

Regular Board Meeting

January 3, 2012

7:00p.m.

Present - Mayor John King, Trustees James Howell, Ellen Mathers,
James Ryan.

Absent - Trustee Phil Joe Smith.

Also present - Clerk-Treasurer Suzanne Casselberry, Village Superintendent
Dean Hillyard, Mike & Christina Hughey.

Mayor King called the meeting to order at 7:00p.m.

The minutes of the December 8, 2011 meeting were presented.

Trustee Howell offered a resolution, seconded by Trustee Ryan to approve the minutes of the December 8, 2011 regular board meeting as presented. AYES: Trustee Howell, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

PUBLIC PARTICIPATION- None.

Mayor King reported to the board, Quinlan Pharmacy, a small owner operated pharmacy with a store in Wayland, NY has entered into an agreement to purchase the former Office for Aging building and have plans to open a pharmacy within 6 months and as early as the first of March.

Mayor King reported having sent a letter to Robert Howell regarding his boat left in the water at the former clubhouse dock to set forth conditions for allowing him to park his boat through the winter at this dock. Mr. Howell will be responsible for the normal winter storage fee as well as the electric bill. In addition, the village will have no responsibility for power outages if they occur or access during winter snows.

Mayor King prepared an outlook for Montour Falls in the year 2012 for publication on the new website, SchuyLines. Mayor shared a copy & reviewed the list with the board adding website reconstruction and shared services to the projects/plans.

Mayor King advised the board of

- an upcoming community meeting with Senator O'Mara and Congressman Friend at the Human Service Building on January 20th at 5:30p.m
- Celebration of the restoration of the Union Grammar School(Rural Urban Center) and rededication set for January 5th at 6:00pm
- He will meet with the owner of the former pharmacy building this week to discuss his plans for the building

Mayor King reported William Summers of Summers Marine Service has not paid the agreement fee and the agreement has expired. A letter will be sent.

Trustee Mathers reported she met with Finger Lakes Website Services and obtained information and rates. The rates are comparable with the current website service. This new website will permit clerical staff to make small changes from the village office. Mayor will review the agreement for services for next meeting. Trustee Ryan suggested adding an electronic payment option in the future. Trustee Mathers noted in general that the board may wish to consider an option accepting credit card payments for water & sewer charges. Village Clerk will research this option. Mayor discussed with the board an alternative to the first & third Monday night meeting dates to avoid having to rescheduling due to a holiday. Mayor suggested Wednesday evening would avoid most holidays. Board members briefly discussed holding one meeting per month. Clerk to compile survey of Trustees and other board's meeting schedules for further consideration. With no objection from the board, Mayor King scheduled the next meeting for Wednesday, January 18th.

Trustee Howell offered a resolution, seconded by Trustee Ryan authorizing Mayor King to execute the agreement with the county for placement of the bus shelter along Montour Street. AYES: Trustee Howell, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Dean Hillyard, Supt. of Public Works commented on a look back of 2011 he recognizes unity, and that a good team effort exists. He commended the work of the dpw work force. Snow removal equipment received maintenance and repairs and was tested with the recent snow flurry. On code enforcement matters, he reported Nelson Development is planning to make improvements to the building in back of 208 Broadway and lease to NYSEG, who is planning a move from Watkins Glen. This work will require a permit. He will be meeting with Quinlan Pharmacy's representatives this week to review requirements for obtaining a building permit. Dean also noted he is working with the fire department to coordinate, improve communications and overlap duties if and when possible.

Trustee Ryan noted he still plans to meet with Dean to review the draft rental law before presenting to the board and reiterated the law will provide safe housing for tenants and address the landlord interest in their property. Mayor added that it is the registration portion that he feels is the primary purpose at this point.

Trustee Ryan inquired how code enforcement plans to address snow removal/sidewalk issues this winter. Dean noted that a form letter was prepared last year that will be utilized by hand delivery to the property in violation and would expect compliance within the time period stated in the local law. Mayor noted in the event of non-compliance sidewalks can be cleared, billed and added to taxes if necessary, similar to violations for tall grass.

Trustee Mathers reported:

- the library has added many new programs for children and adults
- continues to work on a sidewalk policy to encourage sidewalk repairs/improvements
- spoke with Southern Tier Tobacco Awareness about smoke free open areas
- the Finger Lakes Website Service is also working on design for the fire department. Trustee Ryan inquired if the fire department could be added as a department of the village

Trustee Howell offered a resolution seconded by Trustee Ryan authorizing payment of bills on General Abstract \$28,736.63 Water Abstract \$29,617.68 Sewer Abstract \$2,980.71 Capital Projects, Montour Falls Gateway \$1,316.89, Capital Projects Restore NY Round III (Rural Urban restoration) \$383,250. AYES: Trustee Howell, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Trustee Howell offered a motion, seconded by Trustee Mathers to adjourn the meeting at 8:15p.m. Carried.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting January 18, 2012 7:00p.m.

Present - Mayor John King, Trustees James Howell,
 James Ryan, Phil Joe Smith

Absent - Trustee Ellen Mathers.

Also present - Clerk-Treasurer Suzanne Casselberry, Village Superintendent
 Dean Hillyard, Mike & Christina Hughey.

Mayor King called the meeting to order at 7:00p.m. and asked
for the pledge of allegiance.

The minutes of the January 3, 2012 meeting were presented.

Trustee Smith offered a resolution, seconded by Trustee Howell to
approve the minutes of the January 3, 2012 regular board meeting as
presented. AYES: Trustee Howell, Trustee Ryan, Trustee Smith. NOES: None.
Resolution carried.

PUBLIC PARTICIPATION- None.

Mayor King reported the on the progress of the new pharmacy. Their
architects and construction companies have visited the building to prepare
plans and are proceeding with a March 1 opening date.

Board discussed the proposal for website service as presented at the
previous meeting by Trustee Mathers. Trustee Howell questioned the options
available and which best suits the needs of the village. Fire Chief Jeff
Confer was present and explained the department has their own website
address(domain)and desires to maintain that. Finger Lakes Website Service
will offer a reduction in fee to the fire department as a sub site to the
village however fees for the village will not change. Trustee Mathers had
recommended subscribing to the expert package at \$87.30/month(includes a
10% discount). Mayor King stated this is the package that allows for the
repeated change/addition in the information. Trustee Howell suggested the
website representative be invited to the next meeting to explain the levels
of service.

Trustee Smith offered a resolution, seconded by Trustee Howell to
contract with Finger Lakes Website Service for website service for the
Village of Montour Falls effective February 1, 2012 for a fee not to
exceed \$87.30/month and resolved Mayor King be authorized
to execute an agreement on behalf of the village. AYES: Trustee Smith,
Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Mayor King reviewed with the board that the need exists for both a
committee to deal with the gateway project signage and for placement of
trees for the tree planting grant and suggested they be the same committee.
Board approved committee consisting of Maggie Martin, Vincent Chicone,
Village Clerk Suzanne Casselberry, DPW Supt. Dean Hillyard, Library
Director Roxanne .

Trustee Smith offered a resolution, seconded by Trustee Ryan to
request Mike Haas, landscape architect to assist with the tree planting
grant and committee and resolved to request a proposal for his fees. AYES:
Trustee Smith, Trustee Ryan, Trustee Howell. NOES: None. Resolution
carried.

Village Board reviewed and updated the marina rules and regulations
adding: Electric/battery scooters will not be permitted under age of 18;
permit empty boat trailer parking at the northern point of the marina
facility for a fee. Board discussed the rates for the 2012 season at the
Montour Falls Municipal Marina & Campground.

Trustee Howell offered a resolution, seconded by Trustee Smith
approving the 2012 marina season dates May 1-Oct 15 and dock rates of
\$600.00 for docks 1-28, \$1050.00 for docks 29-95 and resolved to approve
changes to campsites rates to \$200.00/week, \$550.00/month , \$1600.00 per
season for 30 amp sites, \$1930.00 per season for 50 amp sites inclusive of
winter camper storage. AYES: Trustee Howell, Trustee Smith, Trustee Ryan.
NOES: None. Resolution carried.

Mayor King discussed with the board the boat lift operator agreement and that the contractor has not lived up to the agreement. Mayor was advised the contractor agreed he will comply with the terms of the agreement by then end of January. A letter will be sent confirming this verbal agreement.

Trustee Howell offered a resolution, seconded by Trustee Smith authorizing Mayor King to execute an agreement with Davis-Ulmer Fire Protection and Security System for minimal required inspections of the fire station sprinkler system as required by law, for a fee not to exceed \$700.00/year. AYES: Trustee Howell, Trustee Smith, Trustee Ryan. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Ryan to approve cleaning service agreement with ARC/Glen Industries for twice/month cleaning of the Village Hall for \$40.56 per cleaning. AYES: Trustee Howell, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Board was informed copies of the Seneca Pure Water Association comments on the draft Supplemental Generic Environmental Impact Statement (dSGEIS) for High Volume Hydraulic Fracturing and on the 2011 Revised Draft Supplemental Generic Environmental Impact Statement on the Oil, Gas & Solution Mining Regulatory Program is available for review.

Trustee Smith offered a resolution seconded by Trustee Howell designating the Village Hall as the polling place for the Village General Election on March 20, 2012. AYES: Trustee Smith, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan to discontinue registration day for village general elections for the 2012 election and all future elections. AYES: Trustee Smith, Trustee Ryan, Trustee Howell. NOES: None. Resolution carried.

Board clarified the upcoming meeting dates as Monday, Feb 6th, Monday, March 5th, Monday March 19th. The meeting scheduled for Tuesday, February 21, 2012 will not take place unless an emergency arises.

Mayor King shared with the board, at his prompting the Town of Dix has scheduled a meeting for Thursday January 19th to include the Village of Montour Falls, Town of Reading, Village of Watkins Glen and Hunt Engineers to discuss and pursue a single element of the water district study completed approximately 4 years ago. Mayor stated the inter-connect with the Town of Dix water district for supply to the hospital and Steuben Street should be pursued further to protect the hospital by offering a secondary water supply. Board members unanimously agreed and Trustee Howell agreed to attend the meeting along with Mayor King.

Mayor reported:

- He attended the Rural Urban(grammar school) rededication
- He attended the Watkins Glen Area Chamber gathering
- Plans to attend the Jan 25th Council of Govts. meeting and welcomed other board members
- Plans to attend the Jan 27th ribbon cutting of My Place, the new day care facility at 208 Broadway
- Brian Williams will present the Montour Falls Gateway Project design to the Rotary Club
- He will be chairing the Watkins Glen Area Chamber's Tourism Advisory Group for the upcoming year

Dean Hillyard, DPW Superintendent and Code Enforcement Officer reported:

- Continued inspections on veterinarian office
- Final inspection of punch list items for day care center
- Building to the rear of 208 Broadway will require a building permit for renovations to house NYSEG office
- Continued inspections on Linda's Citgo

- Humane Society is seeking the Certificate of Compliance for the mobile home portion of their project however they will still be required to remove a portion of the addition in order to comply with boundary/DEC line
- Masonic Lodge will not be participating in the landscaping portion of the Gateway/parking lot improvements around the rear of their building, however the other properties have agreed and have been sent an agreement form to allow the landscaping to proceed excluding the Masonic building
- Modular home is scheduled for delivery to 118 Henry street on Monday Jan 23rd
- Water main break at Rock Cabin Road was located with assistance from Rural Water Association circuit rider and repaired
- Office space at the wastewater treatment plant is being expanded to make it more useful
- Streets have been plowed once over the past two weeks and equipment tuned up
- Notification was made by NYSEG that an electric panel at the marina campground will need to be replaced before power is restored this spring
- Large storage section at the DPW was emptied, and gravel placed to allow storage of equipment out of the weather
- Shared service arrangement with the county / towns & villages was commended. Montour Falls has use of Watkins Glen's sewer flow jet machine in exchange for indoor storage. The county has utilized the lift truck on numerous occasions
- Will be preparing a list of highway striping needs as well as a pavement list to share with the county for bidding purposes

Dean shared with the board a revised building permit application form and Order to Remedy document and he would like to implement its use. Board offered no objection.

Trustee Ryan encouraged regular inspection of battery cables on equipment stored in highway garage considering alarms are not installed in each garage.

Trustee Ryan noted that assistance from the new county attorney will be required to complete the rental unit local law.

Trustee Smith reported the Environmental Management Council is looking for a community project if the board has any ideas.

Trustee Smith offered a resolution, seconded by Trustee Howell to adjourn the regular meeting for an executive session for the purpose of discussing a real estate transaction. AYES: Trustee Smith, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Smith to adjourn the executive session at 9:20p.m. and resume the regular meeting. AYES: Trustee Smith, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Ryan offered a resolution, seconded by Trustee Howell to support the direction of the Schuyler County LDC/Schuyler County Industrial Development to take option to acquire the former Montour Pharmacy building. AYES: Trustee Ryan, Trustee Howell, Mayor King. NOES: Trustee Smith. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Howell authorizing payment of bills on General Abstract #10 \$19,775.65 Water Abstract, #10 \$999.69 Sewer Abstract #10 \$3,593.91, Capital Projects Montour Falls Gateway Project #3 \$3,275.58. AYES: Trustee Smith, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a motion seconded by Trustee Howell to adjourn the meeting at 9:25p.m.

Respectfully submitted, Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting February 6, 2012

7:00p.m.

Present - Mayor John King, Trustees James Howell,
James Ryan, Phil Joe Smith, Ellen Mathers

Absent - None.

Also present - Clerk-Treasurer Suzanne Casselberry,
Village Superintendent Dean Hillyard.

Mayor King called the meeting to order at 7:00p.m. and asked for the pledge of allegiance.

The minutes of the January 18, 2012 meeting were presented.

Trustee Smith offered a resolution, seconded by Trustee Ryan to approve the minutes of the January 18, 2012 regular board meeting as presented. AYES: Trustee Howell, Trustee Ryan, Trustee Smith, Trustee Mathers. NOES: None. Resolution carried.

PUBLIC PARTICIPATION

Jeff Powers of marina campsite 135 and Brian Eno of marina campsite 136 were present to request the box elder tree between their campsites be removed. The tree is infested with box elder bugs that gather on their campers, picnic tables and possessions. Both campers have been removed for the winter season and offer the best time for removal. Board understood the problem and requested DPW Supt. pursue quote and subsequent removal of the tree before the campers return for the 2012 season.

Phil Gillemot of the Montour Falls Improvement Association spoke with the board about the SheQuaGa Falls Park pole sign the group would like to install at the sidewalk entrance to the falls. The sign has been modified slightly from the original design as approved and submitted for Rotary Club funding last year. The group has developed a fund raising idea to cover the cost of the sign and future projects. A flat donation would provide an engraved granite or brick paver that would be placed in the 4'x 4' base of the sign pole. The board spoke in support of the concept and preferred use of granite pavers. Mayor King noted the board had originally agreed to provide the pole and installation. Mayor also noted the sign post should coordinate with planned gateway light poles. Phil Gillemot stated the group would maintain the sign and the village work forces would be requested to install the pavers. Trustee Ryan suggested when the new lights are installed in the park, electrical conduit could be run to offer a future option for lighting the sign.

Trustee Smith offered a resolution, seconded by Trustee Mathers approving of the Montour Falls Improvement Association's plan for placement of a sign at the SheQuaGa Falls Park to include granite paver base and resolved the village would provide for the installation of appropriate sign post and granite pavers.

AYES: Trustee Smith, Trustee Mathers, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a resolution seconded by Trustee Ryan to further amend the daily marina campsite rates for tents \$25.00, full 30amp electric hookup \$40.00 and full 50amp electrical hookup \$45.00. AYES: Trustee Smith, Trustee Mathers, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Village Board received a request from the Falls Harvest Festival committee chairpersons, Stacy Husted and Martha Horby for approval of the event to take place on Saturday, October 13th. Trustee Howell agreed to act as representative from the Village Board to the committee.

Trustee Howell offered a resolution, seconded by Trustee Smith to approve of the Falls Harvest Festival on October 13, 2012 and the activities set forth in their February 2 letter and resolved to close West Main Street that day from 8:00am-10:30pm from Henry Street to Genesee Street, and resolved to approve use of Owego Street parking lot, Bennett Hill Park and further resolved the open container law be waived for West

Main Street between the hours of 1:00p.m. -8:00p.m.. AYES: Trustee Smith, Trustee Mathers, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

The Montour Falls Methodist Church has requested adjustment to their February 1st bill due to a malfunction of the boiler. The total consumption billed of 204,400 gallons equaled \$1522.40. DPW Supt. Dean Hillyard explained a ¾" water line broke and emptied excess water on the boiler for an undetermined period of time. The major repair has been made; a smaller repair is being worked on. Clerk noted the average sewer bill based on 2050 gallons equal to \$7.24.

Trustee Smith offered a resolution, seconded by Trustee Howell approving relief to the Montour Falls Methodist Church account #A105 on the sewer billing in amount of \$732.51 equal to 202,350 gallons. AYES: Trustee Smith, Trustee Mathers, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Board discussed the shared service grant application under consideration by Schuyler County that includes a number of municipalities within the county and is targeting water & sewer, code enforcement and highway. Although the board was uncertain whether a commitment would be made in the end they agreed to join in with the grant application.

Trustee Howell offered a resolution, seconded by Trustee Ryan expressing interest in participating in a shared service application for funding through Shared Municipal Service Incentive (SMSI) for code enforcement, water & sewer and highway departments and resolved the application would be prepared by Schuyler County on behalf of interested municipalities. AYES: Trustee Smith, Trustee Mathers, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

The board was advised the Southern Tier Central Regional Planning & Development Board(STCRBDB) is preparing a shared service grant application on behalf of three counties, Steuben, Chemung and Schuyler to collect and digitize land use laws for posting on an online database. Board acknowledged the Village of Montour Falls codes are available online via the village website and eCode.

DPW Supt. Dean Hillyard reported on the progress of the committee discussing gateway signs/kiosk. The committee discussing the gateway sign suggested the "welcome to Montour Falls" lettering on the gateway structure be removed along with the strip of lights above, feeling this is redundant. The committee is requesting the use of porcelain enamel material for long lasting product. There may be an opportunity for a hanging changeable event sign under the gateway sign for annual events/activities. The kiosk to be located at the Montour House should be permanent and could include some history, maps for tourists. Trustee Smith noted the traffic signal at Main & Catharine needs to be repaired/replaced. The committee will be meeting again Feb 8th.

Trustee Smith offered a resolution, seconded by Trustee Ryan approving appointment of election inspectors, Jean Parker, Shirley Callahan, Beatrice Smyder, Sally Michel and alternate Nancy Crouch. AYES: Trustee Smith, Trustee Mathers, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Mayor King and Trustee Howell reported on a meeting with the Town of Dix, Village of Watkins Glen and other involved individuals and entities to discuss a re-study of the portion of the countywide water district study that included addressed an inter-connection at Steuben Street with the town of Dix water supply. Trustee Howell indicated there will be future meetings however options appeared to be annexing the "upper portion" into the Town of Dix water district, or an intermunicipal agreement with the Town of Dix. It was unclear of the total gallons consumed by the hospital in comparison to total gallons pumped to tank. Mayor King stated if a further study of this concept is initiated, Larson Design Group, the village engineer will be involved.

DPW Supt. Dean Hillyard advised the board the estimated cost of calibrating water meters is \$350 for large and \$250 for small meters. Board briefly acknowledged that large meters are owned by the individuals and in many cases are old and are likely inaccurate.

Trustee Howell offered a resolution seconded by Trustee Ryan authorizing letters be sent to all large meter accounts requesting the meters be calibrated and resolved a date for response may be added by DPW Supt. AYES: Trustee Smith, Trustee Mathers, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan certifying to the 2011 unpaid village taxes at February, 6, 2012 in amount of \$13,473.03 and authorizing enforcement of tax collection by way of a Tax Sale Certificates Sale to be held March 8, 2012. AYES: Trustee Smith, Trustee Mathers, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a RESOLUTION TO FORECLOSE TAX LIENS PURSUANT TO RPTL 1458, seconded by Trustee Howell,

Whereas, tax sale certificates for the following properties have remained unpaid for two years

Tax Map # 86.11-1-10
335 S Genesee Street

Tax Map 86.23-1-11
119 Henry Street

Tax Map # 86.11-1-11.1
355 S Genesee Street

Tax Map #86.08-1-67
301 E Main Street

Tax Map #76.19-2-29
Clinton Street

Tax Map # 86.08-1-68
303 E Main Street

Tax Map #86.26-1-2
235 Tracy Street

Tax Map #86.07-3-15
109 N Catharine Street

Tax Map #86.07-4-7
103 Clawson Blvd

Tax Map # 76.20-1-63
122 Ayers Street

WHEREAS, the Clerk-Treasurer at the request of the Board of Trustees has made a certified transcript of the above tax sale certificates on the above parcels of land, together with all other village taxes, tax sales and special assessments remaining unpaid or unredeemed on the said parcels of lands,

NOW THEREFORE, BE IT RESOLVED BY THE VILLAGE BOARD OF TRUSTEES that an action be commenced in the Schuyler County Supreme Court and/or County Court in the name of the Village for the foreclosure of the lien of such taxes, tax sales or special assessments described in such transcript and for a sale of the real property affected thereby. AYES: Trustee Smith, Trustee Mathers, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Village Supt. Dean Hillyard reported on the following:

- Ken Crammer of Moody Associates will be scheduling a flow testing of the water wells
- Two water main breaks at N. L'Hommedieu and S. L'Hommedieu have located and repaired with assistance from NY Rural Water
- To respond to a request for a Certificate of Compliance, he will be meeting with County Administrator and President of Humane Society regarding zoning requirements and the location of the existing mobile home (extending over property boundary line) at the former Kurtz property
- Order to Remedy has been issued to property owner of 216 E South Street for accumulated garbage in and around the garage building
- Do Not Occupy posting will be placed on vacant deteriorated properties in the village that will serve to identify uninhabited structures for fire safety/emergency personnel
- Sixteen new pathway lights have been received for Falls Park

Board members agreed to meet in a workshop session with Larson Design Group on February 28th to discuss the needed improvements to the village sewer system and treatment facility.

Trustee Mathers reported the Montour Falls Memorial Library will be requesting an increase of \$630 from the school district for their next budget.

Trustee Mathers reported having learned the Village of Penn Yan has a sidewalk replacement policy that offers assistance to homeowners by application first come/first serve basis. Trustee Ryan noted again that the village should first make repairs to sidewalk blocks lifted by trees with budgeted funds.

Trustee Smith reported the landfill commission may consider a refund to municipalities that paid the recent landfill invoices. The current year's invoice exceeded the budgeted amount by \$9,900 and contingent funds had to be used. Some towns have not paid the increase.

Trustee Smith offered a resolution seconded by Trustee Howell authorizing payment of bills on General Abstract \$23,705.48, Water Abstract \$4,882.34, Sewer Abstract \$3,568.76. AYES: Trustee Smith, Trustee Mathers, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Mathers offered a motion to adjourn, seconded by Trustee Smith. Carried unanimously.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting March 5, 2012 7:00p.m.

Present - Mayor John King, Trustees James Howell,
James Ryan, Phil Joe Smith, Ellen Mathers

Absent - None.

Also present - Clerk-Treasurer Suzanne Casselberry, Village Superintendent
Dean Hillyard, Residents Mike & Christina Hughey,
Marie & Steve Lawton.

Mayor King called the meeting to order at 7:00p.m. and asked
for the pledge of allegiance.

The minutes of the February 6, 2012 meeting were presented.

Trustee Howell offered a resolution, seconded by Trustee Smith to
approve the minutes of the February 6, 2012 regular board meeting as
presented. AYES: Trustee Howell, Trustee Ryan, Trustee Smith, Trustee
Mathers. NOES: None. Resolution carried.

PUBLIC PARTICIPATION

Michael Sullivan of marina campsite 258, spoke on behalf of a group of
campers about the fees for the new marina campsites. The lease indicates
fees are paid for 30 or 50 amp site however the new site has the ability
for both. The group is objecting to having to pay a 50 amp rate for a 30
amp camper, and noted they were charged at the 50 amp rate last season.
Mayor King advised the group the board would deliberate on this matter and
advise Mr. Sullivan.

Brian Eno of campsite #135 inquired if there is a time frame on removal of
the infested tree as requested at the last meeting. DPW Supt stated that
he anticipates the tree removal contractor will begin tree removal within a
week or two and will make this tree one of the first stops.

Shaun Loumullen, marina boater inquired about playground equipment at the
marina and if the new prohibition on electric scooters included children's
battery operated power wheels. Board responded that a new swing set was
authorized for the marina and battery operated child's power wheels would
be permissible with parental supervision.

Trustee Smith offered a resolution, seconded by Trustee Mathers
approving the revised bus shelter agreement that will terminate upon a 6
month notification. AYES: Trustee Smith, Trustee Mathers,
Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Howell
accepting the Annual Water Quality Report for 2011 and authorized the
distribution to water customers. AYES: Trustee Smith, Trustee Mathers,
Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Board members received a copy of the recent NYSDOH Water System Inspection
Report. Trustee Howell noted that he met with Dean Hillyard, John Raplee
and Greg Cumming of Larson Design Group on the water & sewer systems to
begin prioritizing projects that included items listed on the NYSDOH
report.

Trustee Howell offered a resolution, seconded by Trustee Smith
acknowledging the NYSDOH annual inspection report. AYES: Trustee Smith,
Trustee Mathers, Trustee Howell, Trustee Ryan. NOES: None. Resolution
carried.

Mayor King reported the grant application Shared Municipal Service
Incentive (SMSI) being initiated by the county has been revised for code
enforcement only. The cost of the study for which the grant is seeking is
\$65,000 and the local share of \$6,000 would be divided by the participating
municipalities. Mayor noted a study was performed on this same project in
2002 and was determined there would be no financial benefit to pursuing a
consolidated county wide code enforcement. Board members concern for
committing funds toward a study, acknowledging the village has just

increased code enforcement hours. Trustee Howell noted unlike Montour Falls, there are townships within the county that do not have adequate code enforcement.

Trustee Smith offered a resolution, seconded by Trustee Ryan to decline participation in the county's grant application process for the Shared Municipal Service Incentive(SMSI) for code enforcement. AYES: Trustee Smith, Trustee Mathers, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan approving the following budget amendments:

GENERAL FUND BUDGET AMENDMENTS

Approp. Code	2011-12 budget	Increase	Decrease	Modified Budget
A1640.45 DPW Supplies	2000.00	1500.00		3500.00
A1640.46 DPW Improvements	6000.00		1500.00	4500.00
A1910.41 Village Insurance	26300.00	100.00		26400.00
A1910.44 FD Worker Comp	23150.00	50.00		23200.00
A1910.43 Village Worker Comp	27500.00		150.00	27350.00
A5110.42 Street Resurfacing	97000.00		12000.00	85000.00
A5110.43 Streets Vehicle/Equip Maint	10700.00	10000.00		20700.00
A5110.4 Street Contractual Expense	8000.00	2000.00		10000.00
A5110.46 Streets Schooling/Training	250.00	400.00		650.00
A5110.47 Streets CDL Compliance	1000.00		400.00	600.00
A5142.41 Snow-Salt	10000.00		1200.00	8800.00
A5142.2 Snow-Spreader	5500.00		1500.00	4000.00
A5142.42 Snow Repairs	1600.00	1500.00		3100.00
A5142.43 Snow Deice sand	1500.00	1200.00		2700.00
A1325.1 Treasurer -Health Insurance	36690.00	13481.40		50171.40
A9060.8 Health Insurance	73981.00		13481.40	60499.60
	331171.00	1650.00	1650.00	331171.00

WATER FUND BUDGET AMENDMENTS

Approp. Code	2011-12 budget	Increase	Decrease	Modified Budget
F8310.43 Software Support	385.00	50.00		435.00
F8310.41 Postag	800.00		50.00	750.00
	1185.00	50.00	50.00	1185.00

SEWER FUND BUDGET AMENDMENTS

Approp. Code	2011-12 budget	Increase	Decrease	Modified Budget
G8120.48 Sewer Pump Sta Repair	2000.00	1600.00		3,600.00
G8120.41 Sewer Gas	2000.00		600.00	1,400.00
G8120.49 Sewer Main Repair	1000.00		1000.00	0.00
G8130.45 WWTP Building Repair	7000.00		2500.00	4,500.00
G8130.410 WWTP Flow meter	600.00	2500.00		3,100.00
G8130.491 WWTP Belt Press	2000.00	1550.00		3,550.00
G8130.48 WWTP Disposal	12000.00		1550.00	10,450.00
	26600.00	5650.00	5650.00	26,600.00

AYES: Trustee Smith, Trustee Mathers, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Mayor King reported there is no boat lift agreement for the marina as of this date and noted the contract was not fulfilled.

Mayor King reported dock repair is scheduled to begin the first of April and recalled the original contractor was lined up for dock work last spring and did not complete the contract for dock repair therefore the second bidder, Schamel Brothers was contacted to complete dock repair.

Village Supt. Dean Hillyard explained to the board, a recent water leak in the basement of 244 South Genesee Street may have been attributed to the installation of a radio read meter.

Trustee Howell offered a resolution, seconded by Trustee Smith authorizing Clerk and Supt of Public Works to determine a reasonable amount of adjustment to the water & sewer billing at 244 S. Genesee Street. AYES: Trustee Howell, Trustee Smith, Trustee Mathers, Trustee Ryan. NOES: None. Resolution carried.

Mayor advised the board of the Southern Tier Central Regional Planning & Development's annual Leadership Conference scheduled for April 11 & 12.

Mayor King advised the board he is chairing the Watkins Glen Area Chamber of Commerce tourism committee adding that tourism is the better source of revenue for our area. He also added that is why he wishes to make the website more tourist oriented first and business second.

Board agreed to meet 6:30p.m. on March 19th and 26th for budget workshops.

A response was received from Tomas Klaesus of the NYS Department of Health on the wellhead protection law. Trustee Howell will review and clarify the four recommendations.

Mayor King reported:

- having attended the Housing Authority board meeting and learned they are planning sidewalk replacement and are interviewing for a part-time administrative assistant
- will be assisting the Office for Aging with a March for Meals by volunteering one day to deliver meals to seniors as part of home meal delivery
- attended the emergency management session for officials to become familiar with handling emergencies and expressed concern that the fire station, being the designated shelter does not have a operating generator
- along with Dean, met with Robert James on the draining problem at his driveway on Steuben Street
- closing is scheduled for the new pharmacy this week
- former Montour Pharmacy building has been sold
- he continues to receive numerous communications from organizations relating to the drilling/hydrofracking moratorium
- kiosk for the Catharine Valley Trail for placement in the parking lot has been completed; built in three sections it is ready for pickup and may be stored at the DPW.

Dean Hillyard, Village Superintendent and Code Officer reported on the following:

- DPW department has been working to open the storm sewer from BC Cate school through the fire station property and Shepard Niles. This is an accomplishment and should relieve draining at Tracy Street. The work force will continue to work the system throughout the village and map the system as the drains are located and cleaned.
- Letter has been sent to large water meter owners requesting meters be tested or replaced. Some responses have been received.
- Meter replacements have begun with assistance from Deputy Clerk who is scheduling the replacements. It appears there will be discrepancies between the old meter readings and billing estimates.
- Child care services became involved with a family in a residence in the village and have agreed to work with code enforcement on problem properties.
- John Raplee has been invited to visit a tank company in Chicago with Larson Design Group May 16-17th
- Well #3 & #4 have been inspected and the results indicate the yield has dropped by 20%. Well cleaning and new pump will be added to the upcoming budget for \$20,000.

- Welliver McGuire offered a proposal to remove the crane in the DPW facility for \$3,500. Scrap steel price will recoup a large part of this cost.

Trustee Smith offered a resolution, seconded by Trustee Ryan authorizing removal crane by Welliver McGuire/ CP Ward for \$3500.00 and material be sold as scrap steel to help cover the cost of removal. AYES: Trustee Smith, Trustee Ryan, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

Trustee Ryan spoke about researching NYSERTA grants to install panels to reduce cost of electricity noting the fire station would be an ideal location.

Trustee Howell spoke about the county redistricting and reducing the legislative representatives from 8 to 7, along with consolidating election districts will save costs.

Trustee Mathers reported she is working on website content such as history and photos. She also reported on the increased number of library programs being developed by Roxanne, the library director and have been well attended.

Trustee Ryan reported he is anticipating a meeting with the County Attorney on the local law for rental units.

Trustee Ryan spoke about the cost of elections and suggested the board consider four year terms for Mayor and Trustees. Attorney Halpin will be consulted and Trustee Ryan will also research the idea.

Trustee Smith offered a resolution seconded by Trustee Howell authorizing the payment of bills on General Abstract #12 \$31,961.90, Water Abstract #12 \$6,342.54 , Sewer Abstract #12 \$41,698.74. AYES: Trustee Smith, Trustee Howell, Trustee Mathers, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Mathers to adjourn the meeting at 8:20p.m.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Budget Workshops held March 19, 2012 & March 26, 2012 6:30-8:00p.m.

Budget Workshop held April 5, 2012 6:30-7:00p.m.

Regular Board Meeting April 5, 2012 7:00p.m.

Present - Mayor John King, Trustees James Howell,
James Ryan, Phil Joe Smith (7:15pm), Ellen Mathers

Absent - None.

Also present - Clerk-Treasurer Suzanne Casselberry, Village Superintendent
Dean Hillyard, Residents Mike & Christina Hughey,

Mayor King called the meeting to order at 7:00p.m. and asked
for the pledge of allegiance.

Mike Sullivan, a marina camper representing a group of campers in attendance inquired of the board's determination of the campsite fees for the new section. Mayor King explained just like last year it was the intent of the village that all sites in the new area would be provided with 50 amp service and the seasonal fee would be that of a 50 amp campsite. A 30 amp outlet was added for convenience if a camper was to rent the site that was not equipped for 50 amp plug. Mayor King added that the contract form could be changed for next year to clarify the fee for the new sites. Mr. Sullivan noted that the group objects to signing a contract that they feel is incorrect. He also noted the contract was the same as last year and they questioned it however were told that the rates were all 50 amp regardless of the electric service the camper was equipped with. Mr. Sullivan felt the group will consider hiring a consultant to file a class action.

Dianna Betts and Catharine Pratt of Clinton Street spoke to the board about the use of 4 wheeler ATV's on Clinton Street and on sidewalks day and night with no lights. After their attendance at board meeting last year, they called the Sheriff's Department numerous times with complaints and also spoke directly with Sheriff Yessman however the situation has not improved. They continue to be concerned for the safety of the residents and children in addition to the noise nuisance. Board members suggested they continue to phone law enforcement and also suggested videoing the activities. There is no local law prohibiting atvs in the village.

Jeff Confer, Fire Chief advised the board the membership has purchased a 14'ATV for \$19,000. The fire department budget includes \$5100.00 for a trailer. Quotes have been obtained and an enclosed 20' metal framed finished trailer with 50 amp panel box and outlets was selected for \$6500.00. Jeff indicated a budget amendment will be necessary within the fire department budget to cover the purchase. Volunteers will drive to Georgia to pick up the trailer. The 4-wheeler will be stored in the fire station, and loaded onto the trailer as needed with room for gear. Trustee Smith questioned the Fire Chief on selection of equipment and trailer. Trustee Smith expressed concern for purchasing this upgraded more costly trailer when it's purpose is to haul the equipment adding that money saved could be utilized for purchase of protective equipment to outfit the new fire fighters.

Trustee Howell offered a resolution, seconded by Trustee Ryan to accept the quote from Xtra Tuff Trailer of Georgia for a 20' enclosed trailer for \$6500.00 and resolved a \$500.00 down payment be authorized and resolved volunteers will drive to Georgia to pick up the trailer at no additional expense to the village. AYES: Trustee Howell, Trustee Ryan, Trustee Mathers, Trustee Smith. NOES: None. Resolution carried.

Dean Hillyard reported the sign committee for the Gateway Project is recommending the brick across the base of the welcoming sign be added back into the design rather than having the pedestal posts. Board offered no objection to this modification.

Dean Hillyard reported to the board, the fire alarm at the Village Hall is malfunctioning and is not transmitting trouble to the emergency call center(Sheriff's Office). Simplex was called and dispatched however they could not determine the reason for malfunction. A quote was obtained from Fire Alarm Service Technology Inc in Elmira to upgrade the system at the village hall for \$3,417.00 plus \$300.00 per year to monitor the system. They have suggested heat detectors in the upstairs be changed to smoke detectors. Trustee Ryan suggested heat and CO detectors be installed in the attic. Fire Alarm Technology also provides service to the library. Board was concerned that there is no working fire alarm system for the Village Hall and felt this upgrade cannot wait and directed Fire Alarm System Technology to be contacted to proceed with system upgrade.

Mayor King reported to the board, the boat lift agreement has expired; no further communication has been made to or received from William Summers. Board members suggested an alternative to the marina boat lift be researched.

Norman Knight of dock 53N advised the board his dock area has no picnic area and crowds dock tenant at 53S however he pays the same dock rate as those with a yard area. Mayor suggested that there may be suitable docks available after repairs are completed.

Trustee Howell reported the NYSDEC inspection took place April 4th. DEC engineer Stuart Thomas has continued to share his concern for the high flows and is suggesting the village work with Larson Design Group to modify the SPDES permit to increase the flow capacity to avoid fines that could be imposed. Trustee Howell noted repair to the "fast unit" that was taken out of operation could cost \$750,000.

Mayor King reported the new veterinarian office is scheduled to open May 21st.

Board suggested Mr. Christoffels speak with the board about his plans for theatre signage this season.

Joint Spring Clean up Collection Day with the Town of Montour will be Saturday May 12th.

Trustee Smith reported the Pride Ride festivities will be a two day event this year. They are planning to be on Main Street, Montour Falls June 23rd for a minimum of 2 hours. They are suggesting music; vendors; snack food and rest room facilities to make it a community event, however do not have a large need for food/meal items. Norman Knight inquired if the event had room for a Relay for Life team table. Board was receptive.

Norman Knight also advised the board he and his wife are planning a Relay for Life event on July 14th at the marina titled Boating for a Cure.

Mayor King advised the board Tom Carson is organizing the Memorial Day Service for Monday, May 28th at 9:30am at the Falls Park.

Upcoming board meeting dates, Thursday April 19th, Monday May 7th and Monday May 21st, Thursday June 21st, Thursday July 19th, Thursday August 16th, Thursday September 6th, Thursday September 20th.

Dean Hillyard Village Superintendent and Code Officer reported:

- The NYSDEC has agreed to permit the Humane Society mobile home(formerly Kurtz Enterprises) to remain in place at its existing location originally determined to be on a NYS DEC flood control easement. The agency has determined the easement is not needed and will disregard any encroachment claimed. At this point the mobile home addition remains too close to property line according to zoning, however in view of the NYSDEC clarification he may proceed with Certificate of Occupancy.
- Three properties have been posted Do Not Occupy by reason of property maintenance issues. West South Street, East South Street and East Main Street.

- Cornell University's Local Roads Program has a Pavement Intern Program that will supply an engineer internship for a student for the summer at \$12.00-\$15.00 per hour for 10 weeks to examine streets and determine the best approach to managing streets. Dean will then be able to use this information for the 2013-14 budget. Board was in favor of participating in this program.
- Meter replacement program continues.
- Quinlin Pharmacy anticipates opening in approx. 6 weeks.
- Required electrical upgrade at the marina pavilion is expected this week.
- Electric for new sidewalk light installation at the Falls Park will place lights on the inside of the walk
- County is repairing the village's brush chipper and the work force has borrowed the county's chipper in the meanwhile
- Seasonal employees will return April 9th

Trustee Mathers reported:

- She hopes to complete the website upgrade by the end of April
- The Library is developing fund raising efforts. Maggie Martin has agreed to sponsor the library's website.

Mayor King reported the flood control inspection is scheduled for April 26th. He will not be present for this meeting nor the April 19th meeting. Deputy Mayor and Trustee Smith agreed to conduct the April 19th meeting.

Mayor King and Dean Hillyard met with John Quinlan about replacement of curbing along Schuyler Street. Board felt a priority list should be developed for curbing.

Trustee Ryan reported:

- Plans to have a draft of the rental registration law for next meeting
- Commended action by Code Officer Dean Hillyard on properties particularly 216 East South Street to address property maintenance
- With guidance from Attorney Halpin, would like to proceed with change in public officials terms

Trustee Smith reported:

- The joint landfill has hired a consultant to prepare a closure plan and it has been submitted to NYSDEC. The village may expect a refund of \$10,200 from the landfill of the annual contribution made last August.

Trustee Smith offered a resolution, seconded by Trustee Howell authorizing payment of bills on General Abstract #13 \$38,318.00 Water Abstract #13 \$16,691.25, Sewer Abstract #13 \$50,547.98, Capital Projects Abstract #13 \$10,243.15. AYES : Trustee Smith, Trustee Howell, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Trustee Smith offered a motion, seconded by Trustee Howell to adjourn the meeting at 8:35p.m. Carried.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting April 19, 2012 7:00p.m.

Present - Trustees Phil Joe Smith, James Ryan, James Howell,
Ellen Mathers

Absent - Mayor King (excused)

Also present - Clerk-Treasurer Suzanne Casselberry, Village Superintendent
Dean Hillyard, Residents Mike & Christina Hughey,

In absence of Mayor King, Trustee Smith presided as Deputy Mayor and called
the meeting to order at 7:00p.m. and asked for the pledge of allegiance.

Trustee Ryan offered a resolution seconded by Trustee Mathers to
approve the minutes of the April 5, 2012 meeting as presented. AYES:
Trustee Ryan, Trustee Mathers, Trustee Howell, Trustee Smith. NOES: None.
Resolution carried.

PUBLIC PARTICIPATION

Marty Roberts, thanked the board for having the power turned on at the
marina and the mowing completed to start up the marina season.

Maureen Colunio inquired if the village would please fill the holes in the
blacktop on Smith Lane where the village has an easement for sewer lines
when hot patching work is completed this summer.

PUBLIC PARTICIPATED CLOSED.

Trustee Ryan has been assisting along with Village Superintendent Dean
Hillyard with the effort to get a boat lift operating at the marina.
Trustee Ryan met with William Summers, owner of the boat lift equipment at
the marina to negotiate an arrangement that will get the boats in the water
this season, and perhaps reevaluate the boat lift/storage operation going
forward. Trustee Ryan noted he has been made aware that in some cases boat
owners paid the boat lift operator in advance last fall to place boats in
water for spring. Mr. Summers had indicated he would provide an insurance
certificate to the village.

Mr. William Christoffels was present to discuss with the board his need for
a large, noticeable sign for the theatre. He utilizes a sandwich board for
the individual shows, however he feels a larger sign is needed for people
who are not familiar with the Village Hall building. A suggestion the
banner might be strung across the street at the Village Hall/Library.
Village Superintendent Dean Hillyard will meet with Mr. Christoffels to work
out placement. Mr. Christoffels also spoke with the board about his plans
to install air conditioning for the theatre upstairs. The unit is a very
quiet mini split air/heat unit and he has calculated two will be needed for
cost of \$6,000 plus installation. He anticipates the project would have
NYSERDA incentives. Mr. Christoffels requested the board consider assisting
with the purchase of the equipment as the village will benefit from the
installation. Trustee Ryan spoke about the integrity of the historical
building. Mr. Christoffels indicated his plan would be to run a line in an
inconspicuous location where the brick and wood(back addition) meet.

A request was received from Backyard Broadcasting asking the board's
approval for the annual Pride Ride to stop on Main Street, June 23rd
between 2:00-6:00p.m. Trustee Smith noted that he is working to provide
some entertainment during that time, music, vendors.

Trustee Howell offered a resolution, seconded by Trustee Mathers to
close West Main Street between Owego Street and Genesee Street on Saturday
June 23, 2012 between the hours of 2:00p.m. and 6:00p.m. for the Pride
Ride. AYES: Trustee Howell, Trustee Mathers, Trustee Ryan, Trustee Smith.
NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Mathers to decline executing a collateral agreement with First Niagara, the new owner of HSBC and authorized funds on deposit at HSBC Bank be deposited into local bank Chemung Canal Trust Company by May 15, 2012 and resolved banking business be conducted with local bank Chemung Canal Trust Company. AYES: Trustee Howell, Trustee Mathers, Trustee Ryan, Trustee Smith. NOES: None. Carried unanimously.

A request was received from Heidi Wilmott of the Four Dragons Martial Arts in Watkins Glen for space to hold a fund raiser chicken barbeque for students going to competition in the Junior Olympics and Senior National competition June 1, 2012. Board agreed that if it did not conflict with the firemen's festival and liability insurance coverage and cleanup is provided they would not object. Board also noted that permission for use of barbeque pits would need to be obtained from the fire department. Trustee Howell agreed to follow up with Heidi Wilmott.

PUBLIC HEARING 2012-13 BUDGET 7:30P.M.

Trustee and Deputy Mayor Smith opened the public hearing on the 2012-13 tentative budget. The taxable valuation has been decreased by \$1,080,000, partially due to an adjustment of \$600,000 to Welliver McGuire's (Schuyler Redevelopment) assessment. Summary of the tentative budget is as follows and reflects a decreased in tax rate by .01:

	GENERAL	WATER	SEWER
APPROPRIATIONS	1,376,638	215,928	259,866
REVENUE	751,295	195,928	232,866
APPROPRIATED FUND BALANCE	185,000	20,000	27,000
TAX LEVY	440,343		
TAXABLE ASSESSMENT	54,795,505		
TAX RATE	8.0361		

No comments. Public hearing closed.

Trustee and Deputy Mayor Smith noted the village received a refund from the Joint Sanitary Landfill Commission in amount of \$10,100. This amount was determined to be excess of the budget costs for the year.

Village Superintendent Dean Hillyard reported the county highway loaned their street sweeper to the village and it has been utilized by the DPW work force this week. Complaints have been received for the noise it generates early morning hours. The work should be completed tomorrow. Dean also thanked the county for helping with chipper repair and loan of their chipper in the interim. The village has in return, loaned the lift truck. Board agreed to thank the county highway for their shared service.

Village Superintendent reported:

- Pavilion roof repair completed
- Water main charged for the marina
- Seasonal help has returned
- Fire alarm company has ordered equipment and added the heat and CO detectors for Village Hall

Trustee Ryan reported

- the draft of the rental registration law has been received
- CCC leadership conference was informative. Greenhouse Initiative funds have \$90,000,000 available for the Southern Tier and would include Wastewater Treatment Plants; Financial Planner, Stuart Brown reviewed funds available for projects that might include Owego Street waterline; Marcellus Shale workshop encouraged review of the comprehensive plan.

Clerk noted camper Martin Sanders inquired about the rate for the new marina campsite with a 30 amp service. Clerk will respond to Mr. Sanders in accordance with Mayor King's reply to campers at the April 5th meeting.

Board agreed that negotiation with Bob Howell for a second space at the former club house dock will be considered upon Mayor King's return.

Trustee Howell offered a resolution seconded by Trustee Ryan to approve the bills on General Abstract \$35,854.78 Water Abstract \$2,150.39, Sewer Abstract \$3,480.23, Capital Project Montour Falls Gateway Project \$16,513.75. AYES: Trustee Howell, Trustee Ryan, Trustee Smith, Trustee Mathers. NOES: None. Resolution carried.

Trustee Howell offered a motion to adjourn, seconded by Trustee Ryan, carried.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting

May 7, 2012

7:00p.m.

Present - Mayor John King, Trustees Phil Joe Smith, James Ryan,
Ellen Mathers

Absent -Trustee James Howell

Also present - Clerk-Treasurer Suzanne Casselberry, Village Superintendent
Dean Hillyard

Mayor King called the meeting to order and asked for pledge of allegiance.

PUBLIC PARTICIPATION

Rose Smith spoke to the board about her properties at 307 N. Catharine and 275 N. Genesee Street and the water & debris spilling over the Aunt Sarah's Falls last year and overflowing the basin onto these properties. The debris was partially cleaned up by her tenants however there is still wood and limbs that she cannot move. Mrs. Smith also noted that the basin does not get cleaned out frequent enough and would like to suggest a stone/concrete wall placement to assist with further erosion and protect her property. Village Superintendent noted although it is a NYSDOT responsibility, the village forces plan to clean up that area and will include both to the north and south side of the falls uncovering a stone wall that will add to the beautification of the falls and entrance to the village.

Mr. Christoffels of the Old Havana Theatre (upstairs Village Hall) inquired if the board has come to any agreement on a desired location of his banner and if the board had given further consideration to assisting with the air conditioner installation. Village Superintendent noted that the banner can be placed across the street. Mr. Christoffels will have the back side lettered to be visible from both east and west directions. The board agreed to contribute toward the air conditioning equipment for the upstairs village hall in amount to be determined. Mr. Christoffels stated he will order the equipment.

Mayor King thanked the board members individually and specifically for covering various mayoral tasks for him during his time away.

Board members approved of Mayor King's appointments & board committees as follows:

Deputy Mayor	Phil Joe Smith
Clerk-Treasurer	Suzanne Casselberry
Deputy Clerk	Alyssa Hammond
Acting Village Justice	David M. McElligott
Historian	Al Sweet
Official Newspaper	Watkins Review; Odessa File
Official Bank	Chemung Canal Trust Co.

Beautification Committee	Suzanne Casselberry
	Sharon Wiedemer
	Antoinette DiCiaccio
	Ruth Likoudis

Cemetery Commission	Fred Scott, Chairperson
	Tom Carson
	Mike Hughey

Fire Commissioners	Timothy Riley	1yr 2013
	Steve Silliman	2yr 2014
	Claude Cole	3yr 2015
	Richard Saunders	4yr 2016
	Paul Cartwright	5yr 2017

Planning Board	Dianna Betts	1yr 2013
	Tom McGarry	2yr 2014
	Terry Stewart	3yr 2015
	Joan Argetsinger	4yr 2016
	vacant	5yr 2017

Board of Appeals	Carol Gifford	1yr 2013
	James DeRoche	2yr 2014
	Joyce VanVleet	3yr 2015
	Michael Stamp	4yr 2016
	vacant	5yr 2017

Housing Authority	Paul Wayland	1yr 2013
	Sally Michel	2yr 2014
	Carol Bower	3yr 2015
	James J. Norton	4yr 2016
	Allen Sweet	5yr 2017

Schuyler County Planning Commission Sarah Chicone

Mayor King noted there are vacancies in the Planning Board and Board of Appeals and asked the board for any recommendations.

Mayor King inquired if the board would like to consider a policy for use of the fireman's festival grounds. Trustee Howell had obtained approval from the appropriate fire department member for Four Dragons Martial Arts to hold a fund raising chicken barbeque at the fireman's grounds May 20th. Board agreed that the farmer's market is a benefit to village residents and perhaps additional "booths" maybe added. Board agreed that requests for use of the grounds should be referred to the board for consideration on a case by case basis.

Trustee Ryan reported that William Summers has obtained the proper liability insurance for his boat lift equipment to place boats in the water at the marina. Village Supt reported he has placed 4 of approximately 30 boats in so far. Trustee Ryan added he had advised Mr. Summers that the village may be discussing the future of boat storage at the marina. Mayor and board agreed the primary concern is getting boats in the water.

Trustee Smith offered a resolution seconded by Trustee Mathers to advised Bob Howell that if he desires a second slip he may rent an additional seasonal dock other than the second slip at the clubhouse dock. AYES: Trustee Smith, Trustee Mathers, Trustee Ryan. NOES: None. Resolution carried.

A request was received from marina camper/boater Gayle Shaw for reimbursement in amount of \$439.17 for damage to his vehicle last marina season stemming from the elevation of a sewer manhole cover in the campground. Board examined the photographs and recommended Mr. Shaw submit the claim to his insurance company who may then contact the village agency.

Village Superintendent also reported a tree limb fell at the marina as a result of last week's storm onto a campsite shed. The shed owner should also contact his insurance company.

Trustee Smith offered a resolution, seconded by Trustee Ryan to refund \$200.00 deposit to James & Barbara Graham who reconsidered a seasonal marina campsite. AYES: Trustee Smith, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Mathers adopting the 2012-13 budget as follows:

	GENERAL	WATER	SEWER
APPROPRIATIONS	1,376,638	215,928	259,866
REVENUE	751,295	195,928	232,866
APPROPRIATED FUND BALANCE	185,000	20,000	27,000
TAX LEVY	440,343		
TAXABLE ASSESSMENT	54,795,505		
TAX RATE	8.0361		

AYES: Trustee Smith, Trustee Mathers, Trustee Ryan. NOES: None.
Resolution carried.

Board discussed the information sheet to be inserted with village tax bills. Mayor King suggested utilizing Trustee Ryan's graphs/charts to reflect the 2012-13 fiscal years' budget.

Village Clerk presented the board with the proposed water & sewer rates that are based on the past year's metered sales and 2012-13 budget. The water rate will increase from \$3.77 to \$4.35/thousand gallons. The sewer rate will increase from \$3.62 to \$4.63/thousand gallons. The sewer unit charge (for sewer debt) will decrease from \$98.35 to \$53.96/per unit reflecting the decrease in debt service for the sewer fund.

Trustee Smith offered a resolution seconded by Trustee Ryan to authorize a public hearing be scheduled for 7:30p.m. on June 21st on the proposed water & sewer rates. AYES: Trustee Smith, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Trustee Smith offered a resolution seconded by Trustee Mathers to write off sewer charges from the former Church property at 228 Clinton Street for an amount of \$174.51 and water charges for the former Yacht Club for amount of \$9.89. AYES: Trustee Smith, Trustee Mathers, Trustee Ryan. NOES: None. Resolution carried.

Board reviewed the updated plans for Montour Falls Gateway Project for final revisions prior to bidding. Trustee Mathers commented on the estimate and the relatively small cushion of \$12,000. Trustee Ryan questioned the 8x8 square medallion on the gateway structure. Mayor King agreed to discuss these issues with Chris Maby of Delta Engineers as well as the delay in the progress of the project.

Trustee Smith offered a resolution, seconded by Trustee Ryan to approve a general fund budget amendment increasing A2650 Sale of Scrap Material by \$4300.00 and increasing A5110.26 Streets Equipment by \$4300.00. AYES: Trustee Smith, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Mayor King reported

- he will be participating in Schuyler County Youth Court
- he will attend the 2012 graduation of the NYS Academy of Fire Science Canine Accelerant Detection Program
- he receive an acknowledgement that the new street light on Catlin Street is working, and the trash barrel is being used and emptied regularly

Mayor King reviewed his list of projects to be completed in the upcoming months/year.

Village Superintendent Dean Hillyard reported

- two 200 amp services have been installed for the marina dock area and will eliminate call outs for tripping breakers this season
- Schamel Brothers have begun dock repair and marina manager is monitoring the daily repairs
- Water to former clubhouse dock has been completed. Wall for the bathroom facilities inside the building is expected to be completed this week

- DPW work forces will make roof repairs to the storage building next to marina office
- Exterior of water storage tanks are being cleaned
- Schuyler Hospital is following up with testing water meters
- Chipper has been repaired again and will be out on brush detail
- Has obtained striping quotes for street striping
- Fire alarm for Village Hall is installed and being monitored
- Quinlan pharmacy is finishing up to obtain their certificate of occupancy, and have plans to gravel back parking lot
- Continues to work on property maintenance and will now need to monitor lawn maintenance

Trustee Mathers shared with the board

- Library is suggesting relocation of the rain garden sign to a more visible location
- Library has sent letters to businesses for financial support
- Library noted grants may be available to purchase new heating equipment to replace the 2 forced air furnaces
- She is working on website design content and shared copies of the attraction page with the board members.
- Her draft ideas for sidewalk program that include incentives for property owners to improve or make repairs to their sidewalk.

Trustee Ryan reported

- The rental law has been split into two parts, the first being registration and second being the enforcement. He has made some comments and asked Dean to do the same before he meets with the County Attorney

Trustee Smith reported

- is still working on securing music for the Pride Rides 1-1/2 hour period on Main Street. He indicated there will be a t-shirt vendor, pizza, Masonic Lodge food and ice cream and noted the short period is not enticing for vendors.

Trustee Smith offered a resolution, seconded by Trustee Ryan to enter into executive session for the purpose of employment history of a particular employee(s). AYES: Trustee Smith, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Trustee Smith offered a resolution seconded by Trustee Ryan to adjourn the executive session at 8:45p.m. AYES: Trustee Smith, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Mathers approving successful completion of civil service probationary periods for William Ink and Dean Hillyard. AYES: Trustee Smith, Trustee Mathers, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Mathers to approve of the Village Superintendent modifying work day schedule at his discretion for DPW employees on a trial basis after June 1 to accommodate summer weather conditions. AYES: Trustee Smith, Trustee Mathers, Trustee Ryan. NOES: None. Resolution carried.

Trustee Mathers offered a resolution, seconded by Trustee Ryan authorizing payment of bills on General Abstract \$28,904.29, Water Abstract \$2,476.67 , Sewer Abstract \$1,614.57, Capital Projects -Montour Falls Gateway Improvement \$1,070.70. AYES: Trustee Mathers, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Mathers offered a resolution, seconded by Trustee Ryan to approve minutes of the regular meetings on April 5, 2012 and April 19, 2012 as presented. AYES: Trustee Mathers, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a motion to adjourn the meeting at 8:50p.m. seconded by Trustee Ryan. Carried.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting May 21, 2012 7:00p.m.

Present - Mayor John King, Trustees James Howell, Phil Joe Smith,
James Ryan, Ellen Mathers,

Absent - None.

Also present - Clerk-Treasurer Suzanne Casselberry, Village Superintendent
Dean Hillyard, Mike & Christina Hughey

Mayor King called the meeting to order and asked for pledge of allegiance.

PUBLIC PARTICIPATION

Catharine Pratt and Dianna Betts residents of Clinton Street were present and described again for the board the ongoing nuisance of ATV's on their street. Dianna researched and provided the board with copies of examples of local laws that address ATV's. Trustee Ryan commented that these regulations will require law enforcement that the village does not have. The residents added that they are not opposed to ATV's within the villages that have a useful purpose. Board spoke about fencing off village owned lands to reduce the size of the lot being used by the ATV's. Mayor King will forward copies of the examples of laws governing ATV's in villages to Village Attorney Halpin for his review and recommendations.

Dianna also spoke about lawns in her neighborhood that need cutting. Village Superintendent noted he will be citing a number of property owners.

PUBLIC PARTICIPATION CONCLUDED

Michelle Craven of Arrowhead Disposal spoke to the board about their plans for building a transfer station on their Beaver Dams property that will save paying tipping fees charged at both transfer stations outside the county. The bank funding for the venture is in place and they are applying for registration with the NYS Department of Environmental Conservation. As part of the process, they must provide a letter from a municipal entity in support of the concept. One letter has been issued in their behalf by Schuyler County Environmental Management. Michelle added that although the initial plan is for garbage, they will be looking forward to a recycling transfer station, further reducing the cost of recycling. Michelle noted there are options for use of recycled materials that make the materials more marketable.

Trustee Smith offered a resolution, seconded by Trustee Mathers to support Arrowhead Disposal's plans to build a transfer station for garbage and recycling at their Pearl Street, Beaver Dams property to further reduce costs associated with out of county transfer stations and resolved that a letter of support be prepared for submission to NYS Department of Environmental Conservation to comply with their registration and/or permit process. AYES: Trustee Mathers, Trustee Smith, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Jeff Confer, Fire Chief was present to report:

- the ATV trailer will be picked up this coming week
- Jeff invited the village board members to sit at the viewing stand for the fireman's parade, June 9th
- will provide honor guard for Memorial Day service
- seven officers and firefighters attended the Harrisburg fire equipment show and they purchased equipment at large savings

Trustee Mathers offered a resolution, seconded by Trustee Howell authorizing the following delinquent water & sewer charges be relieved with 2012 village taxes:

	<u>Sewer</u>	<u>Water</u>
B281 Stephen Pastore 105 Washington St 76.09-2-26	\$66.54	
B374 Christopher Horey 106 South St 86.07-4-71	\$66.53	\$1.98
B450 & B581 Wayne Nyre 307 E Main Street 87.08-1-67	\$46.38	
B465 Giovanni DeJesus 109 E Main Street 86.07-4-17	\$687.30	\$592.25

AYES: Trustee Mathers, Trustee Howell, Trustee Smith, Trustee Ryan.
NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Ryan authorizing Mayor King to execute the tax warrant authorizing collection of 2012-13 village taxes (\$440,343.00) and relieved water & sewer (\$1460.98) for a total amount of \$441,803.98. AYES: Trustee Howell, Trustee Ryan, Trustee Smith, Trustee Mathers. NOES: None. Resolution carried.

Request was received from Gordon Packer for a refund of \$100.00 campsite deposit. Subsequent to making his deposit, he purchased a camper on an existing lot at the marina.

Trustee Smith offered a resolution seconded by Trustee Howell to refund \$100.00 to Gordon Packer for a campsite deposit. AYES: Trustee Smith, Trustee Howell, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Trustee Howell offered a resolution seconded by Trustee Smith to authorizing a prorated refund for dock fee in amount of 875.00 to Lynn Hugg for slip 38n she will not be using this season and resolved the boat will be removed from the marina May 31st. AYES: Trustee Howell, Trustee Smith, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Smith to approve appointment of James Winkler, MD as the Village of Montour Falls Health Officer for a term of four years to expire October 31, 2015. AYES: Trustee Howell, Trustee Smith, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Board discussed a request from Rick and Carol Saunders for the board's support of their proposal to Schuyler Redevelopment (Welliver McGuire) to acquire a piece of property on Tracy Street that would permit them to build a new home. Board was reluctant to intervene in private matters such as these, however Mayor agreed to draft a generalized letter.

Board approved of updated agreement with Schuyler County Planning Commission for General Municipal Law Section 239 reviews and authorized Mayor King to sign the agreement.

Village Board was informed Phil Soper owner of the Falls Lounge has filed an application to renew the license for sale of wine & beer with the Division of Alcoholic Beverage Control. No comments were made.

Mayor King reported there may be a shortfall in the budget for the Montour Falls Gateway Project. Bid opening is tentatively set for July 17th however may be sooner. The current project budget is as follows:

Revenues:	Transportation Enhancement Grant	\$440,000
	Local Share/Village	\$115,500
Expenditures:	Bonding	\$ 5,000
	Engineering	\$142,200
	Construction	\$408,300

The Restore NY III project budget of \$766,500 for the Rural Urban building has been completed.

Trustee Smith offered a resolution, seconded by Trustee Howell approving the following budget amendments

GENERAL FUND BUDGET AMENDMENTS	Increase	Decrease
Approp Code		
A1325.1 Personal Service	\$100.00	
1325.41 Clerk supplies		\$23.00
A1410.1 personal service		\$100.00
1450.43 Election Technician	\$155.00	
A1450.44 Election Supplies		\$155.00
A1640.41 DPW Improvements	\$415.00	
A1640.2 DPW Camera		\$415.00
A3410.21 FD Monitors	\$729.00	
A3410.23 FD Protective Gear	\$7,347.00	
A3410.27 FD Trailer	\$1,400.00	
A3410.411 FD Physicals	\$702.00	
A3410.418 FD Training	\$1,000.00	
A3410.44 FD Bldg Maintenance	\$826.00	
A3410.45 FD Fuel	\$800.00	
A3410.46 FD Apparatus	\$7,500.00	
A3410.47 Small Equip Repair	\$700.00	
A3410.417 FD Rescue supplies		\$400.00
A3410.48 FD Radio Repair		\$2,048.00
A3410.431 Rescue Cellphone		\$90.00
A3410.42 FD Elec		\$2,640.00
A3410.416 Fd Equip Certification		\$3,091.00
A3410.412 New Rescue Equip		\$1,404.00
A3410.41 FD Gas		\$1,826.00
A3410.24 FD Hose		\$4,000.00
A3410.2 FEMA Exhaust		\$1,000.00
A3410.1 FD Staffing		\$1,148.00
A3410.415 SCBA Repairs		\$3,357.00
A3620.4 Code Supplies	\$55.00	
A3620.42 ode Training		\$55.00
A5110.1 Street personal Service	\$15,167.00	
A5142.1 Snow Personal Service		\$9,068.00
A7180.1 Marina Personal Service		\$1,000.00
A8810.1 Cemetery Personal Service		\$5,199.00
A5110.44 Streets Fuel		\$2,000.00
A5110.49 Streets Radio Repair	\$1,200.00	
A5110.4 Street Contractual	\$1,000.00	
A5110.43 Street Maintenance	\$3,300.00	
A5110.48 Street Tools	\$50.00	
A51423.41 Salt		\$4,050.00

A5142.42	Snow Equip Repair	\$500.00	
A7110.41	Parks elect	\$76.00	
A7110.43	Parks Equip Repair	\$50.00	
A7180.426	Marina Equip Repair	\$800.00	
A7180.45	Marina Facility Repair	\$7,000.00	
A7180.49	Marina Cable	\$400.00	
A7180.24	Marina Street Lighting		\$6,000.00
A7180.415	Marina Printing		\$880.00
A7180.44	Marina Electricity		\$1,426.00
A8020.4	Planning Contractual	\$105.00	
A8020.41	Planning Code update		\$105.00
A8810.42	Cemetery Stone Repair		\$550.00
A8810.42	Cemetery Equip Repair	\$800.00	
A8810.22	Cemetery Weedeater		\$80.00
A8810.45	Cemetery Port Toilet Rental		\$50.00
A8810.24	Cemetery Leaf Blower		\$20.00
A9050.8	Unemployment	\$500.00	
A9055.8	Disabilitiy		\$250.00
A9030.8	Fica		\$250.00
A9710.74	Bond Pay Principle	\$3.00	
Totals		\$52,680.00	\$52,680.00

WATER FUND BUDGET AMENDMENTS **Increase** **Decrease**

Approp. Code			
F8310.1	Personal Service	\$150.00	
F8310.42	Admin Supplpies	\$200.00	
F8340.1	Personal Service	\$800.00	
F8320.44	Equip Repair	\$2000.00	
F8320.42	Electricity		\$1000.00
F8320.1	Payroll		\$950.00
F8340.44	Fuel	\$500.00	
F8340.41	Supplies		\$1700.00
F9050.8	Unemployment	\$200.00	
F9060.8	Hospital & Medical	\$4100.00	
F8340.47	Engineering		\$4300.00
Totals		\$7,950.00	\$7950.00

SEWER FUND BUDGET AMENDMENTS **Increase** **Decrease**

Approp. Code			
G8110.43	Software Support	\$40.00	
G8110.44	Fiscal Agent Agreement		\$ 40.00
G8130.1	Personal Services	\$6000.00	
G8120.1	Sewers Personal Services		\$4700.00
G8120.42	Electricity	\$41.00	
G8120.41	Gas	\$100.00	
G8130.22	WWTP Internet	\$80.00	
G8120.2	Lateral Clean Machine		\$150.00
G8120.48	Pump Sta Maintenance		\$500.00
G8130.42	WWTP Elec		\$1271.00
G8130.415	WWTP Pump Maint	\$400.00	
G8130.46	WWTP Supplies	\$500.00	
G8130.48	WWTP Disposal	\$4000.00	
G8130.45	Bdlg Repairs		\$1500.00
G8130.492	Engineering		\$3000.00
G9050.8	Unemployment	\$20.00	
G9030.8	Fica		\$20.00
Totals		\$11181.00	\$11181.00

AYES: Trustee Howell, Trustee Smith, Trustee Mathers, Trustee Ryan.
NOES: None. Resolution carried.

Trustee Howell offered the following fund transfers seconded by Trustee Smith:

Transfer from	Transfer to	Amount
Water Fund Balance	Water Capital Reserve	\$200,000
Sewer Fund Balance	Sewer Capital Reserve	\$300,000
Sewer Fund Budget	Sewer Capital Reserve	\$ 10,000
General Fund Budget	Machinery Reserve (Fire)	\$ 30,500

AYES: Trustee Howell, Trustee Smith, Trustee Mathers, Trustee Ryan.
NOES: None. Resolution carried.

Trustee Smith offered a resolution seconded by Trustee Ryan to permit Mike Hughey to carry over 16 hours of vacation time into the month of June. AYES: Trustee Smith, Trustee Ryan, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

Trustee Howell reviewed with the board members Project Seneca, a study for wastewater treatment in the county.

Trustee Smith offered a resolution, seconded by Trustee Ryan authorizing reimbursement to William Christoffels in amount of \$3,000 toward the purchase and installation of two air conditioning units for the upstairs Village Hall theatre. AYES: Trustee Smith, Trustee Ryan, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan authorizing Village Superintendent to pursue quote for installation of air conditioning units for the downstairs Clerk's office and board room using funds available in the current year's budget. AYES: Trustee Smith, Trustee Ryan, Trustee Howell, Trustee Mathers. NOES : None. Resolution carried.

Mayor reminded the board of the Memorial Day Service scheduled for Monday May 28th at 9:30am.

Mayor also reported to the board the Lakeside Veterinarian Hospital will have a ribbon cutting on June 5th.

Village Superintendent reported:

- He attended the Camp Monterey tour and expressed appreciation for their assistance
- He has completed the grade C water operator's certification course
- Schamel Brothers have completed dock repairs and in addition completed repairs needed from this past winter
- Former clubhouse water heater is installed and lines need to be run
- Spoke with Mr. Robert James from Steuben Street and explained the street work plans for Steuben Street to help alleviate drainage issue he has concerns for
- Quote was received from Fire Alarm Service Technology to add strobes and audible alarms on the 1st and 2nd floor of the Village Hall for \$1,489.00
- Street striping throughout the village is nearing completion

Trustee Mathers reported the library is considering a fund raiser and would be interested in using the Village Hall upstairs. Mayor noted that the upstairs is leased to Mr. Christoffels for the theatre.

Trustee Ryan reported having met with the County Attorney to review the draft rental law. He plans to present the draft to the village board in June and schedule a public hearing for July.

Trustee Ryan reported having met with Harold Brown the marina manager to gain more insight into the marina operation.

Trustee Smith offered a resolution, seconded by Trustee Mathers authorizing payment of bills on Abstract #16 General Fund \$45,689.90 Water Fund \$563.41, Sewer Fund \$3,236.03. AYES: Trustee Smith, Trustee Mathers, Trustee Ryan, Trustee Howell. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Mathers to waive the open container law for the annual fire department festival taking place at the fireman's field on the dates June 7, 8 9, 2012. AYES: Trustee Smith, Trustee Mathers, Trustee Ryan, Trustee Howell. NOES: None. Resolution carried.

Trustee Smith offered a resolution seconded Trustee Mathers to enter into executive session for a personnel matter. AYES: Trustee Smith, Trustee Mathers, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a resolution seconded Trustee Mathers adjourn the executive session. AYES: Trustee Smith, Trustee Mathers, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a motion to adjourn the meeting seconded by Trustee Mathers. Carried unanimously.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting June 21, 2012 7:00p.m.

Present - Mayor John King, Trustees James Howell, Phil Joe Smith,
James Ryan, Ellen Mathers,

Absent - None.

Also present - Clerk-Treasurer Suzanne Casselberry,

Mayor King called the meeting to order and asked for pledge of allegiance.

The minutes of the May 21, 2012 meeting were presented.

Trustee Smith offered a resolution, seconded by Trustee Ryan to approve the minutes of May 21, 2012 as presented. AYES: Trustee Smith, Trustee Ryan, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

PUBLIC PARTICIPATION

Harold Russell, Supervisor of the Town of Dix was present to inquire of the board if there is any interest in the inter connect between the Village Montour Falls and Town of Dix water supply at Steuben Street(upper zone). Mayor King replied that before further discussion can take place, accurate water use by the hospital must be determined. He also noted that up to this point there has not appeared to be any interest shown by the hospital

for this type of water supply redundancy. In addition, the village's focus has shifted to the sewer system and treatment facility. The board agreed that there remains interest in pursuing an inter-connect for the "upper zone" however at a later date.

Jeff Confer, Fire Chief updated the board:

- ATV has arrived and will be in service July 30th
- The festival went well, proceeds will be used for truck fund
- No traffic control was provided by Sheriff's Department as promised at Rt 14 during the parade route and was being maintained by civilians
- Training is underway for new members
- The department placed a bid on a used ladder truck with pump being offered for sale by an area fire department however, were not successful. Jeff noted they still may consider applying for a grant to purchase a used ladder truck replacing the present 30 year old truck that is equipped with lightweight ladders.

Jeff Confer encouraged the Village Board to have a visible presence of law enforcement in the village at least a few hours a week during the summer months. Board briefly discussed vandalism that has been occurring throughout the village.

PUBLIC HEARING 7:30P.M. Local Law Amendment to the Code of the Village of Montour Falls Chapter 156-21 Water rates and sewer charges

Mayor King opened the public hearing for comments on the water & sewer rate increase.

Local law amends water rates to \$.435 per hundred(\$4.35/thousand), sewer rates to .463(\$4.63/thousand) and sewer unit charge to \$53.96 per unit per year.

No public comments were made. Public hearing closed.

Trustee Howell offered a resolution, seconded by Trustee Ryan to approved Local Law #1-2012 amending the Code of the Village of Montour Falls, Chapter 156-21 Water rates and sewer charges effective immediately and upon filing with Secretary of State . AYES: Trustee Ryan, Trustee Howell, Trustee Smith, Trustee Mathers. NOES: None. Resolution carried.

Request for refunds of marina fees were received as follows:

- Kim Gilbert for dock #16s \$600.00
- Charles Alexander for campsite #251 \$1930.00
- Daniel Garrison for dock deposit \$300.00

Trustee Howell offered a resolution, seconded by Trustee Mathers to authorize refunds of marina fees received in May 2012 to Kim Gilbert for \$600.00, Charles Alexander for \$1930.00 and Daniel Garrison for \$300.00. AYES: Trustee Howell, Trustee Mathers, Trustee Smith, Trustee Ryan. NOES: None. Resolution carried.

Trustee Ryan noted the remaining boats still in storage yard at the marina are being charged \$50.00 per week as of May 15th and will be subject to the abandoned boat policy.

NYS Department of Health inspection has been completed for the marina facility and copies were distributed.

Board discussed whether storage of boats over the winter should continue at the marina. Mayor suggested boaters who have stored their boats in previous years should be consulted as some would consider this a normal service of a marina. Board agreed that the matter should be resolved by August.

Board discussed the arrangement between the Village and the DePew's on Jackson Hill Road to provide water to properties outside the village limit. The water line is privately owned by DePew's and services three homes therefore the board agreed a main meter at the driveway should remain and be monitored. Board agreed to waive the present charge of \$27.90 plus penalty and further waive charges that result from the difference between main meter and individual meters unless a large difference is detected.

Trustee Howell offered a resolution, seconded by Trustee Smith approving the Applications for Corrected Tax Roll for 2012 submitted by Park Outdoor \$ 160.72, Gerald Mathers \$8.43 and an Application for Corrected Tax Roll for 2011 for Gerald Mathers \$8.45 and further authorized tax warrant for 2012 be adjusted by \$ 169.15 and prior year fund balance be adjusted by \$8.45. AYES: Trustee Howell, Trustee Smith, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Trustee Howell shared with the board the discussions he has had with the Village of Watkins Glen Police Chief and the Schuyler County Sheriff for court security services. The Sheriff indicated that the rate per hour will depend on the availability of a part time officer during court hours however the part time rate is \$15.00/hour. The Watkins Glen Police has part time officers available at a rate of \$16.00 and can assure a part time officer will be assigned. Watkins Glen department is receptive to an intermunicipal agreement. Trustee Howell suggested this discussion take place on a separate night when both Sheriff and Police Chief can address the board. Board agreed Tuesday or Thursday evening is acceptable for a meeting.

Trustee Smith offered the following resolution seconded by Trustee Howell in support of the 2012 Consolidated Funding Application for engineering and land acquisition to develop a new Green Waste Water Treatment Facility

WHEREAS, in 2011 Governor Cuomo created ten Regional Economic Development Councils and the Consolidated Funding Application (CFA) to improve New York's business climate and expand economic growth; and,

WHEREAS, The CFA has been designed to give economic development project applicants expedited and streamlined access to a combined pool of grant funds and tax credits from dozens of existing programs; and,

WHEREAS, a public-private partnership of Schuyler County municipalities and interested parties led by SCOPED is submitting an application through the CFA process for \$1,000,000 in funding; and,

WHEREAS, this funding, if secured, will be used for the engineering and land acquisition necessary to create a shovel-ready project, the decommissioning of the Watkins Glen and Montour Falls Waste Water Treatment Plants and the development of a new state-of-the-art Green Waste Water Treatment Facility; and,

WHEREAS, this will be one of the initial threshold projects that will lead toward redevelopment of the entire southern shoreline of Seneca Lake, which will have sustainable regional economic benefits for years to come; now therefore be it

RESOLVED, the Village of Montour Falls supports the application for funding through the 2012 CFA process and commits the Village to its share of municipal matching project funds.

AYES: Trustee Howell, Trustee Smith, Trustee Ryan, Trustee Mathers.
NOES: None. Resolution carried.

Mayor King advised the board, the bid opening for the Montour Falls Gateway Project will be July 10th at 12:00PM.

Mayor King reminded the board the 2012 Pride Ride will be on Main Street this Saturday June 23rd. The Main Street will be closed between 2:00p.m-6:00p.m. Music will be on the front porch of the Montour House.

Trustee Mathers presented the board with a draft of a sidewalk repair incentive program for repairs to existing residential sidewalks. Board agreed with a 80-20 split. Village Attorney will be asked to review the draft program.

Trustee Ryan provided the board with a draft of the registration and rental law. Village Attorney needs to review the draft, a public hearing will be scheduled and registration could start as early as October with inspections in 2013. Mayor King commented that he wants exposor on this proposed law prior to enactment and primary to registration requirement.

Trustee Smith offered a resolution seconded by Trustee Mathers authorizing an increase to the credit card limit to \$2,000. AYES: Trustee Smith, Trustee Mathers, Trustee Ryan, Trustee Howell. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Howell approving the following budget amendments for the fiscal year 2011-12

GENERAL FUND BUDGET AMENDMENTS	Increase	Decrease
A8810.42 Cemetery Equip Repair	\$471.00	
A8810.46 Cemetery Stone Repair		\$471.00
A1620.411 Village Hall Impr	\$376.00	
A1620.414 Library Maintenance		\$376.00
A3620.2 Safety Inspection Computer	\$200.00	
A1640.47 Clothing Allowance		\$200.00
A5110.44 Fuel	\$3,349.00	
A5182.4 SStreet Lighting		\$3,354.00
A5110.11 Streets Payroll	\$5.00	
A5142.1 Snow Payroll	\$245.00	
A5142.41 Snow Salt		\$245.00
A7180.2 Marina Contracts	\$825.00	
A7180.41 Lease		\$1,183.00
A7180.1 Marin aPayroll	\$1,400.00	
A7180.23 Marina Equipment	\$2,070.00	
A7180.415 Marina Printing	\$60.00	
A7180.43 Dock Repari	\$4,212.00	
A7180.45 Marina Facility Repair		\$2,500.00
A7180.411 Clubhouse Modification		\$1,300.00
A7180.49 Toilet Supplies		\$2,358.00
A7180.416 Marina Lighting \$-		\$1,000.00
A7180.425 Marina Dumpster		\$584.00
A8560.41 Shade Tree Removal	\$50.00	
A7180.48 Marina Cable	\$308.00	
A9030.8 FICA	\$400.00	
A9060.8 Health Ins.		\$400.00
A3410.23 Fire Gear		\$3,114.00
A3410.4 Fire Contractual		\$1,000.00
A3410.1 Fire Staffing		\$160.00
A3410.411 Physcials	\$270.00	
A3410.433 Fire Bunker		\$1,000.00
A3410.43 Fire Phone		\$158.00
A3410.412 New Rescue Equip	\$3,070.00	
A3410.413 Small Equip New	\$1,174.00	
A3410.417 Rescue Supplies	\$677.00	
A3410.42 Fire Sta Elect	\$20.00	
A3410.46 Apparatus Repair	\$729.00	
A3410.47 Small Equip Repair	\$414.00	
A3410.48 Radio Repairs	\$56.00	
A3410.45 Fire Fuel		\$900.00
A3410.414 Software Maintenance		\$78.00
Totals	\$20,381.00	\$20,381.00
WATER FUND BUDGET AMENDMENTS	Increase	Decrease
Approp. Code		
F8340.2 Meters	\$95.00	

F8340.21 Dewater Pump		\$95.00
F8340.49 Cathodic Protection	\$25.00	
F8340.45 Training		\$25.00
Totals	\$120.00	\$120.00

SEWER FUND BUDGET AMENDMENTS	Increase	Decrease
G8130.44 Dumpster	\$35.00	
G8130.43 Phone		\$35.00
G8130.46 Supplies	\$90.00	
G8130.49 Training		\$90.00
G8120.45 Fuel	\$400.00	
G8120.44 Lines		\$400.00
Totals	\$525.00	\$525.00

Mayor King reported:

- Attended and participated in the Top Drawer event, recognizing top students in local high schools
- Attended Project Seneca meeting, WWTP engineer study meeting, Historic Preservation workshop for second floor development, Lakeside Veterinarian Office ribbon cutting
- Met with Trustee Mathers to discuss sidewalk program and Trustee Smith for Pride Ride planning
- Quinlan Pharmacy owner has submitted an open letter to the Odessa File to update the community on their plans to open
- Security cameras will be set up for marina laundry room
- Air Conditioning units for upstairs Village Hall are installed
- Village Bakery to open in former pharmacy building late July
- Spoke with Odessa File to arrange for publication of meetings

Trustee Mathers reported:

- she will be assisting the library to search out a microfiche machine
- updated website is up for viewing with many new changes , she will clarify maintenance responsibility and webcam charges

Trustee Ryan noted a plumber needs to be called to assess the inadequate hot water supply and suggested a tankless hot water system. Trustee Ryan also reported the potholes in marina streets have been cared for.

Trustee Smith complimented Mayor King on his well-received message shared at the Memorial Day Service.

Trustee Mathers offered a resolution seconded by Trustee Smith authorizing payment of bills on 2011-12 General Abstract \$49,593.07, Water Abstract \$2,720.29, Sewer Abstract \$377.56, Capital Projects Gateway Project \$2,848.57 and 2012-13 General Abstract \$55,507.95 Water Abstract \$1,475.38 Sewer Abstract \$1,290.94. AYES: Trustee Mathers, Trustee Smith, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Mathers offered a motion to adjourn at 9:05pm , seconded by Trustee Smith. Carried

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Present- Mayor John King, Trustees Ellen Mathers, James Howell, James Ryan.

Absent - Trustee Phil Joe Smith

The special meeting was called for the purpose of meeting with the Schuyler County Sheriff and Village of Watkins Glen Police Chief to hear proposals /terms and discuss a contract for court security with a law enforcement agency.

Trustee Howell described that the village would like to provide a bailiff for village court sessions beginning with a once per month during the regular district attorney's visit.

Village of Watkins Glen Police Chief proposed a contract that would provide a car and a part time officer for a minimum of 4 hours once per month at \$16.00/hour.

Schuyler County Sheriff proposed to provide one part time officer At \$15.00- \$16.00 per hour or in a case when a part timer is not available a full time officer at \$38.00 for a minimum of 3 hours once per month during the regular district attorney's visit.

Both agencies offered monitoring equipment such as "wand" that would be utilized at the court session.

Both agencies also offered an opportunity to contract for routine patrol in the village in addition to the bailiff's services. Board members were receptive to the idea however funds are not budgeted specifically for specialized patrol in 2012-13. Board members agreed that with the growth of the village, a visible presence of law enforcement is again needed to maintain strong public safety. Board agreed that a program should focus on weekend nights and include violations such as loitering, curfew and speed control.

Rate offered by Village of Watkins Glen Police Chief for specialized patrol was \$30.00/hour for a part time officer with vehicle. Rate offered by Schuyler County Sheriff was \$26.00/hour for a full time officer plus \$10.00 per shift for vehicle. Board was reminded of the number of previous years there had been a contract with the county sheriff for routine patrol. Mayor King will review the budget for available funds.

Trustee Howell offered a resolution, seconded by Trustee Mathers to authorize a contract with the Schuyler County Sheriff for services of bailiff/court security at \$15.00/hour for one part time sheriff's personnel at a minimum of 3 hours during regular monthly district attorney visits to village court and resolved court security should commence August 1st. AYES: Trustee Howell, Trustee Mathers, Trustee Ryan. NOES: None. Resolution carried.

Meeting adjourned 6:45p.m.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting

July 26, 2012

7:00p.m.

Present - Mayor John King, Trustees James Howell, Phil Joe Smith,
James Ryan.

Absent - Trustee Mathers (excused).

Also present - Clerk-Treasurer Suzanne Casselberry,
Mike & Christina Hughey

Mayor King called the meeting to order and asked for pledge of allegiance.

The minutes of the June 21, 2012 and June 26, 2012 meeting were presented.

Trustee Smith offered a resolution, seconded by Trustee Howell to approve the minutes of regular meeting June 21, 2012 and special meeting June 26, 2012 as presented. AYES: Trustee Smith, Trustee Ryan, Trustee Howell. NOES: None. Resolution carried.

PUBLIC PARTICIPATION- None.

Rocky Kambo, Director of Planning and Community Development & County Planner joined by Sarah Chicone, village representative on the County Planning Board and committee member of countywide comprehensive plan presented to the board the countywide comprehensive plan proposal. Rocky explained that the "countywide" plan is a plan that each municipality can draw from and allows each of the 13 municipalities the freedom to develop their own plan using the countywide plan as a basis. Rocky proposes that each municipality shares in the total cost of \$50,000 with \$3,800 each. Rocky stated there are no grant funds available for this type of project at this time. Of the 13 towns & villages in the county, four have not committed to taking part in the project and the Town of Montour has declined. The Village and Town adopted a comprehensive plan in 2010. Rocky stated a comprehensive plan needs reviewing every 5-10 years and noting that the existing comprehensive plan does not include items such as energy development, or fracking and felt the village and town could be susceptible to secondary impacts of this activity. Board members agreed they want to be "at the table" during these planning stages of a countywide plan.

Trustee Smith offered a resolution, seconded by Trustee Ryan to support development of a countywide comprehensive plan and further agreed provisions for a fee not to exceed \$3,800 will be considered in the subsequent year's budget and resolved a representative of the village will participate in the development of the countywide comprehensive plan. AYES: Trustee Smith, Trustee Ryan, Trustee Howell. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Ryan authorizing Mayor King to sign the proposed agreement with the Schuyler County Sheriff to provide bailiff services to the village justice court on the first Monday of each month using part-time deputies whenever possible. AYES: Trustee Howell, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried.

Mayor King reported one bid was received and opened on July 10th for the Montour Falls Gateway project. The bid from Nelson & Streeter Construction Co. Inc. was for \$603,513.10. The engineer estimate is \$397,474.12. Delta Engineers have suggested the construction time frame of 40 days was likely the cause for low response and high bid. Delta is recommending project be re-bid with a modified time frame. Delta Engineers are requesting an additional \$6,500 to revise bid documents, bid the project and review the bids.

Trustee Smith offered a resolution seconded by Trustee Howell to reject the single bid received from Nelson & Streeter Construction Co., Inc, and further authorized the project be re-bid with more leniency in the construction time frame, and further resolved Mayor King to negotiate the additional \$6,500 engineering fee requested. AYES: Trustee Smith, Trustee Howell, Trustee Ryan. NOES: None.

Board briefly discussed the 2013 Pride Ride on June 23, 2012. Trustee Smith noted the motorcycles arrived late and the band extended their time for entertaining beyond the agreed upon period with no additional charge. Mayor questioned the board if this is an event that is worth continuing.

Mayor and Trustee Howell updated the board on Project Seneca that includes a conventional wastewater treatment facility design for the joint use by Villages of Montour Falls and Watkins Glen and remains under study.

Village Attorney advised the board implementing a sidewalk incentive program that funds sidewalk repair to private properties is not permitted. The board did agree that sidewalk blocks with tree root damage can be replaced throughout the village without any financial implications and the Village Board agreed to proceed with sidewalk improvements this way. Board also agreed that dangerous sidewalk conditions can still be cited, repaired by village and added to taxes in accordance with village local law.

Trustee Smith offered a resolution, seconded by Trustee Howell to approve a pro-rated refund for dock 63N to Maranda Edwards who has sold her boat and moved from the marina to begin the on date the dock is leased again to the end of the season. AYES: Trustee Smith, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Ryan noted he anticipates seeking alternative options for boat lifting operation at the marina. Village Supt. Dean Hillyard is attempting to make contact with a marine business.

Board received a letter from boaters regarding parking barriers and safety cones at the marina. Mayor King clarified no parking barriers will be removed from dock area in fact he may pursue extending them to the south end. Board also agreed use orange safety cones in the street to slow marina traffic should be removed. Trustee Ryan spoke about the use of portable speed bumps.

Trustee Ryan advised the board, the marina campers are planning to participate in the August 18th village wide rummage sales. Campers will also be selling crafts. Music will be performed. There will be no alcohol and parking plans have been developed. Trustee Ryan does not believe this event will be an issue for public safety in the marina.

Board members agreed the former Church property at Clinton Street can be used as a gateway and that the village should maintain ownership for now.

Board was informed of health insurance rate increase of 10% is anticipated January 1st.

Board was advised of the renewal of the alcoholic beverage license for the Harvest Café. No objections were made.

Trustee Howell offered a resolution, seconded by Trustee Smith approving of the Finger Lakes Running and Triathlon Company's half marathon on the Catharine Valley Trail and through the village on Sunday August 19th and further resolved insurance liability must be provided and the Schuyler County Sheriff, Emergency Management, fire chief must be informed of the event. AYES: Trustee Howell, Trustee Smith, Trustee Ryan. NOES: None. Resolution carried.

Board members agreed that requests for placement of banners across Main Street be addressed case by case. Not for profit will receive most consideration. Board approved of village work forces placing the Schuyler Hospital Foundation fund raising banner at no charge.

Board members received copy of an ATV local law for board consideration.

Trustee Smith offered a resolution, seconded by Trustee Howell approving the purchase of a webcam to be installed for live streaming of the She-Qua-Ga Falls on village website for a cost of \$107.00. AYES: Trustee Smith, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Bids for the sale of surplus equipment, brush chipper and former fire command suburban have been advertised and due August 6th.

Trustee Smith offered a resolution, seconded by Trustee Howell approving of budget amendments for fiscal year 2011-12

GENERAL FUND BUDGET AMENDMENTS

Approp. Code	2011-12 Budget	Increase	Decrease
A3410.416	Fire Dept Equip Cert	\$350.00	
A3410.45	Fire Fuel	\$2061.00	
A3410.418	Fire Training	\$105.00	
A3410.412	Fire Rescue Equip		\$2175.00
A3410.413	Fire Small Equip New		\$ 341.00
A7180.421	Marina Fuel	\$151.00	
A7180.413	Marina Picnic Table		\$ 151.00
A5110.1	Streets Payroll	\$1600.00	
A5410.1	Sidewalk Payroll		\$1600.00
A9033.8	Social Security	\$ 670.00	
A9060.8	Health Insurance		\$ 670.00

AYES: Trustee Howell, Trustee Smith, Trustee Ryan. NOES: None. Carried

Trustee Smith offered a resolution, seconded by Trustee Howell approving of budget amendments for fiscal year 2012-13

GENERAL FUND BUDGET AMENDMENTS

Approp. Code	2012-13 Budget	Increase	Decrease	Modified Budget
A1910.44	Fire Dept Worker Comp	\$26,000.00	\$5,974.50	\$31,974.50
A1910.43	Village Worker Comp	\$27,500.00	\$3,952.50	\$23,547.50
A3410.421	Energy Efficient-fire	\$2,000.00	\$2,000.00	\$-
A1910.42	Fire Depart Insurance	\$16,000.00	\$ 22.00	\$15,978.00

AYES: Trustee Howell, Trustee Smith, Trustee Ryan. NOES: None. Carried.

Mayor King reported :

- attended the Council of Governments meeting and discussed redistricting from 3 to 8 legislative districts; cutting polling places; countywide comprehensive plan
- the Falls Park lights will be left on through the night to curb vandalism
- Quinlan Pharmacy anticipates opening somewhere between Aug 15th-22nd

Board members were receptive to Mayor King's suggestion considering the low rate on deposited funds, use general fund, fund balance to pay off marina improvement debt therefore saving the village interest on bank borrowing. The outstanding balance is \$235,000. The marina income would then replace those funds.

Trustee Howell reported Watkins Glen International and Nascar has developed a "green" donation to benefit both Montour Falls and Watkins Glen that will provide either village a tree each time their racing event throws a green flag. The trees will be purchased through and planted by Stillman's Greenhouse.

Trustee Ryan reported:

- He tries to meet with the marina manager "Brownie" once/week. The most pressing issue at this time is the large non-stinging bee infestation.
- As the marina park has enlarged and experienced an increase to users it may be time to consider a management system that would use village employees for operations.

Trustee Smith commented that he would like to see more trimming around curbs and along the street and state highways in the public right of way to improve the appearance to visitors. He noted he does not believe the state highway does any trimming and these are the routes into the village.

Board members agreed to return the \$50.00 bid plan deposits to prospective contractors who purchased and returned the Montour Falls Gateway bid documents.

Trustee Howell offered a resolution, seconded by Trustee Ryan authorizing payment of bills on General Abstract #2 \$224,021.83 Water Abstract #2 \$5,784.65 Sewer Abstract #2 \$6,452.55. AYES: Trustee Howell, Trustee Ryan, Trustee Smith. NOES: None. Resolution carried. Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting August 16, 2012 7:00p.m.

Present - Mayor John King, Trustees James Howell, James Ryan.

Absent - Trustee Mathers, Trustee Smith.

Also present - Clerk-Treasurer Suzanne Casselberry,
Mike & Christina Hughey

Mayor King called the meeting to order and asked for pledge of allegiance.

Meeting minutes of July 26, 2012 were presented.

PUBLIC PARTICIPATION-

Bob James of 277 Steuben Street spoke to the board about drainage in front of his house. He stated the current drainage does not handle water properly, and referred to it as non-functioning system. He stated the drainage washes away the driveway apron. Mr. James met with Trustee Howell and Mayor King and expressed concern that the 5 catch basins are 5-18" below grade. He suggested that plans to correct the drainage be obtained online for free. Village Board replied that corrective action is being made based on recommendations from local experts experienced in the highway field.

PUBLIC PARTICIPATION CONCLUDED.

David Scott , Town of Montour Supervisor was present to discuss with the board the action taken to date and future action on the county-wide comprehensive plan. He stated the town and village spent \$2400.00 each along with grant funds to produce the draft Joint Comprehensive Plan in 2007. The town is not participating this year in the county-wide comprehensive plan and inquired of the village's plans to modify the joint plan. Mayor King explained that the county-wide plan may produce information not contained in the village/town plan; however he has no intention at this point to changing the comprehensive plan. It was noted that the county reserved sales tax funds to fund SCOPED and planning however those planning funds are depleted.

Mayor King reported the Montour Falls Gateway Project will be re-bid September 7th. Contractor will have 40 consecutive working days to complete the project; however it may be completed anytime between award and May 2013. In accordance with grant requirements, the project must begin by end of November. The NYS DEC forestry grant may be completed through the year 2014.

Mayor King reported the CFA() engineering report has been completed and the Aug 10 deadline met for funding consideration for Phase I of the Project Seneca, WWTP engineering design.

Board discussed the sidewalk replacement program and whether a survey of needed repairs is necessary. Trustee Ryan questioned if all blocks would be done in one year or completed as budgeted funds permit each year. Mayor felt village replacement of blocks heaved by tree roots would be initiated when property owners agree to invest in their sidewalk replacement and suggested this incentive be advertised.

Board discussed marina issues boat lift operation and bee infestation. An individual has expressed interested in acquiring Bill Summer's boat lift however has no prior experience. The equipment has to be certified by his insurance company prior to coverage. Board discussed laying sod or planting seed at the marina to address the bee problem. Trustee Howell to inquire of Soil & Water Conservation what is the best time for planting grass seed.

Board reviewed the circumstances and explanation on a delinquent 2010 school tax bill for the former Yacht Club building that was relieved with the Town and County tax at Jan 1, 2011. Board members were satisfied that the village is ultimately being held responsible for payment of tax and approved payment in amount of \$1,203.07.

Board reviewed a local law drafted by Attorney Halpin covering use of All Terrain/Off Highway Vehicles within the village. Trustees agreed that the minimum number of acres for use could be reduced from five to one and that enforcement may be by code enforcement or any law enforcement agency.

Trustee Howell offered a resolution seconded by Trustee Ryan to schedule a public hearing for 7:30p.m. on September 20, 2012. AYES: Trustee Howell, Trustee Ryan, Mayor King. NOES: None. Resolution carried.

Trustee Ryan offered a resolution seconded by Trustee Howell to accept the sole bid for a 1990 Brush Bandit Model 200 in amount of \$1,100 from Mike Rounds. AYES: Trustee Ryan, Trustee Howell, Mayor King. NOES: None. Resolution carried.

Mayor King advised board members Emergency Power Systems has looked at the fire station generator and reported at minimum a new motor will be necessary. The recently replaced motor was not adequate for the equipment. The estimated replacement cost for a new motor installation would be \$11,000 and is contingent upon operation of all other components. An estimate is forthcoming that would include the possibility of further damaged parts. Board agreed the equipment should be repaired properly and noted the original purchase price was approximately \$41,000.

Mayor King informed the board the agreement with the Montour Falls Memorial Library Board has expired and will need to be redrafted for use of the building. Attorney Halpin has been consulted.

Trustee Ryan offered a resolution, seconded by Trustee Howell to authorize the early payoff of \$235,000 bond anticipation note for the marina project using the general fund unappropriated fund balance at October 1 and saving on interest expense. AYES: Trustee Ryan, Trustee Howell, Mayor King. NOES: None. Resolution carried.

Trustee Ryan offered a resolution seconded by Trustee Howell to authorize the early payoff of the 1978 Water Bond principle amount of \$18,000 at September 1 and saving on interest expense. AYES: Trustee Ryan, Trustee Howell, Mayor King. NOES: None. Resolution carried.

Mayor King reported:

- Mayor received a letter from John Callahan of Henry Street who is seeking support to persuade the NYSDEC to relax restrictions on cleaning and clearing of trees/debris in (old) Catharine Creek. Mayor will draft a letter in support of Mr. Callahan's efforts.

- Mayor will plan to attend the 25th anniversary recognition of Camp Monterey Shock Camp on September 12th. He will also discuss creek clearing/cleaning with Camp Monterey work crew.
- Mayor to meet with Rick Weakland of Corning Development who will be managing Project Seneca.
- Mayor will be traveling to NYSDEC, Avon with Tim O'Hearn to discuss the stringent requirements of water quality as it relates to treated wastewater discharge into wetlands.
- Mayor received a letter of concern for the procedure used for paving of Canal Street.
- Mayor receives minutes of the Schuyler County Environmental Management and noted they are heavily involved with the LP gas storage project.
- Mayor noted Project Seneca will be addressing a joint wastewater treatment facility however infiltration of the sewer collection system will remain the village's responsibility. Any available funds should be directed toward that task rather than further improvements to the existing plant.

Mayor King noted the emergency cleanup is presently underway due to truck accident on Steuben Street spilling thousands of gallons of white paint onto the street and into the gutter. Trustee Howell reported Dean Hillyard is presently observing the cleanup process. NYSDEC spill response team consented to washing/removing paint from the gutter opposed to complete removal of concrete gutter. The process is painstakingly slow due to equipment failure and shortage of manpower. Trustee Ryan stated that the 5-6 man emergency crews and the DPW literally averted a major disaster by containing the spilling paint. Trustee Ryan noted although the advice was to leave the concrete ditch, he would have preferred to see it removed and stressed need to construct an overflow dam if rain is anticipated.

Trustee Ryan noted Attorney Halpin should be consulted regarding modification to terms for elected officials. Mayor suggested Attorney Halpin be invited to the next meeting.

Trustee Howell offered a resolution seconded by Trustee Ryan authorizing payment of bills on General Abstract #4 \$ 46,270.26, Water Abstract #4 \$3,237.23, Sewer Abstract #4,040.61. AYES: Trustee Howell, Trustee Ryan, Mayor King. NOES: None. Resolution carried.

Motion made by Trustee Howell, seconded by Trustee Ryan to adjourn, seconded, carried.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting

September 6, 2012

7:00p.m.

Present - Mayor John King, Trustees James Howell, James Ryan,
Ellen Mathers, Phil Joe Smith.

Absent - None.

Also present - Clerk-Treasurer Suzanne Casselberry,
Village Supt Dean Hillyard

Mayor King called the meeting to order and asked for pledge of allegiance.

Meeting minutes of August 20, 2012 were presented.

Trustee Ryan offered a resolution, seconded by Trustee Howell to approve the minutes of August 20, 2012 as presented. AYES: Trustee Ryan, Trustee Howell, Trustee Smith, Trustee Mathers. NOES: None. Resolution carried.

PUBLIC PARTICIPATION- None.

William Christoffels of the Old Havana Courthouse Theatre reviewed the success of his 2012 season and presented the board with a check for \$957.00 representing rent for the facility per agreement. He is interested in expanding the theatre with music, theatre and possibly radio shows on Sundays in October, under the name of Courthouse Performing Arts Center. Mayor commented having advance conversation about his plans is appreciated.

Trustee Smith offered a resolution seconded by Trustee Howell approving of Mr. Christoffels plans for expanding the use of the upstairs, Village Hall into the month of October under the name of Courthouse Performing Arts Center. AYES: Trustee Smith, Trustee Howell, Trustee Mathers, Trustee Ryan. NOES: None. Resolution carried.

Kim Crawford and Mark Schenck of Off Shore Marine were present to meet the board and share news they have purchased the boat lift at the marina from William Summers. They would plan to offer a full service marina to boaters that will include shrink wrap. Due to the additional mechanical issues with the boat lift they will no longer be accommodating William Summers to relocate his three boats in the marina. Trustee Howell agreed to investigate the use of acid to clean boats. Off Shore Marine has proper insurance and board agreed to proceed with an agreement with Off Shore Marine for boat lift operation at the Montour Falls Marina & Campground.

A request was received from Daniel O'Neill for a refund of dock 12N fee noting he did not use the dock due to serious boat damage. Board agreed it is too late in the season to re-rent the slip and denied a refund. Board agreed to incorporate into next year's lease that fees/deposits are non-refundable.

Mayor King noted that the boundary line along the backside of the marina campsites area and Hayes cornfield needs to be identified. Trustee Howell will search out lot and survey.

Jeff Confer, Fire Chief offered an update on firefighter activities:

- 1) Application for federal grant funds to purchase a used ladder truck has been submitted for \$290,000
- 2) Department has reinstated the I AM RESPONDING system using firefighter personal cellphones to communicate response time. This system is working well and will decrease minor purchases.
- 3) Fall training on rope rescue and patient contact has begun.
- 4) The membership has purchased a used Amkus tool from the Village of Watkins Glen Fire Department for \$2,000 that is both compatible with the present tool and provides additional attachments.
- 5) Provided manpower assistance to three trail events and to the City of Elmira after storm/tornado last month.
- 6) Will be meeting with Corning Community College representatives to re-start the bunker program.
- 7) Will be working on the 2013 fire contract amounts with Town of Dix and Town of Montour.

Trustee Mathers agreed to write up a sidewalk policy for the use of budgeted funds to replace sidewalk blocks damaged by tree roots. Mayor King felt he would like to see priority given to property owners who repair their entire walk.

Board members received copies of the rental registration law. Trustee Ryan suggested "seasonal" homes be added for property owners who rent their homes for short term.

Trustee Smith offered a resolution, seconded by Trustee Ryan to approve closing of West Main Street on Friday, September 7th from 9:00am-noon for the Grand Prix Festival "Montour Mile" road rally.

Trustee Howell reported the Falls Harvest Festival is scheduled for October 13th. Solicitations and ads for the event are underway. Trustee Howell will follow up with store owner's for their participation.

Village Board received copies of the Annual Financial Report for fiscal year ending May 31, 2012. Clerk noted the CPA firm will begin their audit fieldwork this week.

Mayor King reviewed the preliminary engineering design for the first phase of "Project Seneca" that has been completed and submitted for funding. The engineering cost will be \$750,000 and is expected to be fully funded with grants. Property for a facility must first be acquired from Cargill. A project manager will be selected shortly and will be funded by SCOPED also with grant funds. Mayor advised the board he accompanied the county manager to DEC offices in Avon to discuss relaxing the standards for discharge into natural wetlands. Mayor also noted that the Village of Montour Falls funding application through EFC was modified to include infiltration only rather than upgrade to the existing wastewater treatment plant.

Trustee Howell noted in relation to the "Project Seneca" that better mapping is needed for the village water & sewer system. The 6" resolution fly-over previously completed was not adequate to identify manholes and valves. Schuyler County Soil & Water Conservation District has grant funds available to perform mapping of water & sewer lines that would include hydrants, valves, manhole with a minimal cost to the Village. Southern Tier Central Regional Planning will also need to assist in this process.

Trustee Smith offered a resolution, seconded by Trustee Ryan to proceed with GIS mapping of the water & sewer lines/system by Schuyler County Soil & Water Conservation District at a maximum cost of \$1,000 to the Village. AYES: Trustee Smith, Trustee Ryan, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

Mayor King reported he will be attending the Open House and 25th anniversary celebration of the Camp Monterey Shock Camp along with Village Supt. Dean Hillyard Wed, September 12th.

Village Supt. Dean Hillyard reported:

- 1) Gearbox for final clarifier at WWTP is expected Monday.
- 2) First estimate for sidewalk replacement at the post office has been received. Second estimate forthcoming.

Village Supt. acknowledged the assistance from Jerry & Jim of the County Water & Soil District, Town of Dix, Mill Street resident Bob Brown and the team of fire fighters and DPW workers that worked on the truck accident/paint spill two weeks ago on Steuben Street. Dean also noted he is working on a billing for insurance company.

Trustee Howell noted that Jerry Viglione of the County Water & Soil District offered assistance with re-seeding marina areas to address the bee problem and suggested the village work with Banfield Baker to determine the proper seed for use under this condition. Seeding may be completed in the fall or spring.

Trustee Howell also commented on the number of cats in the neighborhood of East Main & Mulberry Street and also on College Avenue. It was noted the County Sheriff is designated as enforcement agency.

Trustee Mathers will investigate archives grants for purchase of Ipads for board members.

Trustee Ryan reported the swing set is in place at the marina. He noted that travelers have indicated they desire internet access and playground area available in a campground and perhaps additional equipment can be purchased next year.

Mayor King noted the Gateway Project bid opening will be tomorrow, September 6th.

Trustee Smith offered a resolution, seconded by Trustee Howell authorizing the payment of bills on Water Abstract \$26,117.72, Sewer Abstract \$3,994.14, General Abstract #4 \$50,016.84. AYES: Trustee Smith, Trustee Howell, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Motion to adjourn at 8:55p.m. seconded and carried.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting September 20, 2012 7:00p.m.

Present - Mayor John King, Trustees James Howell, James Ryan,
Ellen Mathers.

Absent - Trustee Phil Joe Smith.

Also present - Clerk-Treasurer Suzanne Casselberry,
Village Supt Dean Hillyard

Mayor King called the meeting to order and asked for pledge of allegiance.

Meeting minutes of September 6, 2012 were presented.

Trustee Ryan offered a resolution, seconded by Trustee Howell to approve the minutes of September 20, 2012 as presented. AYES: Trustee Ryan, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

PUBLIC PARTICIPATION-

Mr. Bob James of 272 Steuben Street was present with reference to the road drainage on Steuben Street. The drainage modification has been completed and he indicated he has shoveled the grate twice and the Village work forces have done it again. He asked when will the drainage problem from 7 years ago be re-addressed; it is not working. He expressed concern for damage caused to vehicles accessing his driveway and also for the ability for emergency vehicles to access his property. Trustee Howell stated if there was a problem with emergency access to his residence on Steuben Street, he would personally welcome a call from the emergency response driver. Village forces will maintain the grate and keep it clear.

Marina Manager Harold Brown was present and thanked Trustee Ryan, Mayor King as well as Supt. Dean Hillyard and the village maintenance workers for this year's marina season. Brownie reviewed the occupancy this summer and noted docks were 75% full and have a waiting list of 21 for campsites. He added that there have been 13 new 2012 camping units brought in this summer. The primary concerns of campers are, 1) bees, 2) roads need repaving/dust control 3) three abandoned boats in yard. Brownie suggested the board consider permitting tents and pop ups on the north side of bridge where silt has filled in the docks and rendered them unusable. Brownie noted boaters have been satisfied with the dock repairs completed this spring and a "No Wake" sign is needed along the canal. Brownie reported the marina community funded several events with 50/50 raffles. A few of the events were the annual Kid's Day had 34 participants, bicycle prizes were provided by campers and the Sheriff's Department and Fire Department assisted; live music on several holiday weekends; and a summer festival.

Mayor King reported Off Shore Marine has reviewed the contract and suggested slight changes to include cost per foot for lifting/cradling at \$9.00/foot. Trustee Howell noted he inquired of NYSDEC authority who verified the use of chemical products to power wash boats is prohibited near waterways. Any products of this nature will require special permission of the NYSDEC. This clause should be added to the contract with Off Shore Marine.

PUBLIC HEARING 7:30p.m. Local Law #2-2012 Regulating use of
Off-Road Vehicles

Present- Dianna & Chris Betts, Catharine Oberlander, Jeff Confer

Dianna noted that for 12 years she has struggled with the noise, dust, etc from use of 4 wheelers on Clinton Street and welcomes the law.

The law restricts the use of off road vehicles for recreational purposes on properties less than 3 acres in size and may be enforced by code enforcement officer or any local law enforcement agency.

Jeff Confer commented that he feels the village needs law enforcement patrol.

Public Hearing closed.

Trustee Ryan offered a resolution seconded by Trustee Howell to adopt Local Law #2-2012 regulating use of off-road vehicles within the village limits. AYES: Trustee Ryan, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

Bids for the Montour Falls Gateway Improvement Project were received and opened on September 7, 2012 and are as follows:

- 1) Bothar Construction Inc. \$535,016.90
- 2) Austin Construction Inc. \$565,841.00
- 3) Nelson & Streeter Const. \$508,213.10

All bids are over the construction budget. Mayor noted the engineer is reviewing the grant program with NYSDOT to explore options to either bring the costs down or obtain additional funding. The board noted that the engineer's estimates have been far off from actual bids. Trustee Howell will speak with state legislators to identify other sources of possible funding to help this project along.

Fire Chief Jeff Confer reported he is pursuing a partnership with Corning Community College for a bunker program for firefighters entitled "Direct Initiatives" and students may be eligible for tuition paid through Firefighters Association of New York(FASNY).

Village Supt. Dean Hillyard reported the estimated repair cost for the fire station generator will be a minimum of \$10,000 to replace the motor and depending on the extent of further damage could possibly be \$20,000 to fully restore to proper working order. Board agreed the building should not

be without a backup source of power considering it is a command center and shelter in event of an emergency. Fire Chief indicated he had \$6,500 in his fire department budget to offset a portion of the cost.

Trustee Ryan offered a resolution seconded by Trustee Howell authorizing Emergency Power to begin repair to the fire station generator as an emergency expenditure. AYES: Trustee Ryan, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

Trustee Mathers offered a resolution, seconded by Trustee Ryan to implement the sidewalk policy for replacement of sidewalk blocks by the home owner and resolved the policy provides for the removal and disposal of old sidewalk and will replace the portions of sidewalk block damaged by tree roots or sewer lines as budgeted funds are available and resolved priority will be given to home owners replacing the entire walk. AYES: Trustee Mathers, Trustee Ryan, Trustee Howell. NOES: None. Resolution carried.

Mayor King presented to the Board, an autographed photo of Stephanie Collins, who graduated from Odessa-Montour Central School and recently participated in the 2012 Summer Olympics in London as a member of the Great Britain women's basketball team.

Mayor King reported :

- 1) He attended Camp Monterey's 25th anniversary celebration.
- 2) He will attend the Consolidated Board of Health meeting next Friday.
- 3) Plans to attend the ribbon cutting for the new Quinlan Pharmacy next Thursday, September 27th at 5:00pm
- 4) The Schuyler County Office for Aging has been awarded a grant to help senior home owners with minor repairs
- 5) He will attend the "Fire Ball" Run, an event to raise awareness of the plight of missing children as it travels through Watkins Glen on Tuesday, September 25th
- 6) Habitat for Humanity will be constructing the first house for Schuyler County in Montour Falls and are interested in placement of signs prior to and during construction
- 7) He met with Attorney Halpin with regard to public officials terms of office and he will work out a draft plan for review

Trustee Howell encouraged those in attendance to research and become familiar with the proposed re-districting of county legislative districts before it appears on the upcoming fall ballot. The plan will provide for 8 districts with one representative from each district.

Trustee Mathers reported there are no grant programs through the NYS Archives for I pads however she will pursue other agencies.

Trustee Mathers offered a resolution, seconded by Trustee Howell authorizing payment of bills listed on Abstract #5 General \$280,665.10, Water \$19,981.46, Sewer \$17,398.33. AYES: Trustee Mathers, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Howell offered a motion, seconded by Trustee Mathers to adjourn the meeting at 8:15p.m, Carried unanimously.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting

October 4, 2012

7:00p.m.

Present - Mayor John King, Trustees James Howell, Phil Joe Smith
Ellen Mathers (7:20pm).

Absent - Trustee James Ryan.

Also present - Clerk-Treasurer Suzanne Casselberry,
Village Superintendent Dean Hillyard

Mayor King called the meeting to order and asked for pledge of allegiance.

Meeting minutes of September 20, 2012 were presented.

Trustee Smith offered a resolution, seconded by Trustee Howell to approve the minutes of September 20, 2012 as presented. AYES: Trustee Smith, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

PUBLIC PARTICIPATION- None.

Mayor King updated the board on status of the Montour Falls Gateway Improvement Project. Mayor met with NYSDOT representative Brent Rauber, Delta Engineer, Chris Maby, Village Supt. Dean Hillyard, Brian Williams and Kelsey Jones of SCOPED. Brent Rauber of NYSDOT, informed the group he spoke with the low-bid contractor, Nelson & Streeter noting items within the project scope that could be eliminated, reduced or modified. Mayor King felt strongly that the parking lot should be fully completed therefore removing items not critical such as milling asphalt and landscaping he would see as acceptable. The DEC forestry grant will provide trees for Main Street trees therefore the number of trees can be reduced. Mayor King approached the SCOPED board and was able to obtain a commitment of up to \$60,000 from their Empire Pipeline funds to offset the project overage. NYSDOT will review use of a portion of CHIPS allotment for paving the parking lot considering it will offer parking to commuters using the county transit system. Mayor King stated with the additional funds and by modifying the specifications, the project will be in good shape and can move forward. Final budget and bid award will be addressed at the October 18th meeting.

Board members reviewed the local law for rental unit registration, the first phase of the rental law. All rental dwelling units including single family homes will be required to register. Mayor King noted adopting a rental law in two phases allows the property owners to become aware of the regulations and enforcement will not proceed until registration is completed. Board discussed the implications for code enforcement department.

Trustee Smith offered a resolution, seconded by Trustee Howell to schedule a public hearing for November 15, 2012 at 7:30p.m. AYES: Trustee Smith, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

Board reviewed a seven year lease agreement prepared for the Montour Falls Memorial Library building.

Trustee Smith offered a resolution, seconded by Trustee Mathers approving the lease and authorizing the lease be sent to the Montour Falls Library Board for their approval and signature. AYES: Trustee Mathers, Trustee Smith, Trustee Howell. NOES: None. Resolution carried.

Board reviewed the 2013 fire budget and the allocation to the Town of Montour and Town of Dix noting they will remain the same as 2012 levels with the Village share absorbing the slight increase in budget.

Trustee Smith offered a resolution, seconded by Trustee Howell to approve the fire contract amounts for Town of Montour at \$48,534 and Town of Dix at \$52,578. AYES: Trustee Smith, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

Village Supt. Dean Hillyard reported to the board the Havana Glen campground experienced an underground water leak in the park over this summer season that was difficult to detect. The town requested consideration for the excessive gallons of water.

Trustee Howell offered a resolution seconded by Trustee Mathers in consideration of the excessive water loss in the park and the unanticipated costs associated with the leak to the Town of Montour budget resolved to reduce by 50% the billing over the normal average park usage for an approximate amount of \$950.00. AYES: Trustee Howell, Trustee Mathers, Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Mathers authorizing Village Attorney to prepare an amendment to the Code of the Village of Montour Falls, Chapter 51 Dog to provide for enforcement by the Schuyler County Sheriff Department/Animal Control and to add a clause to that makes the dog owner responsible for cleaning up behind the dog when off its own property. AYES: Trustee Smith, Trustee Mathers, Trustee Howell. NOES: None. Resolution carried.

Mayor King noted:

- 1) Harvest Festival is next weekend, October 13th.
- 2) NYSERTA is offering energy savings and provided the information to Village Supt.
- 3) Safe Routes for Kids program may offer funds for sidewalk improvements and provided the information to Village Supt.
- 4) Plans to meet with Schuyler Hospital on October 15th to discuss water usage/water meters and requested Village Supt accompany him.

Village Supt. reported he is preparing to order the skid loader for the wastewater treatment plant and would like to take advantage of a discounted 72" sweeper attachment that would permit street sweeping. He is anticipating use of used dump truck budget to fund the discounted attachment.

Trustee Howell offered a resolution, seconded by Trustee Smith authorizing use of \$3,000 of general fund appropriation item for a used dump truck for the purchase of a 72" sweeper attachment to use with skid steer/ bobcat equipment. AYES: Trustee Howell, Trustee Smith, Trustee Mathers. NOES: None. Resolution carried.

Village Supt. reported he has made progress with violations at 112 East Main Street with garbage removal and is working on removal of the RV currently in the driveway. He also noted John Raplee has been working with Rebecca Collins of the Soil & Water Conservation District to plot out water valves and sewer manholes to convert into a GIS system. They were also able to utilize the fire department off road vehicle that provided a time savings.

Trustee Howell reported he has obtained a deed description for the Hayes property bordering the marina campground and offered to meet with the owners and agree upon the property line thus saving the expense of a survey.

Trustee Mathers reported she is continuing to search out grant funds for Ipads.

Trustee Smith offered a resolution, seconded by Trustee Howell authorizing a reimbursement to the Village Justice Donald Spaccio for use of his personal cellphone for court purposes in amount of \$35.00 per month. AYES: Trustee Smith, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

Board members agreed that the railroad crossing lights in storage should be mounted as a historical piece in the vicinity of the original location.

Trustee Smith offered a resolution, seconded by Trustee Howell authorizing payment of bills on General Abstract \$16,240.92, Water Abstract \$2,197.36 Sewer Abstract \$2,892.52. AYES: Trustee Smith, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

Motion by Trustee Smith to adjourn at 8:05, seconded by Trustee Mathers. Carried unanimously.

Respectfully submitted, Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting

October 18, 2012

7:00p.m.

Present - Mayor John King, Trustees James Howell, James Ryan,
Phil Joe Smith, Ellen Mathers.

Absent - None.

Also present - Clerk-Treasurer Suzanne Casselberry,

Mayor King called the meeting to order and asked for pledge of allegiance.

Meeting minutes of October 4, 2012 were presented.

Trustee Howell offered a resolution, seconded by Trustee Mathers to approve the minutes of October 4, 2012 as presented. AYES: Trustee Howell, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

PUBLIC PARTICIPATION- None.

Mayor King presented to the board, Delta Engineer's recommendation of award for the Montour Falls Gateway Project. The low bid of Nelson & Streeter Construction Co Inc in amount of \$508,213.10 exceeded the project budget. Items were eliminated from the scope of work consisting of bench, trash receptacle, construction entrance to parking lot, milling of asphalt surface at parking lot and replacement of epoxy striping with waterborne reducing the cost to \$482,206.10. Additional revenue to offset the construction budget will come from a part of the CHIPS highway allocation and \$60,000 from SCOPED.

Trustee Howell offered a resolution, seconded by Trustee Mathers to accept the bid from Nelson & Streeter Construction Co. Inc. dba Airport Striping and approve award of contract for the Montour Falls Gateway Improvement Project for an amount of \$482,206.10. AYES: Trustee Howell, Trustee Mathers, Trustee Smith, Trustee Ryan. NOES: None. Resolution carried.

Trustee Howell commended the effort by Mayor King to see that this project would become reality.

Trustee Smith offered a resolution, seconded by Trustee Ryan approving the increase in expenditures for the Montour Falls Gateway Improvement Project engineering by \$9040.00, for construction by \$73,907.00 and increase in revenues from CHIPS aid for amount of \$22,947.00 and SCOPED contribution \$60,000.00. AYES: Trustee Smith, Trustee Ryan, Trustee Mathers, Trustee Howell. NOES: None. Resolution carried.

Fire Chief, Jeff Confer reported the fire station generator motor has arrived and appears the armature will also need replacement. Board agreed the equipment must be operational.

Harold Russell of the Town of Dix was present and inquired about any continued interest in the water system interconnect on Steuben Street. Mayor recalled there was conflicting information between the amount of water pumped to Steuben Street tank and the amount of metered gallons the hospital is billed for. Mayor King noted he met with Schuyler Hospital CEO who agreed to see that the meters were checked. Trustee Howell also noted the hospital should be the one to initiate interest in a redundant water supply more so than the village.

Harold Russell, Town of Dix Supervisor also spoke about redistricting of the fire protection lines in the town. Also present for this discussion were Phil Barnes, County Legislator, Scott Yaw, Town of Dix Councilman, Kevin Gibson, Watkins Glen Village Trustee. At the request of Supervisor Russell, Phil Barnes explained that the Town of Dix spreads their total costs for fire protection equally, town-wide to all to property owners and although this process is legal he questioned the fairness. It was made clear there are three separate fire departments that provide protection to three separate areas within the town. Mr. Barnes continued to explain an intern is working with the County Fire Coordinator to draw a re-districting

map that would reflect fire department coverage by response time. He stated he has secured an attorney experienced with fire districts to assist with legal "leg work". Once maps are drawn and districts created, the town will have the ability to charge property owners for the cost of fire protection specific to the department providing coverage. He also noted he feels that some consolidation should be considered however more information and data is needed. Mayor King inquired of the group "what is the concern to the Village of Montour Falls". To which the response was, once a re-districting plan has been developed it may be possible that Montour Falls will be covering more area. Mayor King felt this was a Town of Dix initiative. Village Trustee Kevin Gibson speaking for himself applauded the efforts of Phil Barnes for pursuing district maps however cautioned on the pretense of saving taxpayer's dollars at first may increase in the coming years.

Trustee Smith offered a resolution seconded by Trustee Ryan to accept the budget status reports through September 30, 2012. AYES: Trustee Smith, Trustee Ryan, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

Mayor King shared with the board the concept of a Seneca Lake & Canal development plan put together by SCOPED in association with Project Seneca to be funded with \$15,000 Department of State funds, \$15,000 Appalachian Regional Commission funds, \$7,500 SCOPED funds and \$7,500 Village of Watkins Glen. This would examine the lakefront area, canal areas and several private properties. There is an opportunity to have a 2 or 3 properties in Montour Falls reviewed as part of this plan for a contribution of \$2,500 - \$3,000. Board considered upcoming increases in expenses and potential decreases in sales tax that will have more effect on available funds in the more immediate future than the development plan.

Trustee Smith offered a resolution, seconded by Trustee Mathers to decline participation in the development plan at this time and possibly reconsider in next year's budget. AYES: Trustee Smith, Trustee Mathers, Trustee Ryan. NOES: Trustee Howell. Resolution carried.

Village Board recognized John Raplee's 25 years of service to the Village of Montour Falls and will present a certificate of appreciation for his dedication.

Trustee Smith offered a resolution, seconded by Trustee Howell approving policy in accordance with Governmental Accepted Standards Board (GASB) to establish fund balance classifications and to further designate how public funds will be classified and expended. AYES: Trustee Smith, Trustee Howell, Trustee Mathers, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Mathers to designate Wednesday, October 31st between the hours of 6-8p.m. for trick or treat festivities. AYES: Trustee Smith, Trustee Mathers, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Mayor King reported:

- Met with Schuyler Hospital CEO regarding metered water usage And he agreed to have water meters checked
- Unbilled water usage has been sent to Bruce Nelson for the Montour House that occurred prior to March 2012
- Falls Harvest Festival appeared to be successful event again this year and thanked Trustee Howell for his role to secure contributors.
- Ribbon cutting for Village Bakery is 8:30am on October 23rd
- Chamber Tourist Advisory Committee is promoting a black Friday within Schuyler County and encouraging local business participation
- He has been communicating with Rick Weakland, Project Manager for Project Seneca with information on the estimated cost of necessary repairs to existing WWTP
- Will be attending upcoming Housing Authority meeting

- Reminded board members that memorial bricks to be placed around the base of the donated SheQuaGa Falls sign may be purchased through the Montour Falls Improvement Association
- Habitat for Humanity fund raising breakfast, Sunday October 21, 2012 at the Montour Falls Moose Lodge

Trustee Howell reported John Raplee continues to work with Soil & Water Conservation on the GIS mapping that is partially completed.

Trustee Ryan offered a resolution, seconded by Trustee Howell Whereas the Odessa Montour Central School rate per thousand of taxable valuation is \$17.32 and Whereas, the Watkins Glen Central School rate per thousand is \$12.29 therefore, the Village of Montour Falls Board of Trustees does hereby encourage the Odessa Montour Central School District Board to reach out to the Watkins Glen Central School District Board to meet and discuss ways pursue joint ventures and reduce cost of education in the small county. AYES: Trustee Ryan, Trustee Howell, Trustee Mathers, Trustee Smith. NOES: None. Resolution carried.

Trustee Mathers reported grant period has expired for archives grants. Board suggested prices be obtained for Ipads and for tablets to include with budget 2012-13.

Trustee Ryan reported:

- Marina has closed and boats are coming out
- Suggested purchasing kayaks for rental next season
- Suggested increasing playground equipment for marina
- The marina entrance sign needs updating
- CCC has developed and has included under Directive Studies a fire science course that partners with the Montour Falls Fire Department's bunker program

Trustee Smith offered a resolution, seconded by Trustee Ryan authorizing payment of bills on General Abstract #7 \$30,510.31, Water Abstract #7 \$3,320.07, Sewer Abstract #7 \$2,089.78, Capital Projects Gateway Improvement Project \$3,520.94. AYES: Trustee Smith, Trustee Ryan, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

Trustee Smith offered a motion, seconded by Trustee Mathers to adjourn the meeting at 8:45p.m. Carried unanimously.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Present - Mayor John King, Trustees James Howell, James Ryan,
Phil Joe Smith, Ellen Mathers.

Absent - None.

Also present - Clerk-Treasurer Suzanne Casselberry,
Village Superintendent Dean Hillyard.

Mayor King called the meeting to order and asked for pledge of allegiance.

Meeting minutes of October 18, 2012 were presented.

Trustee Smith offered a resolution, seconded by Trustee Ryan to approve the minutes of October 18, 2012 as presented. AYES: Trustee Howell, Trustee Ryan, Trustee Mathers, Trustee Smith. NOES: None. Resolution carried.

PUBLIC PARTICIPATION- David Scott, Town of Montour Supervisor joined in the discussion on the county's recent plans to withhold 4% of sales tax to towns to make up for their \$400,000 shortfall in their 2013 budget. Supervisor Scott explained that originally the county had plans to "back charge" the towns for community college costs that amounted to \$92,000 for the town of Montour. Although the village would not have been a part of the original charge back, the withholding of sales tax passed on from the towns will affect the village by loss of \$18,000. Mayor King was of the opinion that the town could make the village whole for the remainder of this 2012-13 fiscal year.

Fire Chief Jeff Confer reported:

- He presented the 2013 fire contract budget to the Town of Dix and Town of Montour with no increase.
- He is working on plans for the replacement of the 20 year old fire engine. With use of truck savings and retirement of building improvement bonds, he anticipates no increase to the fire budget for the equipment over a 5-6 year period. He will be meeting with the fire commissioners and members to explain the proposal.
- Application for funding from FEMA grant for a used ladder truck is still being reviewed and a decision is anticipated mid-December.

Mayor King thanked the Fire Chief and the department for being prepared to and for assisting the community over the recent Hurricane Sandy that was expected to have devastating effects to this area. The village escaped with little to no damage or power outages.

Village Supt. Dean Hillyard explained that the technician from Emergency Power Systems advised him in addition to the wrong motor replacement for the generator 2 years ago, the installation was not performed properly either and caused further damage. Additional parts (armature) will have to be ordered before replacement can be completed estimated at \$10,000. Trustee Ryan suggested that action be taken to recoup these costs from the contractor who performed the faulty work.

Clerk advised the board health insurance costs will increase for management employees as of January 1, 2013.

Mayor King reported a \$500.00 payment has been received from William Summers for the 2011 boat lift agreement.

Trustee Ryan noted that he and Mayor King have reviewed the boat lift agreement with Off Shore Marine and agreed that any fluctuation of pricing for lift services should be jointly agreed upon between the contractor and the village.

Mayor King will provide to the board members more details on the grant application for canal land development and requested Trustees review it and reconsider participation.

Mayor King advised the board that Robert Howell is not expected to leave his boat docked at the former clubhouse this winter, therefore electric may be terminated to the entire marina facility as soon as possible.

Mayor King reported:

- He attended the recent Housing Authority board meeting
- He attended the recent Council of Governments meeting that was consumed by discussion of sales tax reductions
- Preconstruction meeting for the gateway project is anticipated within the next two weeks
- Will be making a presentation for Clean Water(SRF) funding for the engineering of a new joint wastewater treatment plant
- He will make another attempt to encourage formation of a local business association
- He examined the hospital usage and gallons pumped for the past year and shared with the hospital CEO who agreed the hospital water meters need checking

Village Supt. Dean Hillyard added that he has been working with John Raplee, who feels the hospital meters are likely registering at 50% and with Matt Taylor of Schuyler Hospital to have meters calibrated or better yet, replaced.

Village Supt. Dean Hillyard reported:

- DPW personnel work through the night of Hurricane Sandy and he also thanked the fire department for their support.
- Unrelated to the storm, sewer pump problems are being addressed at Raymond Street, Chef's on Rt 14 and B'Way for electrical issues or general pump failure.
- He made roofing repairs around the crickets of the Village Hall on the east side. He noted the roof(20 year shingle) will need to be replaced next year.
- Sewer lateral repair will be required at the veterinarian clinic at the clean out on Walker Street.
- He is requesting assistance from DPW personnel to be aware of construction or accumulated garbage as they work throughout the village.
- Leaf pickup will continue until snow arrives or until all leaves are down
- Working on property maintenance with Wayne Nyre owner of 301 and 307 East Main Street.

Trustee Mathers reported the library is struggling with the budget and will seek a volunteer bookkeeper to save on expenses.

Trustee Ryan noted he has not viewed the second part of the rental law that would implement inspection and is anxious to have it ready for adoption after the law for registration.

Mayor King noted that there is a call for individuals with interest or experience that would be willing to serve on the beautification committee.

Trustee Smith offered a resolution, seconded by Trustee Mathers authorizing payment of bills on General Abstract #9 \$13,905.50, Water Abstract #9 \$236.45, Sewer Abstract #9 \$7,967.92. AYES: Trustee Smith, Trustee Mathers, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Mathers offered a motion seconded by Trustee Smith to adjourn the meeting at 8:00p.m. Carried unanimously.

Respectfully submitted
Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting

November 15, 2012

7:00p.m.

Present - Mayor John King, Trustees James Howell, James Ryan.

Absent - Trustees Phil Joe Smith, Ellen Mathers.

Also present - Clerk-Treasurer Suzanne Casselberry,
Village Superintendent Dean Hillyard.

Mayor King called the meeting to order at 7:15p.m.
and asked for pledge of allegiance.

Meeting minutes of November 1, 2012 were presented.

Trustee Howell offered a resolution, seconded by Trustee Ryan to approve the minutes of November 1, 2012 as presented. AYES: Trustee Howell, Trustee Ryan, Mayor King. NOES: None. Resolution carried.

PUBLIC PARTICIPATION- None.

Mayor King read a letter of resignation from David McElligott for position of Acting Village Justice effective December 1, 2012.

Trustee Ryan offered a resolution, seconded by Trustee Howell to accept the resignation from David McElligott as Acting Village Justice effective December 1, 2012. AYES: Trustee Ryan, Trustee Howell, Mayor King. NOES: None. Resolution carried.

Mayor King noted it is uncertain at this time what plan the Schuyler County Legislature has with sales tax reductions to towns and villages for 2013. Board agreed however, that the village should anticipate loss of sales tax in the 2013-14 village fiscal year.

Mayor King reported the Town of Dix has suggested they will be making 15% cuts to each of their 2013 fire contracts. A budget modification would then be necessary.

Trustee Ryan offered a resolution, seconded by Trustee Howell authorizing the Village Justice records be audited as required and resolved CPA firm, Freed Maxick complete an examination and submit findings to the NYS Unified Court System. AYES: Trustee Ryan, Trustee Howell, Mayor King. NOES: None. Resolution carried.

Trustee Howell to review the draft wellhead protection plan prepared with assistance from Steve Winkley of NY Rural Water and comments from NYS Department of Health.

Trustee Ryan offered a resolution, seconded by Trustee Howell approving sidewalk replacement program reimbursement to qualified property owner of \$150.00 per sidewalk block and resolved request form shall be completed and submitted and resolved, reimbursement shall be made to property owner upon determination by Village DPW Superintendent that blocks have been damaged by tree roots from village owned tree or sanitary sewer line. AYES: Trustee Ryan, Trustee Howell, Mayor King. NOES: None. Resolution carried.

Mayor requested reimbursement be processed for Stewart McDivitt of 255 Owego Street. DPW Superintendent certified to necessity for replacement of 5 blocks for an amount of \$750.00.

PUBLIC HEARING

LOCAL LAW #3-2012

7:30PM

ESTABLISHING REGISTRATION OF RENTAL HOUSING

Mayor King opened the public hearing to hear comments on a local law requiring rental properties to be registered with the village.

Mayor King noted this is the first of two phases of local laws with the objective of improving quality of rental housing in the village.

Tom Rosen, owner of a combined business and residential rental unit property inquired to what level of strictness and enforcement of codes the village will be looking at. He noted the City of Ithaca will cite peeling paint on soffit.

Trustee Ryan added that the goal is to compile an inventory of rental properties and secondly, inspect the properties to ensure life safety and also to maintain neighboring property values. Presently single and two family units are not covered under the NYS Building Codes and will be addressed with this local law.

Trustee Ryan offered a resolution seconded by Trustee Howell to close the public hearing and further resolved to adopt Local Law #3-2012 Establishing Registration of Rental Housing resulting in no significant adverse environmental impacts. AYES: Trustee Ryan, Trustee Howell, Mayor King. NOES: None. Resolution carried.

A draft local law was presented to the board changing the terms of office for Village Mayor and Village Trustee from a two year term to a four year term. The terms of offices of Mayor and Trustee(s) scheduled to expire in 2013 will renew for three year term and upon that expiration will then become four year terms. The terms of office for Trustees expiring in 2014 will renew for a four year term. Board members agreed an extended term is favorable for a newly elected official and also will reduce expense of holding an election every year.

Trustee Ryan offered a resolution, seconded by Trustee Howell to schedule a public hearing on December 13, 2012 for Local Law #4-2012 Terms of Office for Mayor and Trustees. AYES: Trustee Ryan, Trustee Howell, Mayor King. NOES: None. Resolution carried.

Trustee Ryan will be reviewing marina operations rates, contracts, rules for 2013 season and make recommendations to the board the first of January.

Mayor King provided board members with the Seneca Lake/Seneca Canal Waterfront Development Plan suggesting the board take a second look at participation in this ARC grant program for future development of the marina area, WWTP area or for development of a Natural History Interpretive Center at the marsh trailhead.

Trustee Howell offered a resolution, seconded by Trustee Ryan to participate in this development plan at a cost of approximately \$2500.00 and resolved it will be part of the 2013-14 village budget. AYES: Trustee Howell, Trustee Ryan, Mayor King. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Ryan authorizing Clerk-Treasurer to pursue direct deposit capabilities for payroll. AYES: Trustee Howell, Trustee Ryan, Mayor King. NOES: None. Resolution carried.

Board agreed to hold one meeting during the month of December on Thursday on December 13th and cancel the scheduled meetings on December 6th and 20th.

Mayor King reported:

- One year anniversary of cupcake shop
- Broadway on the Flats building has received it's designation on the National Register of Historic Places
- Montour Falls Gateway Project Pre-construction meeting at 9:00am on November 19th
- Clerk's office has no scanner and will be searching for one that will assist to transmit board meeting information

DPW Superintendent Dean Hillyard reported:

- Schuyler Hospital will be budgeting the purchase and installation Of new water meters in their next year's budget
- Bobcat with sweeper broom has been delivered
- Salt spreader has been delivered

- Leaf truck was down one day for a bearing repair and commended the DPW on their ability to make this emergency repair
- South Genesee Street and DPW parking lot have been paved with assistance of trucks from Town of Dix, Town of Reading, Town of Montour and equipment from Schuyler County Highway
- Drainage on S L'Hommedieu Street at Stayers, Tracy Street at Babb's and Steuben Street were monitored and working well
- He will be working with cemetery commissioner to learn tasks necessary for operation
- Two new pumps at Chef's pump station have been installed with one on hand as backup
- Awaiting parts to complete generator replacement for the fire station.
- New homes being built on Mary Layton Drive and Canal Street. New garage on East Main Street. New addition to the ARC home on N. L'Hommedieu Street

Trustee Ryan reported that he spoke with E.C. Cooper who advised him the present insurance carrier is not interested in insuring the rental of kayaks at the marina. He also noted it is possible to look at other insurance carriers who would be more responsive. Mayor King suggested an existing kayak rental center in Watkins Glen or perhaps Off Shore Marine might be interested in an operation of this type out of the marina.

Trustee Howell requested Dean inquire of the necessity for the No Turn on Right signage westbound at East Main Street & Catharine Street.

Trustee Ryan offered a resolution, seconded by Trustee Howell to enter into executive session for a personnel matter. AYES: Trustee Ryan, Trustee Howell, Mayor King. NOES: None. Resolution carried.

Trustee Ryan offered a motion seconded by Trustee Howell to close the executive session. AYES: Trustee Ryan, Trustee Howell, Mayor King. NOES: None. Resolution carried.

Trustee Ryan offered a resolution, seconded by Trustee Howell authorizing payment of bills on General Abstract \$30,024.10, Water Abstract \$27,791.03, Sewer Abstract \$29,542.10, Capital Project Abstract \$416.16 AYES: Trustee Ryan, Trustee Howell, Mayor King. NOES: None. Resolution carried.

Trustee Ryan offered a motion seconded by Trustee Howell to adjourn the meeting at 9:00p.m. Carried unanimously.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting

December 13, 2012

7:00p.m.

Present - Mayor John King, Trustees Ellen Mathers, James Howell,
James Ryan, Phil Joe Smith.

Absent - None.

Also present - Clerk-Treasurer Suzanne Casselberry,
Village Superintendent Dean Hillyard.

Mayor King called the meeting to order at 7:00p.m. and asked for pledge of allegiance.

Trustee Smith offered a resolution, seconded by Trustee Ryan to approve the minutes of the November 15, 2012 meeting as presented. AYES: Trustee Smith, Trustee Ryan, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

NO PUBLIC PARTICIPATION

Board members agreed to keep the regular meeting date on Thursday evening through the month of January. Meeting dates in January will be on the 3rd and 17th.

Trustee Ryan reported he has been reviewing the marina documents for 2013 and will have recommendation for rates for next meeting.

Mayor King noted he spoke with Mark of Off Shore Marine who expressed interest in selling gas and in offering kayaks for rent. These two items along with a small building would require OSM to assign staff to be present at the marina during the daytime. Board members agreed that this would be a plus for the marina. Village Supt. Dean Hillyard noted that OSM also requested placement of gravel for a base for their building.

Trustee Smith offered a resolution seconded by Trustee Ryan to permit Off Shore Marine(OSM) to sell fuel and offer kayaks for renting from their small marina office building. AYES: Trustee Smith, Trustee Ryan, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

Board members each received a copy of the 2011-12 audit report.

Trustee Smith offered a resolution, seconded by Trustee Ryan to accept the Audited Basic Financial Statement prepared by Freed Maxick, CPA PC for fiscal year ending May 31, 2012 and forward to appropriate agencies. AYES: Trustee Smith, Trustee Ryan, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

Board members discussed the present Main Street diagonal parking. Trustee Ryan commented with the large investment into the Main Street gateway, some consideration should be given to safer parking for motor vehicle operators and pedestrians. Trustee Ryan shared material for reverse angle parking that would require backing into an angled space for review.

Trustee Howell offered a resolution, seconded by Trustee Smith authorizing renewal of agreement with Larson Design Group for 2013 General Consulting Services on an hourly basis as a need arises. AYES: Trustee Howell, Trustee Smith, Trustee Mathers, Trustee Ryan. NOES: None. Resolution carried.

Mayor King opened the public hearing and noted that this law will take effect for the upcoming general election in March. The elected officials in 2012 will then serve a three year term and subsequent terms will be four years. Board acknowledged this will also result in a savings of an election each year.

No public was present. No comments were made.

Trustee Howell offered a resolution, seconded by Trustee Mathers to adopt Local Law #4-2012 extending the terms of office for Mayor and Trustees. AYES: Trustee Howell, Trustee Mathers, Trustee Ryan, Trustee Smith. NOES: None. Carried unanimously.

Mayor King reported:

- Information was sent out with water billings to inform property owners of the new rental housing registration requirement
- He is seeking a representative from the board to set on a team for canal development study. Trustee Ryan may be available and if not he will inquire of Maggie Martin.
- He met with an individual who is pursuing a sailing museum in Montour Falls that could possibly be connected with the canal development
- The first invoice from Nelson & Streeter Construction Inc. has been received for \$15,900 that includes mobilization and some materials. Contact has been made with SCOPED to obtain their \$60,000 contribution.
- Project Seneca meeting scheduled for Monday, Dec 17th and a second meeting with treatment plant operators on Tuesday, Dec 18th.

Dean Hillyard, Village Supt. & Code Enforcement Officer reported:

- Flygt pump repair has been made to Raymond Street pump station. The technician also looked at Rock Cabin pump station for necessary upgrades to the deteriorated condition that would include installation of an electrical outlet for generator and rail guides for setting and removing pump
- Larsen Design is assisting with the review and selection of a sewer lateral camera
- Meter installation is continuing with the new supply of meters
- Sno pusher attachment has been purchased for the backhoe that will permit more efficient snow removal on Main Street particularly after the gateway project is completed
- Commented on the abilities of the DPW work force that can make in-house repairs on equipment for increased cost savings.
- Generator parts are on order for fire station generator
- Tree trimming has been occurring over this past week and will be finished next Monday. He suggested the next year's budget include replacement of the trees removed.
- Leaf machine has been stored for the winter season. Residents must now use brush debris bags.
- May be charged by Cargill Salt, Lansing for storing of 90 ton of unused salt from last winter at 3.50/ton
- Storefront owned by Jeff & Val Snyder will become a bridal/prom shop.
- Wayne Nyre has begun siding project at 301 East Main Street
- He will be working with owner on dilapidated home on Ayers Street

Trustee Mathers advised the board, she will not be seeking re-election this spring. Board members extended both their disappointment and understanding.

Trustee Ryan noted he would like to meet with Village Supt. Dean Hillyard to share maintenance projects for the marina that includes sign at marina entrance.

Trustee Smith offered a resolution, seconded by Trustee Smith authorizing payment of bills on General Abstract #11 \$122,148.87, Water Abstract #11 \$12,256.12, Sewer Abstract #11 \$15,868.93, Capital Project Montour Falls Gateway \$15,900.00 AYES: Trustee Howell, Trustee Mathers, Trustee Ryan, Trustee Smith. NOES: None. Carried unanimously.

Trustee Smith offered a motion, seconded by Trustee Ryan to adjourn the meeting at 8:15pm Carried unanimously.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer