working with the alarm company to limit the hours that the fire siren is going off. He would like to have it shut off between the hours of 10:00 p.m. and 6:00 a.m. He will update the board when he has an update. He would like to install I Am Responding on the vehicles and in the station.

Trustee Chicone offered a resolution, seconded by Trustee Smith authorizing the Fire Department to purchase and install the I Am Responding program in the trucks and at the Fire Station. AYES: Trustee Chicone, Trustee Lawton, Trustee Smith. NOES: None. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Smith authorizing the Fire Department to purchase 7 iPads, iPad cases and mounting kits for the trucks to use with the new I Am Responding program. AYES: Trustee Chicone, Trustee Lawton, Trustee Smith. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Chicone approving a sewer credit in the amount of \$19.95 for Robert Sample, Acct. #B355. AYES: Trustee Chicone, Trustee Lawton, Trustee Smith. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Chicone approving a sewer credit in the amount of \$162.26 for Andrew & Breana Yessman, Acct. #B430. AYES: Trustee Chicone, Trustee Lawton, Trustee Smith. NOES: None. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Lawton authorizing the Village Clerk, Mayor, and Deputy Mayor to approve sewer credits that are due to water leaks that didn't go into the sewer, without prior authorization of the entire board, at least 2 out of the 3 authorized individuals must approve the credit before it is applied. AYES: Trustee Chicone, Trustee Lawton, Trustee Smith. NOES: None. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Smith to waive the penalties of the 2019 Village Tax Bill for Gary Stevens due to him being billed the incorrect amount by the Real Property Tax Office. AYES: Trustee Chicone, Trustee Lawton, Trustee Smith. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Chicone to enroll in the CCA pricing for all of the Village electric accounts that are eligible. AYES: Trustee Chicone, Trustee Lawton, Trustee Smith. NOES: None. Resolution carried.

The board was informed that the Mechanic's Club is applying for a renewal of their liquor license.

Trustee Chicone offered a resolution, seconded by Trustee Lawton approving the following budget amendments:

GENERAL FUND

Account	Description	Amendments (From)	Amendments (To)
A1110.43	VILLAGE JUSTICES - FORMS & SUPPLIES		340.01
A1110.46	VILLAGE JUSTICES - SOFTWARE SUPPORT	340.01	
A1320.41	AUDITOR - VILLAGE AUDIT	10651.23	
A1320.42	AUDITOR - JUSTICE AUDIT	500.00	
A1320.43	AUDITOR - TRAVEL/LODGING	200.00	
A1325.22	TREASURER - OFFICE EQUIPMENT		33.23
A1325.4	TREASURER - CONTRACTUAL		47.28
A1325.41	TREASURER - SUPPLIES	80.51	
A1640.44	CENTRAL GARAGE - DPW PHONE		80.56
A1640.45	CENTRAL GARAGE - SUPPLIES		144.56
A1640.492	CENTRAL GARAGE - GENERATOR MAINTENANCE A	225.12	
A1910.41	VILLAGE INSURANCE	6183.00	
A1910.42	FIRE DEPARTMENT INSURANCE		6899.00
A1990.4	CONTINGENT ACCOUNT	3321.32	2651.23
A3410.23	FIRE DEPARTMENT - PROTECTIVE GEAR		3656.93
A3410.24	FIRE DEPARTMENT - NEW HOSE	2300.00	
A3410.27	FIRE DEPARTMENT - NEW SCBA BOTTLES	2800.00	
A3410.28	FIRE DEPARTMENT - BAILOUT SYSTEM	500.00	
A3410.4	FIRE DEPARTMENT - CONTRACTUAL	1000.00	
A3410.41	FIRE DEPARTMENT - FIRE STATION HEAT	271.17	

A3410.412	FIRE DEPARTMENT - RESCUE EQUIP. - NEW	850.00	
A3410.414	FIRE DEPARTMENT - SOFTWARE MAINTENANCE	190.25	
A3410.415	FIRE DEPARTMENT - SCBA PARTS REPLACE	1200.00	
A3410.416	FIRE DEPARTMENT - EQUIP'T CERT. TEST	279.24	
A3410.417	FIRE DEPARTMENT - RESCUE SUPPLIES		1261.24
A3410.418	FIRE DEPARTMENT - TRAINING		20.02
A3410.43	FIRE DEPARTMENT - PHONE		53.71
A3410.44	FIRE DEPARTMENT - BUILDING MAINTENANCE		656.58
A3410.46	FIRE DEPARTMENT - APPARATUS REPAIR		2510.92
A3410.47	FIRE DEPARTMENT - SMALL EQUIPMENT REPAIR		2386.95
A3410.49	FIRE DEPARTMENT - GRANT WRITER	500.00	
A3620.11	SAFETY INSPECTION - PART TIME CODE OFFICER	10812.68	
A3620.4	SAFETY INSPECTION - SUPPLIES		1064.18
A3620.44	SAFETY INSPECTION - PHONE	64.18	
A3620.45	SAFETY INSPECTION - MILEAGE - PART TIME OFFICER	1000.00	
A5110.43	STREET MAINTENANCE - VEHICLE/EQUIP MAINT		1006.51
A5110.44	STREET MAINTENANCE - FUEL	1006.51	
A5182.4	STREET LIGHTING - CONTRACTUAL		11389.52
A5410.4	SIDEWALKS - CONTRACTUAL	12000.00	
A6410.41	PUBLICITY - PROMOTIONS & BROCHURES	38.41	
A6410.42	PUBLICITY - MISC. ADS & NOTICES		38.41
A7110.2	PARKS - IMPROVEMENTS TO KELLY PROPERTY	5000.00	
A7110.4	PARKS - LIGHTING REPAIRS/REPLACEMENTS	797.03	
A7110.41	PARKS - ELECTRICITY	2048.11	
A7110.42	PARKS - LEASE PAYMENT FOR KELLY PROPERTY	404.52	
A7110.43	PARKS - EQUIPMENT REPAIR	280.03	
A7180.1	MARINA/DOCKS - PERSONAL SERVICES		356.87
A7180.28	MARINA/DOCKS - EQUIP SOFTWARE/INTERNET		60.91
A7180.416	MARINA/DOCKS - STREET LIGHTING		500.00
A7180.417	MARINA/DOCKS - OFFICE SUPPLIES		158.00
A7180.418	MARINA/DOCKS - SNACK BAR		524.04
A7180.426	MARINA/DOCKS - EQUIPMENT REPAIR		317.74
A7180.45	MARINA/DOCKS - FACILITY REPAIR		55260.20
A7180.46	MARINA/DOCKS - PHONE		34.70
A7180.48	MARINA/DOCKS - CABLE	16753.12	
A7180.49	MARINA/DOCKS - TOILET SUPPLIES		41.49
A7550.41	CELEBRATIONS - ELECTRICITY	250.00	
A7550.42	CELEBRATIONS - MEMORIAL DAY CEREMONY		250.00
A8510.41	COMMUNITY BEAUTIFICATION - FLAG REPLACE	21.90	
A8510.42	COMMUNITY BEAUTIFICATION - STREET FLOWER		21.90
A8810.22	CEMETERIES - EQUIPMENT - WEEDEATER	324.00	
A8810.42	CEMETERIES - EQUIPMENT REPAIRS		324.00
A9040.8	WORKERS COMPENSATION	15509.23	
A9040.81	WORKERS COMPENSATION - FIRE DEPT	716.00	
A9050.8	UNEMPLOYMENT INSURANCE	697.14	
A9060.8	HOSPITAL & MEDICAL INSURANCE		16206.37
A3089		9182.35	
		108297.06	108297.06

WATER FUND

Account	Description	Amendments (From)	Amendments (To)
F8310.1	WATER ADMINISTRATION - PERSONAL SERVICES		30.00
F8320.1	PERSONAL SERVICES	1013.96	
F8320.43	GENERATOR MAINTENANCE	34.09	
F8320.44	EQUIPMENT REPAIR		34.09
F8340.2	METER REPLACEMENT	84.56	
F8340.26	FITTINGS/COPPER	743.16	

F8340.41	SUPPLIES/REPAIR	72.43	
F8340.42	ELECTRICITY	49.22	
F8340.43	HYDRANT/VALVES		3291.86
F8340.44	FUEL	135.33	
F8340.45	TRAINING	490.00	
F8340.46	MAIN VALVES	65.16	
F8340.47	ENGINEERING	852.00	
F8340.49	CATHODIC PROTECTION	800.00	
F9060.8	HOSPITAL & MEDICAL INSURANCE		983.96
		4339.91	4339.91

SEWER FUND

Account	Description	Amendments (From)	Amendments (To)
G8110.1	PERSONAL SERVICES		30.00
G8120.1	PERSONAL SERVICES	981.33	
G9060.8	HOSPITAL & MEDICAL INSURANCE		951.33
		981.33	981.33

AYES: Trustee Chicone, Trustee Lawton, Trustee Smith. NOES: None. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Lawton authorizing pre-payment of contracts, utilities, and similar obligations throughout the upcoming year. AYES: Trustee Chicone, Trustee Lawton, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Chicone to create a new position with Civil Service for a part time clerk at the Marina for the days when the Park Manager is off. AYES: Trustee Chicone, Trustee Lawton, Trustee Smith. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Chicone authorizing the payment of bills on General Abstract for \$56,788.45, Water Abstract for \$3,997.85, Sewer Abstract for \$3,238.47, Trust & Agency Abstract for \$2,106.83. AYES: Trustee Chicone, Trustee Lawton, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Chicone to adjourn the meeting at 9:03 p.m. Resolution carried.

Respectfully submitted,

Alyssa Hammond, Clerk-Treasurer

Regular Board Meeting

August 15, 2019

7:00 p.m.

Present – Mayor John King, Trustees Phil Jo Smith, James Ryan, Steven Lawton

Absent – Vincent Chicone

Also Present – Ward Brower, Gabe Grover and Aidan Thurston, SCCUDD (Schuyler County Coalition on Underage Drinking and Drugs); Dean Hillyard, DPW Superintendent; and Emily Byers, Deputy Clerk

Mayor John King called the meeting to order at 7:00 p.m. and asked for the pledge of allegiance.

No public participation.

Gabe Grover and Aidan Thurston presented the implementation of Beer Gardens at community festivals. They have attended several trainings on underage drinking and drug use and are knowledgeable in the subject. They state that beer gardens limit youth exposure to alcohol during community events.

Fire Chief Jake Burns spoke to the Board on fire department matters.

- Awarded DEC Grant for 3029.96, 50/50 match for outdated chainsaws & rescue equipment
- Approached by Girl Scouts, want to color code hydrants in Village
- Found a great price for rescue tech gear normally \$350 per piece for \$85 per piece

Mayor King updated on the status of the Regional WWTP. The key dates that are scheduled include:

- Montour Falls force main to start after September 1, starting at the WWTP toward the Village, will not disturb marina residents.
- Expected completion date for construction is January 2020 and running by February 2020.
- The total current balance is \$17,322,098.92, which indicates 52% of funds left.

Trustee Lawton offered a resolution, seconded by Trustee Ryan authorizing the payment of the Regional Wastewater Treatment Plant August 2019 Invoices in the amount of \$1,137,626.73. AYES: Trustee Ryan, Trustee Lawton. NOES: Trustee Smith. Resolution carried.

Superintendent Hillyard stated that as part of the 2012 Wellhead Protection Program, the Health Dept suggested the purchase of the Appel property. The purchase would mostly be covered by CDBG money, if complete by December 2019. Currently working on appraisal and cat removal.

Superintendent Hillyard reported:

- DPW potentially looking at being shorthanded, would like to have Eric Rumsey stay on until school starts.
- In the event of cleaning contractor unavailability, he suggested creating a backup position.

Trustee Smith offered a resolution, seconded by Trustee Ryan to authorize the creation of a Seasonal Laborer position for the Public Works Department. AYES: Trustee Smith, Trustee Lawton, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan to authorize the hire of Eric Rumsey in the position of Seasonal Laborer for the Public Works Department. AYES: Trustee Lawton, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan to authorize the creation of a Cleaner position. AYES: Trustee Ryan, Trustee Smith, Trustee Lawton. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan to hire Ashley Jerzak for the cleaner position. AYES: Trustee Ryan, Trustee Lawton, Trustee Smith. NOES: None. Resolution carried.

Trustee Ryan received a request from Bob Pierce about the purchase of a camper on a site next to his, but Trustee Ryan believes this may result in a violation of Camper Agreement #18, that indicates the owner is not allowed to assign or sub-license the campsites. Currently the camper rules do not regulate owning more than one camper, but will be considered in future meetings.

Trustee Lawton offered a resolution, seconded by Trustee Smith to deny the request of Bob Pierce to purchase additional camper. AYES: Trustee Smith, Trustee Ryan, Trustee Lawton. NOES: None. Resolution carried.

Mayor King reported:

- The SCOPED Board reviewed projects on Main Street
- He did a WWTP presentation at the Project Seneca Meeting

- On Sept. 19th, he will take part in a presentation at NYCOM regarding the Joint WWTP
- A public meeting will be held on Sept. 5th on the reuse of the current WWTP sites

Superintendent Hillard reported:

- Genesee Street pump station needs a roof, need to test for asbestos
- Had a meeting with representative of Badger Meter about a new electronic handheld device for meter reading
- The WWTP needs a piece for the auger, is costs \$17,000, but temporarily it can be welded for \$1,500.
- Main Street Park – lease ends next year and the property owner wants to sell
- To be DOT compliant, parking spots must be 15 feet from intersections, we will lose 6 parking spots and 1 handicapped spot on Main Street.
- The bridge over the falls is ahead of schedule and they hope to reopen by mid-October.

Trustee Ryan reported:

- All grant requests are submitted.
- Need to have a NO Fishing sign on the south side of the bridge in the marina.
- Consider ban on park models for the future

Trustee Lawton reported:

- Attended the Council of Governments meeting, they will vote on a consolidation plan this month.
- Tompkins County presented to the COG, now able to allow adjoining counties to join the TC Health Consortium for healthcare coverage.

Trustee Lawton offered a resolution, seconded by Trustee Smith authorizing the payment of bills, on General Abstract \$179,445.59, Water Abstract \$18,004.38, Sewer Abstract \$5,647.11. AYES: Trustee Lawton, Trustee Smith, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Lawton to adjourn the meeting at 8:45 p.m. AYES: Trustee Smith, Trustee Ryan, Trustee Lawton. NOES: None. Resolution carried.

Respectfully submitted,

Emily Byers, Deputy Clerk

Present – Mayor John King, Trustees Vincent Chicone, James Ryan, Philip Smith, Steven Lawton

Absent – None

Also Present – Alyssa Hammond, Clerk-Treasurer; Dean Hillyard, Superintendent; Gary Emerson, Katie Serrine, Kelly Povero, Sara Caldwell

Mayor King called the meeting to order at 7:00 p.m.

Gary Emerson was present on behalf of the Schuyler County Historical Society. He informed the board that he would like to apply for a grant to place a historical marker on the piece of Village-owned property on the southeast corner of Montour Street and West Main Street. All board members informed him that they were in support of the application and authorized the use of the property.

Sara Caldwell asked the board to consider an adjustment to her water and sewer bill because of a discrepancy between the meter and reader when it was replaced. The discrepancy resulted in her being billed for 16,100 gallons. Clerk Hammond informed the board that sometimes there is a miscommunication between the reader and the meter. Therefore, this discrepancy could have built up slowly over time and there's no way of telling exactly when it should have been billed. Ms. Caldwell is asking that the board look at her old bills and consider giving her a credit based on what her normal usage would be. Mayor King informed Ms. Caldwell that he would investigate it and get back to her.

Kelly Povero was present on behalf of the Library to discuss the construction project. She stated that they received bids for repairs to the handicap ramp, windows, porch, and the Tiffany glass. Chicone Builders was the low bidder and were selected by the Library Board. The library is going to apply for a historical preservation grant which will allow them to digitize everything and log all their historical items in a database.

Osamu Tsuda, a CCE Tompkins Climate Smart Communities Specialist was present with two interns from Cornell University to share a Natural Resources Inventory that was completed by them specifically for the Village of Montour Falls.

Fire Chief Burns reported:

- Pump tests have been done on all the apparatus'.
- Members have been going to trainings.
- Roof might be able to be repaired for now and not need a full replacement. Estimating the repairs to be around \$13,000.00.

Trustee Chicone offered a resolution, seconded by Trustee Lawton to amend the rules of the Montour Falls Municipal Marina & Campground to reflect that each person can only rent one campsite at a time. AYES: Trustee Chicone, Trustee Lawton, Trustee Smith, Trustee Ryan. NOES: None. Resolution carried.

Clerk Hammond informed the board of an email that she received from Attorney Halpin regarding obtaining the property at 119 Henry Street. He stated that the property has been abandoned and that the Village can pursue obtaining the property and then selling it.

Trustee Chicone offered a resolution seconded by Trustee Smith to close West Main Street from Owego Street to Genesee Street from 8:00 a.m. to 10:00 p.m. and Mills Street from Gano Road to Parks Hill Road from 5:00 p.m. to 10:00 p.m. AYES: Trustee Chicone, Trustee Lawton, Trustee Smith, Trustee Ryan. NOES: None. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Smith to waive the open container law for West Main Street only on October 5, 2019 from 12:00 noon to 8:00 p.m. AYES: Trustee Chicone, Trustee Lawton, Trustee Smith, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Chicone to pay for a Schuyler County Sheriff Deputy to be present at the Falls Harvest Festival on October 5, 2019 from 4:00 p.m. – 8:00 p.m. AYES: Trustee Chicone, Trustee Lawton, Trustee Smith. NOES: Trustee Ryan. Resolution carried.

Mayor King gave the following update on the Regional Wastewater Treatment Plant Project:

- Started force main work – they are currently working from Bernie's Bridge to Watkins Glen
- The path of the force main is going to be raised about a foot off the ground and DEC has allowed us to put gravel on top of it in preparation for a trail in the future.
- The new force main in Watkins Glen is mostly complete. They had to re-route their projected path of the force main because it was very close to the railroad.
- Official start-up date of the new plant is March 24, 2020.

- Official name of the new plant is Catharine Valley Water Reclamation Facility (CVWRF)

Trustee Lawton offered a resolution, seconded by Trustee Chicone authorizing the payment of the Regional Wastewater Treatment Plant September 2019 Invoices in the amount of \$83,099.53. AYES: Trustee Chicone, Trustee Lawton, Trustee Ryan. NOES: Trustee Smith. Resolution carried.

Mayor King reported:

- Attended the NYCOM Conference in Saratoga Springs to be part of a presentation that was given by Charles Phillion of CDBG.
- Waiting for CP Ward to get their crane back in town to move the bridge onto land in order to begin repairs.

Superintendent Hillyard reported:

- Bearings are going on one pump and will need to be replaced which will be about \$7,000.00.
- Sludge passed inspection at the landfill.
- PFOA's getting tested this week.
- Replaced a hydrant on Ayers Street
- Replaced a valve on Broadway
- Appraisers are working on the appraisal for Appel's property

Trustee Lawton offered a resolution, seconded by Trustee Ryan authorizing Superintendent Hillyard to purchase a new pump for an amount not to exceed \$7,000.00. AYES: Trustee Chicone, Trustee Lawton, Trustee Smith, Trustee Ryan. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Ryan authorizing the payment of bills on General Abstract for \$130,658.65, Water Abstract for \$13,114.37, Sewer Abstract for \$8,430.97, Trust & Agency Abstract for \$3,155.45. AYES: Trustee Chicone, Trustee Lawton, Trustee Smith, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan to adjourn the meeting at 9:00 p.m. Resolution carried.

Respectfully submitted,

Alyssa Hammond, Clerk-Treasurer

Present – Mayor John King, Trustees Steven Lawton, James Ryan, Philip Smith

Absent – Trustee Chicone

Also Present – Alyssa Hammond, Clerk-Treasurer; Jake Burns, Mike Hughey, Brian Swartwood.

Trustee Ryan offered a resolution, seconded by Trustee Smith approving the minutes of the August 15, 2019 meeting as presented. AYES: Trustee Lawton, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Fire Chief, Jake Burns, reported:

- Working on getting quotes for the roof repair. Not having luck getting anyone to respond.
- Silverline Construction has confirmed that the roof is no longer covered under a warranty.
- The aerial device will be out in Watkins Glen at the funeral of Burdett Firefighter Dale Jaynes.
- Truck 5 will be going to Odessa for a training on October 21, 2019.
- Will be holding an open house during the Harvest Festival this Saturday.
- Will be on hand to oversee the fireworks that will be set off on Welliver's property during the Harvest Festival.

Trustee Ryan offered a resolution, seconded by Trustee Lawton approving the hiring of Donald Hughey as a seasonal laborer for a period not to exceed six months. AYES: Trustee Lawton, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan accepting the resignations of Joan Argetsinger and Thomas Wiedemann from the Planning Board. AYES: Trustee Lawton, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Mayor King gave an update on the Regional Wastewater Treatment Plant:

- Official name of the plant is the Catharine Valley Water Reclamation Facility.
- The drill is setup by the creek waiting to go through our marina. They will not start down Marina Road until the Marina is closed.
- The contractors and engineers decided that it would be best to keep the lagoon at our current WWTP until the plant is completely closed.
- The administration building at the new plant is moving along quickly. The walls are up, just waiting on the cap to go on top of them, and the floor is poured.
- The UV building roof and walls are complete.
- The Headworks building is mostly complete.

Mayor King reported:

- C.P. Ward moved the Welliver bridge onto land so that Welliver's can begin their repairs. They are committed to repairing it, even though it is in very rough shape.
- Harvest Festival fireworks have been moved to Welliver's vacant property to the north of Tracy Street because of the ongoing construction on the She-Qua-Ga Falls bridge.
- Attended a SCOPED board meeting.
- Our monthly Board of Health meeting was cancelled.

Trustee Ryan reported that the Village would be honored during a special ceremony at the Harvest Festival at 1:00. It is to present the Village with the Climate Smart Community Bronze Certification Award. Trustee Ryan also informed the board that he was working with Deputy Clerk Byers and Justice Spaccio on a Unified Court System Grant worth a potential \$60,000.00.

Trustee Smith offered a resolution, seconded by Trustee Ryan stating that the Village of Montour Falls authorizes the Village of Montour Falls Court and Town of Montour Court to apply for a JCAP Grant in the 2019-20 grant cycle for up to \$60,000.00. AYES: Trustee Ryan, Trustee Smith, Trustee Lawton. NOES: None. Resolution carried.

Foreman, Mike Hughey informed the board that the DPW would be working on the water main valve at the intersection of College Avenue and Catharine Street on Tuesday, October 8th.

Trustee Lawton offered a resolution, seconded by Trustee Ryan authorizing the payment of bills on General Abstract \$18,749.00, Sewer Abstract \$5,043.43. AYES: Trustee Lawton, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan to adjourn the meeting at 7:49 p.m. Resolution carried.

Respectfully submitted,

Alyssa Hammond, Clerk-Treasurer

Present – Mayor John King, Trustees Steven Lawton, James Ryan, Philip Smith, Vincent Chicone

Absent – None

Also Present – Alyssa Hammond, Clerk-Treasurer; Brian Swartwood, Katie Serrine

Mayor King called the meeting to order at 7:00 p.m. and asked for the Pledge of Allegiance.

Trustee Ryan offered a resolution, seconded by Trustee Chicone approving the minutes of the October 3, 2019 meeting as presented. AYES: Trustee Lawton, Trustee Ryan, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Brian Swartwood, First Assistant Fire Chief reported:

- All of the hose testing has been done.
- The fire hydrants have been painted by a local Girl Scout.
- Approximately 150 kids attended the open house during the Harvest Festival.
- Still waiting on bids for the roof repair. Bids are due on October 23rd.

Trustee Lawton offered a resolution, seconded by Trustee Ryan to schedule a special meeting for the purpose of opening bids on the Fire Department Roof Repair, the meeting will be held at 10:00 a.m. on October 24, 2019 at the Village Hall. AYES: Trustee Lawton, Trustee Ryan, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Trustee Chicone offered the following resolution, seconded by Trustee Ryan:

WHEREAS, the Village of Montour Falls has constructed a footpath, including a wood fence, a concrete abutment and a retaining wall, 8,000 square feet in area on the State Route 14 Right-of-Way, and

WHEREAS, the Village of Montour Falls will construct as part of the footpath a bridge over Catharine Creek, and

WHEREAS, the footpath is for recreational use only (no motor vehicles) and is part of the Catharine Valley Trail System, and

WHEREAS, the Village has been informed by the New York State Department of Transportation (NYSDOT) that a Use & Occupancy Permit is required for the use of the State Route 14 Right-of-Way. Additionally, the NYSDOT has advised the Village that no rent is due for the use of the State Route 14 Right-of-Way, but the Village is required to provide liability insurance naming the state as an additional insured, and that the Village is solely responsible for the maintenance and repair of the footpath, fence, concrete abutment, retaining wall, and the bridge over the creek, and

WHEREAS, the Village of Montour Falls seeks to obtain a Use & Occupancy Permit from the NYSDOT for the footpath, fence, retaining wall, concrete abutment, and bridge over the creek.

NOW, THEREFORE it is HEREBY RESOLVED,

That this resolution shall serve as the request of the Village of Montour Falls to the NYSDOT for a Use & Occupancy Permit to cover the above footpath, fence, retaining wall, concrete abutment, and bridge over the creek, and is further,

Resolved that the Mayor, John P. King, shall be authorized to execute the required documentation to secure said Use & Occupancy Permit, and it is further,

Resolved that Clerk-Treasurer, Alyssa Hammond, is hereby authorized to secure the insurance required for the Use & Occupancy Permit, naming the state as an additional insured, and it is further,

Resolved that the Village of Montour Falls shall be responsible for the maintenance and repair of the footpath, fence, retaining wall, concrete abutment, and bridge over the creek.

The foregoing resolution was put to vote by roll call and resulted in the following: AYES: Trustee Lawton, Trustee Ryan, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Chicone to authorize the payment of the October 2019 Invoices for the Catharine Valley Water Reclamation Facility Project in the amount of \$2,944,452.34. AYES: Trustee Lawton, Trustee Ryan, Trustee Chicone. NOES: Trustee Smith. Resolution carried.

Trustee Ryan offered a resolution, seconded by Trustee Lawton approving a budget amendment for the Catharine Valley Water Reclamation Facility Project reducing Contingency by \$27,451.13. AYES: Trustee Lawton, Trustee Ryan, Trustee Chicone. NOES: Trustee Smith. Resolution carried.

Mayor King shared with the Board that there is still an issue with an easement for the Catharine Valley Water Reclamation Facility. There is an outstanding easement for a gas line that will cross Cargill property. If the issue isn't resolved, then the line will go under the batting cage.

Trustee Ryan shared with the board information about a Cornell Work Study program. He is interested in getting them on board to do an architectural concept on the Village Hall and see what can be done with the upstairs. There is a grant program to do the study, if the Village is awarded that grant then the Village share would only be about \$500-\$1,000.

Trustee Chicone offered a resolution, seconded by Trustee Ryan authorizing SCOPED to apply for the Design Connect Grant for a Cornell Work Study, furthermore, authorizing up to \$1,000.00 of Village funds to go toward the study. AYES: Trustee Lawton, Trustee Ryan, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

All board members watched a Sexual Harassment Training Video as required by NYS Department of Labor.

Trustee Chicone offered a resolution, seconded by Trustee Lawton approving the Sexual Harassment Policy for the Village of Montour Falls. AYES: Trustee Lawton, Trustee Ryan, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Ryan approving the following budget amendments:

Account	Description	Amendments (From)	Amendments (To)
A1320.41	VILLAGE AUDIT		1800.00
A1320.43	AUDITORS - TRAVEL/LODGING	200.00	
A1325.4	TREASURER - CONTRACTUAL		300.00
A1325.41	TREASURER - SUPPLIES	300.00	
A1620.411	VILLAGE HALL MAINTENANCE	3600.00	
A1640.45	DPW SUPPLIES	100.00	
A1640.491	DPW HAND TOOLS		100.00
A1910.41	VILLAGE INSURANCE		2782.28
A1990.4	CONTINGENT ACCOUNT	8586.94	
A3410.414	FIRE DEPT - SOFTWARE MAINTENANCE		43.00
A3410.419	FIRE DEPT - WEBSITE MAINTENANCE	3.00	
A3410.47	FIRE DEPT - SMALL EQUIPMENT REPAIR	40.00	
A5110.4	STREETS - CONTRACTUAL	1000.00	
A5110.42	STREETS - RESURFACING		64971.23
A5110.43	STREETS - VEHICLE MAINTENANCE	8748.53	
A5110.44	STREETS - FUEL	2000.00	
A5410.4	SIDEWALKS - CONTRACTUAL	12000.00	
A7180.418	MARINA - SNACK BAR		500.00
A7180.426	MARINA - EQUIPMENT REPAIR		535.98
A7180.43	MARINA - DOCK REPAIRS	535.98	
A7180.49	MARINA - TOILET SUPPLIES	500.00	
A8020.4	PLANNING - CONTRACTUAL		2495.00
A8160.41	VILLAGE CLEAN UP DAY		1265.16
A9040.8	WORKERS COMPENSATION		2044.50
A3897	STATE AID, CHIPS HIGHWAY AID	39222.70	
		76837.15	76837.15

Account	Description	Amendments (From)	Amendments (To)
F8340.41	WATER - SUPPLIES/REPAIRS	5000.00	
F8340.43	WATER - HYDRANT/VALVES		18081.70
F8340.46	WATER - MAIN VALVES	8081.70	
F8340.47	WATER - ENGINEERING	5000.00	
		18081.70	18081.70

Account	Description	Amendments (From)	Amendments (To)
G8130.413	SEWER - EQUIPMENT REPAIR	925.00	
G8130.415	SEWER - PUMP MAINTENANCE		925.00
G8130.492	SEWER - ENGINEERING	271.08	
G9901.4	SEWER - LOAN TO CAPITAL PROJECT		271.08
		1196.08	1196.08

The foregoing resolution was put to vote by roll call and resulted in the following: AYES: Trustee Lawton, Trustee Ryan, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Chicone approving Trick or Treat hours to be held on October 31, 2019 from 6:00 - 8:00 p.m. AYES: Trustee Lawton, Trustee Ryan, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Ryan to pay for flu vaccines for any Village employees that would like one. AYES: Trustee Lawton, Trustee Ryan, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Lawton authorizing Clerk Hammond to attend a PERMA training in Geneva, New York on October 21st and 22nd furthermore, authorizing a reimbursement for the mileage to get to and from said training. AYES: Trustee Lawton, Trustee Ryan, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Mayor King reported that the tests came back for Well #1 for the PFOA and PFOS chemicals. Both chemicals were undetected in Well #1. The results for Well #2 haven't come back yet.

Trustee Ryan reported that he heard a complaint about the fees for the EV Connect Charging Station. Someone stated that the fees were too high. Trustee Ryan compared to fees around the area and the Village is right in line with other stations. Trustee Ryan also reported that the Federal Department of Transportation will not allow for the NY DOT to put our Village symbol in the crosswalks as they had proposed.

Trustee Lawton offered a resolution, seconded by Trustee Smith authorizing the payment of bills on General Abstract \$156,750.03, Water Abstract \$7,378.47, Sewer Abstract \$4,710.37, Trust and Agency Abstract \$173.00. AYES: Trustee Lawton, Trustee Ryan, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Lawton to adjourn the meeting at 9:01 p.m. Resolution carried.

Respectfully submitted,

Alyssa Hammond, Clerk-Treasurer

Special Board Meeting

October 24, 2019

10:00 a.m.

Present – Mayor John King, Trustees Steven Lawton, James Ryan

Absent – Trustee Chicone, Trustee Smith

Also Present – Alyssa Hammond, Clerk-Treasurer

Mayor King called the meeting to order at 7:00 p.m. and asked for the Pledge of Allegiance.

Clerk Hammond shared with the board members that only 1 bid was received for the Fire Department Roof Repair, and it was from Finger Lakes Roofing.

Trustee Ryan offered a resolution, seconded by Trustee Lawton to approve the proposal from Finger Lakes Roofing for the repair of the roof at the Montour Falls Fire Department for a total of \$12,390.00
AYES: Trustee Lawton, Trustee Ryan, Mayor King. NOES: None. Resolution carried.

Trustee Ryan offered a resolution, seconded by Trustee Lawton to adjourn the meeting at 10:26 a.m.
Resolution carried.

Respectfully submitted,

Alyssa Hammond, Clerk-Treasurer

Present – Mayor John King, Trustees Steven Lawton, James Ryan, Philip Smith, Vincent Chicone

Absent – None

Also Present – Alyssa Hammond, Clerk-Treasurer; Dean Hillyard, DPW Superintendent; Brian Swartwood, Katie Serrine, and Mike Hughey.

Mayor King called the meeting to order at 7:00 p.m. and asked for the Pledge of Allegiance.

Trustee Ryan offered a resolution, seconded by Trustee Chicone approving the minutes of the October 17, 2019 meeting as presented. AYES: Trustee Lawton, Trustee Ryan, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Lawton to extend the employment of Francis Harrison, Kevin Thomas, Larry Ennis, and Jeffrey Blim until November 20, 2019. AYES: Trustee Lawton, Trustee Ryan, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Ryan to schedule a public hearing for November 21, 2019 at 7:30 p.m. for the purpose of hearing comments on proposed Local Law #4-2019. AYES: Trustee Lawton, Trustee Ryan, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Trustee Ryan offered a resolution, seconded by Trustee Smith approving the renewal of a Letter of Credit with Chemung Canal Trust Company to be supplied to NYSEG for a fee of \$250.00. AYES: Trustee Lawton, Trustee Ryan, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Chicone to confirm that the Village intends to fund the project betterments for the New York State Department of Transportation Route 14 and Route 224 Project, to include lighting conduits and traffic signals, in an amount not to exceed \$185,000.00. AYES: Trustee Lawton, Trustee Ryan, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Mayor King reported:

- Walking bridge needs a more thorough inspection because there are more issues than they originally thought.
- Attended 2 construction meetings: one for the Catharine Valley Water Reclamation Facility and one for the Force Main to Montour Falls.
- At the CVWRF the SBR tanks are up and have been tested for leaks, they are putting up the walls on the headworks building, the administration building is being sided, the UV building is up and being sided as well.
- The Force Main work is well under way into the Montour Marina.

Superintendent Hillyard reported:

- The snowplows are ready to go.
- Lance out for surgery – will be out until at least December 5th.
- John Rapplee is off with a non-work-related injury.
- Vacri moving along in the Marina on the force main.
- Electrical work was done at the Marina.
- Bridge over the falls is open.
- A 2nd pump went bad at the Rock Cabin Lift Station. We ordered a new one that is coming from Sweden.
- Contacted a lawyer about the Appel property. It is moving along.

Trustee Ryan reported:

- Attended a grant workshop hosted by SCOPED.
- The justice court grant people keep asking for more and more paperwork. Likely won't be able to provide everything that they want, so that grant doesn't look very favorable.
- Attended a meeting about a potential Co-Op. They are looking into becoming a non-profit.

Mayor King reported that the water test results were in regarding the PFAS and PFOS chemicals. The chemicals were undetected in both Village wells.

Trustee Lawton offered a resolution, seconded by Trustee Ryan authorizing the payment of bills on General Abstract \$45,289.96, Water Abstract \$8,674.20, Sewer Abstract \$12,889.80, Trust and Agency Abstract \$2,420.56. AYES: Trustee Lawton, Trustee Ryan, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Lawton to adjourn the meeting at 7:39 p.m. Resolution carried.

Respectfully submitted,

Alyssa Hammond, Clerk-Treasurer

Present –Trustees Steven Lawton, James Ryan, Philip Smith, Vincent Chicone

Absent – Mayor John King

Also Present – Alyssa Hammond, Clerk-Treasurer; Dean Hillyard, DPW Superintendent; Jake Burns, Fire Chief.

Deputy Mayor Ryan called the meeting to order at 7:00 p.m. and asked for the Pledge of Allegiance.

Trustee Smith offered a resolution, seconded by Trustee Lawton to approve the minutes of the November 7, 2019 meeting as presented. AYES: Trustee Lawton, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Smith to schedule a Public Hearing for December 5, 2019 at 7:30 p.m. for the purpose of hearing comments on the Final Draft of the Village of Montour Falls Comprehensive Plan. AYES: Trustee Lawton, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Lawton to schedule a Public Hearing for December 5, 2019 at 8:00 p.m. for the purpose of hearing comments on proposed Local Law #4-2019, a local law providing that “No exemption under Real Property Tax Law §487 be applicable within our jurisdiction with respect to any Solar or Wind Energy System or Farm Waste Energy System.” AYES: Trustee Lawton, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Fire Chief Burns reported:

- Have 4 members doing EMT courses right now.
- GR-9 is getting repaired after a collision with a deer.
- Truck 5 had a full service and testing.
- Hose testing is complete.
- I Am Responding is installed in all apparatus’ and we are online with Watkins Glen and Odessa.
- Will be doing a joint rescue training with Watkins Glen Department.
- Roof repairs at the Fire Station will begin soon.

Trustee Smith offered a resolution, seconded by Trustee Chicone approving the following budget amendments:

GENERAL FUND

Account	Description	Amendments (From)	Amendments (To)
A1325.4	TREASURER - CONTRACTUAL		150.00
A1325.41	TREASURER - SUPPLIES	150.00	
A1362.41	TAX ADVERTISING - FILING/LIEN FEES		778.50
A1420.4	LAW - CONTRACTUAL	778.50	
A1640.491	CENTRAL GARAGE - HAND TOOLS		100.00
A1640.492	CENTRAL GARAGE - GENERATOR MAINTENANCE A	100.00	
A3410.23	FIRE DEPARTMENT - PROTECTIVE GEAR		2000.00
A3410.416	FIRE DEPARTMENT - EQUIP'T CERT. TEST	2000.00	
A3410.44	FIRE DEPARTMENT - BUILDING MAINTENANCE		700.00
A3410.46	FIRE DEPARTMENT - APPARATUS REPAIR	700.00	
A5110.42	STREET MAINTENANCE - RESURFACING		2349.17
A5110.43	STREET MAINTENANCE - VEHICLE/EQUIP MAINT	106.83	
A7180.426	MARINA/DOCKS - EQUIPMENT REPAIR		20.00
A7180.43	MARINA/DOCKS - DOCK REPAIR	20.00	
A3897	STATE AID, CHIPS HIGHWAY AID	2242.34	
		6097.67	6097.67

WATER FUND

Account	Description	Amendments (From)	Amendments (To)
F8340.41	SUPPLIES/REPAIR	1100.00	
F8340.43	HYDRANT/VALVES		1100.00
		1100.00	1100.00

AYES: Trustee Lawton, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Chicone authorizing the payment of bills on General Abstract \$30,147.49, Water Abstract \$2,219.21, Sewer Abstract \$3,159.59. AYES: Trustee Lawton, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Trustee Ryan reported:

- Attended a Southern Tier Planning meeting today.
- Will be getting a legal opinion on whether or not we are actually responsible to certify the levy.
- Historic sign will be placed on the corner of Montour Street and West Main Street.

Superintendent Hillyard reported:

- Went to CVWRF meeting, the project is a little bit behind schedule, but still moving along.
- Would like to subscribe to an app that will allow the Water Operator and whoever else has access to see what is going on at the Pump Station and do some troubleshooting right from their phone. The app costs \$30/month.
- T2, the brush and leaf truck, has died. There is a truck on Auctions International that is exactly what we need, it is worth about \$30,000.

Trustee Lawton offered a resolution, seconded by Trustee Chicone authorizing Superintendent Hillyard to bid on the truck listed on Auctions International for an amount not to exceed \$30,000. AYES: Trustee Lawton, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Trustee Chicone offered a resolution, seconded by Trustee Smith authorizing Superintendent Hillyard to subscribe to the app for the water system. AYES: Trustee Lawton, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Trustee Lawton offered a resolution, seconded by Trustee Chicone authorizing Superintendent Hillyard to bid on digital speed limit signs that are listed on Auctions International for an amount not to exceed \$600 each. AYES: Trustee Lawton, Trustee Smith, Trustee Chicone. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Lawton to adjourn the meeting at 8:09 p.m. Resolution carried.

Respectfully submitted,

Alyssa Hammond, Clerk-Treasurer