

Regular Board Meeting

January 4, 2011

7:00p.m.

Present- Mayor Donna Kelley, Trustees James Howell, Sharon Wiedemer, John King.

Absent - Trustee Phil Joe Smith.

Also present- Clerk-Treasurer Suzanne Casselberry, Residents Mike and Christina Hughey, Steve Lawton, Fire Chief Tom Carson.

Mayor Kelley called the meeting to order and asked for the Pledge of Allegiance.

The minutes of the December 13, 2010 meeting were presented.

Trustee Wiedemer offered a resolution seconded by Trustee Howell to approve the minutes of December 13, 2010 as presented. AYES: Trustee Howell, Trustee Wiedemer, Trustee King. NOES: None. Resolution carried.

Steve Lawton extended a new year's greeting to the board. As fire department representative and Schuyler County Sheriff's Department Dispatch Manager Steve offered the following comments/suggestions: 1) assistance/guidance may be needed for use of emergency alarms to allow emergency response units to locate the exact location of the emergency alarm. Residents frequently re-set the emergency search the entire facility. He also commented that perhaps code enforcement could require alarm systems that prohibit resetting by the occupants 2) with expansion of the marina campground the numbering system requires revisions to make emergency response more efficient.

Mayor Kelley indicated she has drafted new numbering system to keep the sign replacement costs at minimum. Steve Lawton and Tom Carson agreed to offer their assistance to the Mayor to review the system and make suggestions.

Tom Carson commented on the lack of courtesy shown by pet owners walking their dogs. Board briefly discussed the idea of placement of pet waste container posts.

Marty Roberts, marina tenant at dock 48N spoke with the board again about the placement of piling at his dock and requested board approval to place two pilings so that both 48N and 49S have equal space between the slips and allow easier mooring of his boat to the dockside. Marty noted that in his research he does not believe this work requires NYSDEC permits. It was noted the Village leases the property from the NYS Canal Corporation and in the past permits have been obtained from NYSDEC, Canal Corporation and Corp of Engineers.

Trustee King offered a resolution, seconded by Trustee Howell to approve placement of two piling for dock 48N at the expense of Marty Roberts. AYES: Trustee King, Trustee Howell, Trustee Wiedemer. NOES: None. Resolution carried.

Mayor Kelley was asked to review the condition of piling north of the bridge.

Fire Chief Tom Carson, reviewed GL18, the ladder truck is presently at Jerome Fire Equipment being repaired from the August accident and as reported last meeting the equipment also has rear axle damage. Tom reported that the damage was not related to the August accident and therefore repair will not be covered by insurance. Estimated cost for axle repair is \$4,300. To date \$3,500 of the \$12,500 accident damage estimate has been made to the ladder truck. Fire Chief indicated that his line officers and 3 of 5 fire commissioners oppose further repairs to the ladder truck. Board discussed at length how to proceed with truck

Trustee Howell offered a resolution, seconded by Trustee King to proceed with repairing the accident related damage to the ladder truck as scheduled and obtain satisfactory certification of the equipment before axle work is completed and further resolved funds for axle repair expense would come from the fire department portion of the village budget. AYES: Trustee Howell, Trustee King, Trustee Wiedemer. NOES: None. Resolution carried.

Fire Chief Tom Carson reported the 2011 Chevy Suburban has been built and should be shipped to dealer in near future. Chief also reported this year's biking fund raiser for diabetes will form at the Schuyler County Human Services Complex on August 20th. Approximately 198 bicyclists will participate.

Mayor Kelley reported NY Main Street Grant Project is nearing completion. There are remaining funds that may be used for fascade work or at the library.

A second quote has been obtained for the plaster repair on the upstairs ceiling of the village hall.

Trustee Howell offered a resolution, seconded by Trustee Wiedemer to accept the quote from E&M Painting Contracting of Odessa to make plaster repair and paint entire ceiling for \$3800.00 contingent on his providing EPA certification for all aspects of work and proof of insurances. AYES: Trustee Howell, Trustee Wiedemer, Trustee King. NOES: None. Resolution carried.

Trustee King offered a resolution, seconded by Trustee Howell to approve renewal cleaning contract with Schuyler ARC on a bi weekly basis at \$40.56 per service. AYES: Trustee King, Trustee Howell, Trustee Wiedemer. NOES: None. Resolution carried.

Board agreed to discontinue the dock repair arrangement with Bob Howell of Seneca Hardwoods. A dock repair list will be compiled by village forces along with the manager. A letter to Mr. Howell was authorized to advise him he may not dock his large boat at the former Yacht Clubhouse guest dock in the future.

Town and county tax bill for the former Yacht Club will be forwarded to the village attorney for his review.

Mayor Kelley advised the board, the Humane Society is considering the former Kurtz Feed Mill property for a dog/cat shelter.

Trustee Howell reported the code enforcement officer's work is going well.

Trustee King reported having spent time at the library and on preliminary work to the village's website.

Mayor Kelley reported an alternative to WWTP processes, a Green Initiative will be presented on Wed Jan 12th sponsored by SCOPED.

Mike Hughey reported: 1) tree removal will begin today 2) water cap was replaced at B'way Street residence 3) Cannioto Builders will begin repair work at the DPW facility this week 4) the storm drain is located a distance away and across private properties to be of relief to the surface discharge taking place at the rear of the new pub on West Main Street.

Trustee Wiedemer offered a resolution, seconded by Trustee King authorizing Sewer Abstract \$2,263.09. AYES: Trustee Wiedemer, Trustee King, Trustee Howell.

Trustee Howell offered a motion, seconded by Trustee King to adjourn the meeting at 9:10p.m.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting

January 18, 2011

7:00p.m.

Present- Mayor Donna Kelley, Trustees James Howell, Sharon Wiedemer, John King, Phil Joe Smith.

Absent - None.

Also present- Clerk-Treasurer Suzanne Casselberry, Residents Mike and Christina Hughey, Steve Lawton, Jonathan Lawton, William Hall, Code Officer Dean Hillyard, Fire Chief Tom Carson.

Mayor Kelley called the meeting to order and asked for the Pledge of Allegiance.

The minutes of the January 4, 2011 meeting were presented.

Trustee Wiedemer offered a resolution seconded by Trustee King to approve the minutes of January 4, 2011 meeting as presented. AYES: Trustee Howell, Trustee Wiedemer, Trustee King, Trustee Smith. NOES: None. Resolution carried.

Gary Herzig, representing the owner of the Montour Pharmacy, Larry Jessup presented to the board a drawing to show the proposed drive thru window on the north side of the pharmacy and the flow of traffic through the parking lot exiting on the one way "Smith Lane". Board suggested the drawing be shared with Delta Engineers who will be designing parking lot improvements as part of the TEP grant project.

Mark and Georgie Taylor of the The Humane Society of Schuyler County provided a presentation to the board on the organization that has operated the dog shelter for the county for the past 15 months without euthanizing. The presentation described plans for a "state of the art" design that would house both dog and cat shelter, as well as the spay/neuter clinic. The facility would be designed to minimize noise and disruption of the animals. Planning Board restrictions placed on their plans to further develop the facility in the Town of Catharine for a dog shelter prompted the group to look at alternative sites. They are considering the former Kurtz Enterprises. If they purchase the property it would be tax exempt. Georgie felt the loss of tax revenue could be offset by sales tax revenues recognized by the additional traffic created by the shelter location. Georgie and Mark agreed that their board would have to discuss the idea of a PILOT. They described the present shelter is very small and deteriorated adding that dogs are presently housing in private kennels due to lack of space. There are two part-time employees of the shelter and the remaining staff is volunteers. Georgie explained that their site plan has been submitted to the Village Planning Board and most recently code enforcement referred them to the Zoning Board of Appeals for an interpretation of the zoning law, specifically if the use will comply with the law.

Trustee Howell expressed concern for the loss of taxable property if the Humane Society purchases the property. Tom Carson commented on the ill effects this use would have on the marina facility.

Trustee Smith offered a resolution, seconded by Trustee Wiedemer approving Mayor Kelley's appointment of election inspectors Sally Michel, Jean Parker, Shirley Callahan, Joyce VanVleet and Nancy Crouch alternate for the upcoming general village election. AYES: Trustee Smith, Trustee Wiedemer, Trustee King, Trustee Howell. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee King designating the Village Hall, 408 West Main Street as the polling place for the general village election to be held March 15, 2011 between the hours of 12:00p.m.-9:00p.m. AYES: Trustee Smith, Trustee King, Trustee Wiedemer, Trustee Howell. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Wiedemer approving request of Fire Chief Tom Carson to contract with Danielle Burns to maintain fire department reports at \$10.00/hour. AYES: Trustee Howell, Trustee Wiedemer, Trustee King, Trustee Smith. NOES: None. Resolution carried.

Fire Chief reported the Chevy Suburban has been delivered from the dealer to the Tyler Fire Equipment for conversion. He also reported the ladder truck testing is scheduled for Thursday, January 20th.

Mayor Kelley reported communication has been received from the Teamster Union of the upcoming contract termination date of May 31, 2011. Trustee Howell offered to participate with Mayor Kelley and Paul Mayo with negotiations.

Trustee Smith offered a resolution, seconded by Trustee Howell to refund James Soucy's dock deposit for dock 54n of \$200.00. AYES: Trustee Smith, Trustee Howell, Trustee Wiedemer, Trustee King. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Howell to authorize trees on Main Street and further resolved to hire Delta Engineers to develop a design for submission with the application for an amount of \$2800.00. AYES: Trustee Smith, Trustee Howell, Trustee King, Trustee Wiedemer. NOES: None. Resolution carried.

Trustee Howell commended Dean Hillyard on his work as code enforcement officer. He also noted that Dean's part time work with code enforcement in Village of Watkins Glen is a plus for his position with the village.

Trustee King reported work on the new website design is moving forward, new sections include lodging, and restaurants. He also noted the Library Director has recently resigned and the assistant has taken on additional duties in the interim.

Mayor Kelley reported to the board, she attended the WWTP green initiatives and stated the ideas were good however very costly.

Trustee Smith offered a resolution, seconded by Trustee Wiedemer authorizing payment of bills on General Abstract \$65,929.84, Water Abstract \$483.39, Sewer Abstract \$2,192.41. AYES: Trustee Smith, Trustee Wiedemer, Trustee King, Trustee Howell. NOES: None. Resolution carried.

Trustee Wiedemer offered a motion to adjourn, Trustee Howell seconded. Motion carried.

Respectfully submitted

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting

February 7, 2011

7:00p.m.

Present- Mayor Donna Kelley, Trustees James Howell, Sharon Wiedemer, John King.

Absent - Trustee Phil Joe Smith.

Also present- Clerk-Treasurer Suzanne Casselberry, Residents Mike and Christina Hughey,

Mayor Kelley called the meeting to order and asked for the Pledge of Allegiance.

The minutes of the January 18, 2011 meeting were presented.

Trustee King offered a resolution seconded by Trustee Wiedemer to approve the minutes of January 18, 2011 meeting as presented. AYES: Trustee Howell Trustee Wiedemer, Trustee King. NOES: None. Resolution carried.

PUBLIC PARTICIPATION

Alan Hurley a Schuyler County resident was present to speak with the board about the Humane Society of Schuyler County's proposal to establish an animal shelter/clinic at the Kurtz property on Marina Drive. Concerns expressed were financial burden vs benefit to taxpayers, loss of taxable property value, quality of living to properties in close proximity, existing encroachment onto neighboring properties, concerns that the definition does not fit proposed use, feasibility of investing into the building. Mr. Hurley felt his purpose was advocating a review of this project by the Village Board.

PUBLIC PARTICIPATION CONCLUDED

Trustee King offered a resolution, seconded by Trustee Howell to approve of the Falls Harvest Festival on October 8, 2011 between the hours of 1:00p.m.- 8:15p.m. concluding with fireworks and resolved to approve the closing of West Main Street at Henry Street between the hours of 8:00a.m.-10:30p.m. and further resolved to permit the use of Owego/Main Street parking lot for the event. AYES: Trustee King, Trustee Howell, Trustee Wiedemer. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Wiedemer to approve repair to the remaining section of ceiling at the east stage entrance of the Village Hall upstairs by E & M Paint Contracting Inc. for \$520.00. AYES: Trustee Howell, Trustee Wiedemer, Trustee King. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee King certifying to the unpaid tax list for 2011 totaling \$17,274.79 and further resolved to schedule the tax sale certificate sale for March 10, 2011. AYES: Trustee Howell Trustee King, Trustee Wiedemer. NOES: None. Resolution carried.

Trustee Howell offered the following resolution, seconded by Trustee King
WHEREAS, the next general election for village offices will be held
March 15,2011

WHEREAS, no person shall be entitled to vote at any village election whose name does not appear on the register of the election district in which he claims to be entitled to vote,

WHEREAS, it is the duty of the inspectors of election to prepare such register of qualified voters for the election district for which they are appointed,

WHEREAS, Section 15-118 of the Election Law of the State of New York allows a village hold a registration day for general village election,

NOW THEREFORE, BE IT RESOLVED,

1. Registration day for the village shall be held March 5, 2011.

2. Such registration shall be held at the Village Hall from 12:00 Noon until 5:00p.m.

3. Voting for the upcoming election shall be conducted at the Village Hall from 12:00 Noon until 9:00p.m.

4. At least ten days prior to the registration day set in this resolution, in a conspicuous place within the village.

AYES: Trustee King, Trustee Howell, Trustee Wiedemer.

NOES: None. Resolution carried.

Trustee King offered a resolution seconded by Trustee Wiedemer that Donna Kelley, Mayor of the Village of Montour Falls is hereby authorized and directed to file an application for 50% matching funds in amount not to exceed \$25,000 and upon approval of said request to enter into and execute a project agreement with the New York State Department of Environmental Conservation for such financial assistance to the Village of Montour Falls for the Main Street Tree Planting Project. AYES: Trustee King, Trustee Wiedemer, Trustee Howell. NOES: None. Resolution carried.

Trustee King commented that the tree selection being proposed does not appear to address the concerns for height, width or root structure. Trustee Wiedemer questioned the crabapple tree selection. Board agreed that the grant application be submitted with a broader range of tree selections.

Mayor Kelley shared with the board a letter from Ann and George Confer of marina campsite #9 expressing opposition to the Humane Society of Schuyler County establishing an animal shelter/clinic at Kurtz Enterprises.

Trustee Howell offered a resolution, seconded by Trustee Wiedemer to write off uncollectible current and delinquent village taxes on the former Yacht Club building in amount of \$1334.57. AYES: Trustee Howell, Trustee Wiedemer, Trustee King. NOES: None. Resolution carried.

Mayor Kelley reported the village received a letter from the county regarding tree branches overhanging their fiber optic cable along Canal Street. Code enforcement and street department determined the tree is on private property; does not exceed the limitations for overhanging street/sidewalk therefore the village has no responsibility and the county must contact the property owner.

Mayor Kelley reported that there are numerous properties in violation of the sidewalk law requiring removal of snow/ice from walks. Door hangers will be printed to be placed by village DPW workers as they are identified and follow up by code enforcement. Mayor felt there are not enough hours for code enforcement officer to focus on property maintenance.

PUBLIC HEARING

LOCAL LAW#1-2011

7:30P.M.

Mayor opened the public hearing for the purpose of public comments on Local Law #1 requiring notice to adjoining property owners of an application for special use permit and site plan approval.

No comments were voiced.

Trustee Wiedemer offered a resolution, seconded by Trustee King to adopt Local Law #1-adding section 160.59 to the Code of the Village of Montour Falls regarding notice to adjoining property owners of an application for special use permits and site plan approval. AYES: Trustee Wiedemer, Trustee King, Trustee Howell. NOES: None. Resolution carried.

Trustee Wiedemer offered a resolution, seconded by Trustee Howell authorizing Mike Hughey to attend the grass roots campaign on March 8-9 in Albany to support the Consolidated Highway Aid Program (CHIPS).

AYES: Trustee Wiedemer, Trustee Howell, Trustee King. NOES: None.
Resolution carried.

Delta Engineers suggested any action on the proposal received from Henderson Pharmacy be delayed to permit their continued review of parking lot improvements and the TEP grant project.

Board discussed marina rules, regulations and rates. Board agreed the manager could be given authorization to make small purchases for minor repairs at the marina over the weekend and that Steve Brown would be authorized to make minor repairs. Mayor Kelley recommended boat trailers no longer be permitted to be stored during the summer season adding that the designated area became an eyesore with grass growing up through the trailers. Trustee King felt that being a marina an area should be provided for boat trailers to park. Board agreed to remove the option for this coming season and in the interim look for alternative locations. 24-hour boat trailer parking will still be permitted. The board discussed and agreed to modifying the season from May 1st to October 15th to allow water to be drained before freezing temperatures and allowing boat owners until October 30 to have their boat remove from dock. Discussion on rates for 2011. Trustee Wiedemer indicated rates were increased by \$30.00 two years ago and \$20.00 last season and would oppose any further increase. Trustee Howell also opposed to increasing rates. It was noted picnic tables and fire rings were not picked up last fall. Trustee Wiedemer also commented that the property in the area of dock 70-75 is still wet and pools of water collect. Trustee King questioned the profit made at the marina and that amount should be considered when setting rates. Further discussion and decision on rates & regulations along with financial report on revenues and expenditures will be included on the next meeting agenda.

BOARD MEMBER REPORTS

Trustee Wiedemer noted the Humane Society of Schuyler County proposed project at 124 Marina Drive will be reviewed at the next County Planning Commission meeting.

Trustee Howell noted code officer has 20 open building permits among them include the Rural Urban, Schuyler Hospital, Vinti home, Blue Ribbon Diner.

Trustee King noted the library operation is catching up and will now be open Saturday 9:00am-12:00noon.

Mayor Kelley suggested Trustee King include photos of the marina on the home page of the website.

Mayor Kelley reported: a water main break on Skyline Drive that will be repaired on Tuesday morning; the ladder truck passed ladder certification after installation of pads for \$750.00 and repair to the broken axles will be completed; The new rescue truck conversion should be completed in a couple weeks; board members are invited to the fireman's appreciation evening, February 26th at 6:30p.m.

Mayor Kelley received the board's approval to submit a Local Government Achievement Award nomination for the Montour House project.

Trustee King offered a resolution, seconded by Trustee Howell authorizing payment of bills on General Abstract \$21,805.01, Water Abstract \$10,449.57 Sewer Abstract \$2,784.48. AYES: Trustee King, Trustee Howell, Trustee Wiedemer. NOES: None. Resolution carried.

Trustee King offered a motion to adjourn the meeting at 8:55p.m., seconded by Trustee Howell. Carried.

Respectfully submitted, Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting

February 22, 2011

7:00p.m.

Present- Mayor Donna Kelley, Trustees James Howell, Sharon Wiedemer, John King.

Absent - Trustee Phil Joe Smith.

Also present- Clerk-Treasurer Suzanne Casselberry, Residents Mike and Christina Hughey, Steve Lawton, Jonathan Lawton

Mayor Kelley called the meeting to order and asked for the Pledge of Allegiance.

PUBLIC PARTICIPATION

Steve Lawton addressed the board relative to marina rates noting they were increased last season and suggested the marina rely on the new campsites to provide for additional revenues. Mayor noted consensus of the board last meeting was to maintain the 2010 rates.

Board reviewed a shared service agreement requested by the NYS Department of Transportation. Mike Hughey noted the village provided manhole covers last summer however reimbursement or replacement has not yet been received.

Trustee King offered a resolution, seconded by Trustee Howell to approve a shared service agreement with the NYS Department of Transportation with a maximum value of any service, equipment and or material of \$1,000.00. AYES: Trustee King, Trustee Howell, Trustee Wiedemer. NOES: None. Resolution carried.

Board discussed a grant program for providing recycling containers in public areas alongside trash containers. The board agreed not to pursue this program at this time.

Trustee King offered a resolution, seconded by Trustee Howell to include cable television price in the marina seasonal campsite fee by adding \$150.00 making the seasonal rate \$1,517.00 and \$1,831.00 (for 50 amps). AYES: Trustee King, Trustee Howell, Trustee Wiedemer. NOES: None. Resolution carried.

Board discussed agreements for operating the marina facility and will continue the discussion at the next meeting, however requested a penalty clause of \$50.00/week be added to boat lift agreement.

Mayor inquired of the board their ideas for filling the position of Village Superintendent. Mike Hughey commented the he has been performing the duties for the past two years and invited the board to make him an offer.

Trustee King offered a resolution, seconded by Trustee Wiedemer to proceed with drafting a local law for regulating rental properties of two-family or more and resolved to begin implementing phase I of the law by registering applicable properties. AYES: Trustee King, Trustee Wiedemer, Trustee Howell. NOES: None. Resolution carried.

Board agreed to meet the following dates and times for budget workshops: March 7 from 6-7 p.m., March 14 @ 5:30, March 28 @ 5:30 .

Trustee Wiedemer offered a resolution, seconded by Trustee King authorizing the Deputy Clerk Alyssa Hammond to attend a NYS State Comptroller governmental accounting training in Corning on April 26-28 for a fee of \$85.00. AYES: Trustee Wiedemer, Trustee King, Trustee Howell. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee King RESOLVED to transfer \$10,000 from General Fund Appropriation A6989.42 for the Transportation Enhancement Project to the Capital Project Fund for the Montour Falls Gateway Improvement Project. AYES: Trustee Howell, Trustee King, Trustee Wiedemer. NOES: None. Resolution carried

Trustee Howell offered a resolution, seconded by Trustee Wiedemer BE IT RESOLVED, that the Board of Trustees of the Village of Montour Falls authorizes expenditure of the STREET/SIDEWALK REPAIR Reserve Capital Fund in an amount not to exceed \$20,000. to be used for the Montour Falls Gateway Improvement Project. This resolution is subject to a permissive referendum and will take effect 30 days after this date, unless a petition protesting such action is signed and acknowledged by 20% of the electors on the register for the previous election and filed with the Village Clerk within 30 days. AYES: Trustee Howell, Trustee Wiedemer, Trustee King. NOES: None. Resolution carried.

Trustee Howell noted there is a triangle section of land between the treatment plant drying beds and Kurtz property along the east side of Marina Road that may be able to accommodate a few boat trailers and addressing the concern over lack of boat trailer storage. The area would still require mowing or maintaining.

Trustee King noted the library is under new operation; is experiencing increased attendance and is running efficiently.

Trustee Howell offered a resolution, seconded by Trustee Wiedemer authorizing the purchase of an air compressor from Tractor Supply for the fire department and directed a check be prepared for \$999.99. AYES: Trustee Howell, Trustee Wiedemer, Trustee King. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee King to declare 5 small display tables from the once Governor's Hall of Fame exhibit upstairs Village Hall. AYES: Trustee Howell, Trustee King, Trustee Wiedemer. NOES: None. Resolution carried.

Trustee Wiedemer offered a resolution, seconded by Trustee Howell authorizing payment of bills on General Abstract \$8,376.25, Water Abstract \$1,944.08 Sewer Abstract \$39,372.61. Capital Projects Montour Falls Gateway Improvement Project \$ 9,985.27. AYES: Trustee King, Trustee Howell, Trustee Wiedemer. NOES: None. Resolution carried.

Trustee Wiedemer offered a resolution, seconded by Trustee King to adjourn for an executive session to review an employee evaluation. AYES: Trustee Wiedemer, Trustee King, Trustee Howell. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Wiedemer to adjourn the executive session. AYES: Trustee Wiedemer, Trustee King, Trustee Howell. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Wiedemer to adjourn the meeting for an executive session on a personnel matter. AYES: Trustee Howell, Trustee King, Trustee Wiedemer. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Wiedemer to adjourn the executive session. AYES: Trustee Wiedemer, Trustee King, Trustee Howell. NOES: None. Resolution carried.

Trustee Howell offered a motion seconded by Trustee Wiedemer to adjourn the meeting at 8:40p.m. Carried.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting March 21, 2011 7:00p.m.

Present- Mayor Donna Kelley, Trustees James Howell, Sharon Wiedemer, John King Phil Joe Smith.

Absent - None.

Also present- Clerk-Treasurer Suzanne Casselberry, Residents Mike and Christina Hughey, Steve Lawton, Jonathan Lawton, Marie Lawton, Deb Besley, Ellen Mathers, Tom Carson,

Mayor Kelley called the meeting to order and asked for the Pledge of Allegiance.

Trustee Wiedemer offered a resolution to accept the minutes of the February 7th and February 22, 2011 meetings as presented, seconded by Trustee Howell. Carried.

PUBLIC PARTICIPATION

Phil Gillemot, representing the Montour Falls Improvement Association explained to the board the group is interested in applying for a community grant through the Rotary Club. The application would be for a sign at SheQuaGa Falls. Phil noted he would like to include in the application in-kind labor for the installation/placement by village work forces. Deadline for application is March 30th.

Trustee Smith offered a resolution, seconded by Trustee Wiedemer to support

the Montour Falls Improvement Association sign endeavor with approval for an application to the Rotary Club and further resolved that village work forces may be utilized for placement and resolved that the village have approval of the sign. AYES: Trustee Smith, Trustee Wiedemer, Trustee Howell, Trustee King. NOES: Mayor Kelley. Resolution carried.

Fire Chief Tom Carson reported to the board the new GR9 has been delivered and the department is pleased with the vehicle. The fire department will contribute \$20,000 toward the vehicle. The old GR9 rescue vehicle will now be used as a command vehicle (fire chief). Fire Chief noted that the Town of Montour may be interested in acquiring the Jeep once it is declared surplus, however at minimum the insurance may be cancelled.

Fire Chief reported the ladder truck was repaired, returned and during the rewiring at the station, it was discovered a radiator replacement will be necessary. He had one estimate from Tyler Fire Equipment for \$4,000(used) and 8,000(new). Fire Chief reminded the board of the funds already expended for the ladder truck and is suggesting the truck be taken out of service. Mayor Kelley agreed enough money has been spent on this vehicle. Trustee Howell suggested an alternate quote be obtained, Trustee King suggested any decision be tabled.

PUBLIC PARTICIPATION CONCLUDED.

Trustee Smith offered a resolution, seconded by Trustee Wiedemer to adjourn the meeting for an executive session for union contract negotiation discussion with Paul Mayo, labor negotiator. AYES: Trustee Smith, Trustee Wiedemer, Trustee King, Trustee Howell. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Wiedemer to close the executive session and resume the regular meeting. AYES: Trustee Smith, Trustee Wiedemer, Trustee King, Trustee Howell. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee King to accept and ratify the union agreement with the Teamster Union for the period June 1, 2011 through May 31, 2014 as written. AYES: Trustee Smith, Trustee Wiedemer, Trustee King, Trustee Howell. NOES: None. Resolution carried.

Jonathan Lawton (later joined by Steve Lawton) presented to the board plans of the Montour Falls Fire Department to hold a recruitment day on Sunday, April 10th. Concern that the Department membership is down, this event is being held statewide and sponsored in part by the state of New York firefighter's association. The department is requesting permission to have a flyer mailed along with the water/sewer billing the end of this month.

Trustee Smith offered a resolution, seconded by Trustee Wiedemer that in an effort to interest new firefighters approved inclusion of an informational flyer in the scheduled mailing of the water/sewer billing and Annual Water Quality Report the end of this month. AYES: Trustee Smith, Trustee Wiedemer, Trustee Howell, Trustee King. NOES: None. Resolution carried.

Mike Hughey to obtain an estimate of value for the surplus brush chipper for sale to the Town of Dix.

Bruce Reynolds of Reynolds Marine Service was present with William Summers of 440 Broadway Street to announce the transfer of ownership of the boat lift to Mr. Summers. Mr. Summers would like to provide a full service to both boaters and campers that would include winterization and engine work. He would like an area to set up his mobile based operation. Mr. Summers noted he does have the insurance coverage.

Trustee Smith offered a resolution, seconded by Trustee King to approve the transfer of the boat lift agreement from Reynolds Marine Service to Summers Marine Service beginning this April 1st. AYES: Trustee Smith, Trustee Wiedemer, Trustee Howell, Trustee King. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Howell authorizing transfer of up to five surplus glass display tables to the fire department for their use and resolved the tables must stay within the fire department. AYES: Trustee Smith, Trustee Wiedemer, Trustee Howell, Trustee King. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Smith to declare surplus a large metal conference table with 8 chairs, two waiting chair units and offer for sale. AYES: Trustee Smith, Trustee Wiedemer, Trustee Howell, Trustee King. NOES: None. Resolution carried.

Board denied a request from Scott Shumaker for a 10' wide wrap around deck to at marina campsite # 244. Mr. Shumaker will be informed he may have an 8' wide deck the length of his camper.

Mayor Kelley suggested to the board to better monitor fuel usage a separate tank be installed at the Village DPW for the fire department. Board members discussed use of the bulk storage at the county to provide fuel for the fire department. Steve Lawton suggested purchasing a key pump for the existing tanks and saving the trip to Watkins Glen.

Trustee King offered a resolution, seconded by Trustee Howell to permit the fire chief only, one tank of fuel per month when a personal vehicle is used for fire department purpose. AYES: Trustee Smith, Trustee Wiedemer, Trustee Howell, Trustee King. NOES: None. Resolution carried.

Board members received design criteria for the Montour Falls Gateway Improvement Project and offered no comments referred to NYSDOT to address with the engineers.

Further discussion on hiring a Village Superintendent will continue as the board works on the upcoming budget at workshops.

Board agreed to discuss with county officials the relieved school tax on the former Yacht Club building. The county is holding the village responsible for. Board felt when the building was acquired from the county all taxes were to be satisfied.

Mayor advised the board, the girl scouts have offered assistance to plant flowers and barrels and beds.

Trustee Smith offered a resolution, seconded by Trustee King to approve the annual water quality report for the 2010 year and to distribute it by mail to water users. AYES: Trustee Smith, Trustee Wiedemer, Trustee Howell, Trustee King. NOES: None. Resolution carried.

Trustee King offered a resolution, seconded by Trustee Smith authorizing reimbursement to the Montour Falls Memorial Library for the local share of the NY Main Street grant in amount of \$4,492.00 and further resolved to transfer \$4,492.00 from appropriation code A1620.411 to A1620.415. AYES: Trustee Smith, Trustee Wiedemer, Trustee Howell, Trustee King. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Smith to purchase back from William D. & Thelma Johnson of New Market, Tennessee a two grave cemetery lot identified as Smelzer section lot 370 for an amount of \$350.00. AYES: Trustee Smith, Trustee Wiedemer, Trustee Howell, Trustee King. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Wiedemer authorizing payment of bills listed on General Abstract #13 \$92,882.21 Water Abstract \$3,383.49, Sewer Abstract \$54,967.74, NY Main Street Grant Capital Project \$23,930.00. AYES: Trustee Smith, Trustee Wiedemer, Trustee Howell, Trustee King. NOES: None. Resolution carried.

Mayor Kelley strongly recommended when preparing the upcoming budget the board increase code enforcement hours for property maintenance, add cameras for monitoring the marina facility, add the Odessa File for legal notices.

Trustee Howell reviewed for the board the code enforcement building permit projects in progress that require periodic inspection.

Trustee Smith was joined by the board members and audience in thanking Mayor Kelley for the past years she served as Mayor and credited her on the accomplishments achieved during her term. Trustee Smith recommended appointing her to the vacant Trustee seat.

Trustee Smith offered a motion, seconded by Trustee Wiedemer to adjourn the meeting at 8:20p.m. Carried unanimously.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting

April 4, 2011

7:00p.m.

Present- Mayor John P. King, Trustees James Howell, Phil Joe Smith.

Absent - Trustee Ellen Mathers.

Also present- Clerk-Treasurer Suzanne Casselberry, Residents Mike and Christina Hughey, Steve Lawton, Marie Lawton, Deb Besley.

Newly elected Mayor John King called the meeting to order and asked for the Pledge of Allegiance.

Mayor King appointed James Ryan to fulfill the vacant position of Village Trustee that resulted from the village election. Term will expire March 31, 2012. James Ryan accepted and was welcomed to the board.

Mayor King shared with the board, notice of unpaid taxes were recently mailed by the county in error to all town of Montour tax payers. He spoke with the county administrator who stated that a newspaper retraction was in order.

Mayor King announced Bruce Nelson has been awarded with an Excellence In Historic Preservation recognition, the second award on his renovation of the Montour House.

Inergy will hold a public informational meeting on Wednesday, April 13th At the community center in Watkins Glen from 6-9p.m. on their plans to expand capacity to store LPG gas in salt caverns at US Salt.

Mayor King shared with the board a proposed design created by Vickio Signs for SheQuaGa Falls signage. The Montour Falls Improvement Association is seeking funds for this project through a community grant offered by the Rotary Club. Board members approved of the design.

Mayor King informed the board of both a preservation conference in Dansville scheduled on April 24th for a fee of \$75.00 and of the Leadership Conference in Corning on April 14th.

Trustee Smith offered a resolution seconded by Trustee Howell to approve the minutes of the March 21, 2011 regular meeting as presented. AYES: Trustee Smith, Trustee Howell, Mayor King. NOES: None. Resolution carried.

Steve Lawton reminded the board of the Montour Falls Fire Department Recruitment Sunday, April 10 10am-3pm and extended thanks to the office staff for mailing the flyers.

Nick Kelly spoke with the board about dock/piling repairs at the marina. He suggested the board consider rebuilding docks beginning with new piling rather than just replacing deck boards. By driving pilings deeper into clay, the dock will be more sturdy and better able to withstand winter ice damage. Nick also added that he will be glad to offer his proposal once the specifications are available in writing.

Trustee Smith offered a resolution, seconded by Trustee Howell to establish three seasonal laborers return to work, Larry Ennis, Michael Mosher, Francis Harrison for the period April 14 through November 23rd at \$7.25 per hour. AYES: Trustee Smith, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Howell to accept a resignation from Cullen Sokolowski a municipal worker effective April 6th. AYES: Trustee Smith, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Smith to accept applications for one full time municipal worker through April 13th. AYES: Trustee Smith, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Mayor King explained to the board that there has been interest shown in the former Office for Aging building by a veterinarian for their clinic. The zoning district, Core-Business(CB) does not permit this as a Special Use. Mayor had been advised the property has had no serious inquires. Mayor King spoke with the county planner who suggested this use may be added as a permitted use if the village board desired. Mayor King would like to refer this amendment to the Planning Board for their recommendation and noted the final approval is made by the Village Board.

Trustee Smith offered a resolution, seconded by Trustee Ryan to refer to the Planning Board a modification of the regulation table to adding veterinarian clinic to the permitted uses in the Core-Business (CB) zoning district. AYES: Trustee Smith, Trustee Ryan
NOES: Trustee Howell. Resolution carried.

Board briefly discussed the position of Superintendent of Public Works. Trustee Howell suggested a resolution to modify the position to less than full time, however no vote was taken. Trustee Ryan indicated he needed additional background on the issue. Mayor King suggested the topic be addressed at the next meeting with a full board present.

Mayor King suggested the board members consider the schedule of meeting dates for the upcoming year adding that he would be open to modifying the normal 1st and 3rd Monday. The next meeting will be held on April 18th.

Trustee Smith offered a resolution, seconded by Trustee Howell to schedule a public hearing on April 18, 2011 for the tentative 2011-12 budget. AYES: Trustee Smith, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried. The board agreed to meet on Monday, April 11 for a budget workshop.

Mayor King made the following appointments

Planning Board - Joan Argetsinger- 5 years expiring April 1,2016
Zoning Board of Appeals- Mike Stamp- 5 years expiring April 1,2016
James DeRoche- 3 years expiring April 1,2014

Trustee Howell offered a resolution, seconded by Trustee Smith giving authorization to Mayor John King, Clerk-Treasurer Suzanne Casselberry and Phil Joe Smith for banking transactions requiring signatures. AYES: Trustee Howell, Trustee Smith, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a resolution seconded by Trustee Ryan authorizing pre-payment of contracts, utilities, and similar obligations throughout the upcoming year. AYES: Trustee Smith, Trustee Ryan, Trustee Howell. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Howell to approve closing of Main Street on Saturday, June 25th between 5-7p.m. for the annual pride ride. AYES: Trustee Smith, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

William Chistoffels of the "Old Havana Courthouse" provided the board with a short list of electrical tasks he plans to complete for the upstairs theater. Mr. Christoffels will be required to provide to the Village a certificate of insurance for his electrical contractor and also be advised he should discuss his plans with the code officer.

Mayor King advised the board the annual inspection of the Wastewater Treatment Plant will be April 8 at 8:30a.m.

William Summers of Summers Marine Service requested of the board, approval to park a storage container and camper to support his marine service noting the small building near the boat lift is in disrepair.

Trustee Smith offered a resolution, seconded by Trustee Ryan to permit William Summers to place a container at an inconspicuous location on the back side of the old bath house near the creek, a camper at that location and resolved he will have use of the building and electric service for one year and further resolved he may have a small sign for his service at the marina. AYES: Trustee Smith, Trustee Ryan, Trustee Howell. NOES: None. Resolution carried.

Mayor King spoke with the board about temporary summer storage of boat/trailer combinations as well as empty trailers. He will look at possible locations.

Board heard a request from Bob Howell for electrical receptacle modifications to his 90N & S to accommodate his 50 amp boat. Mayor King will speak with Mr. Howell.

Board discussed the possibility of modifying the bath room facilities at the former clubhouse building to be accessed by boaters on the north side of the bridge giving them an option to the portable units.

Trustee Howell offered a resolution, seconded by Trustee Smith to renew a contract with Steve Brown for cleaning the marina bath house/ Laundromat for an amount of \$9,450.00 AYES: Trustee Howell, Trustee Smith, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Howell to increase the marina manager agreement for the 2011 season by 3% to a total amount of \$19113.00 (plus campsite & dock). AYES: Trustee Smith, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Howell offered a resolution seconded by Trustee Smith to register Mike Hughey for the highway school at Ithaca College on June 6-8 for a fee of \$90.00. AYES: Trustee Howell, Trustee Smith, Trustee Ryan. NOES: None. Resolution carried.

Trustee Howell reported to the board, he receives an update from code enforcement on a daily basis.

Trustee Howell offered a resolution seconded by Trustee Smith authorizing the payment of bills on General Abstract #15 \$14,123.16 Water Abstract #15 \$15,888.88 Sewer Abstract #15 \$2,059.64 AYES: Trustee Howell, Trustee Smith, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a motion seconded by Trustee Howell to adjourn the meeting at 8:05p.m.. Carried.

Respectfully submitted

Suzanne Casselberry, Clerk-Treasur

Regular Board Meeting

April 18, 2011

7:00p.m.

Present- Mayor John P. King, Trustees James Howell, Phil Joe Smith
Ellen Mathers, James Ryan.

Absent - None.

Also present- Clerk-Treasurer Suzanne Casselberry, Residents
Mike and Christina Hughey, Steve Lawton,
Marie Lawton, Deb Besley.

Mayor John King called the meeting to order and asked for the
Pledge of Allegiance.

Mayor King reported the most recent legal proceeding relating to the Montour
House has been dismissed.

Trustee Smith offered a resolution, seconded by Trustee Ryan approving
the minutes of the April 4, 2011 meeting as presented. AYES: Trustee Smith
Trustee Ryan, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

Steve Lawton, of the fire department informed the board the Recruit NY effort
resulted with 6 new prospective members and 6 individuals who are interested
on an assisting level for fire department activities. On a separate issue
Steve commented that having a public participation on the agenda at the
beginning of a meeting does not permit the public to comment about agenda
items, therefore he is commenting on an item from the prior meeting.
Steve inquired why the board would not consider appointing Mike Hughey to
Supt of Public Works and saving tax dollars. He has seen the position on
the agenda for a few meetings and suggested the board "get off the fence and
appoint Mike Hughey who has been doing the job for two years".

Jeff Confer, Fire Chief reiterated the positive results of the Recruit NY
event. He also reported the ladder truck GL 18 should be back in service this
next Monday. His 2011-12 budget has been submitted and would be willing to
meet with the board at the next budget meeting to review his proposal.

Rocky Kambo the Community Development Education for Cooperative Extension of
Schuyler County spoke to the board about his interest in developing an urban
trail within the Village. The trail would be a one mile circuit through
village streets and would be identified on the sidewalk with an outline of
a waterfalls. He has discovered the a "healthy heart" trail already in place
and plans to utilize this trail and install the outline. Board was supportive
however suggested using Montour Street with improved sidewalks rather than
Canal Street where sidewalks are spotty.

Trustee Smith offered a resolution seconded by Trustee Mathers to set
the upcoming board meeting dates for May 2, May 16, June 20, July 18,
August 15, and resolved additional meetings may be called as they become
necessary. AYES: Trustee Smith, Trustee Mathers, Trustee Howell,
Trustee Ryan. NOES: None.

Trustee Smith offered a resolution, seconded by Trustee Howell approving
of Mayor King's attendance at the NYCOM training, May 24-26 at Saratoga
Springs and resolved to reimburse for meals and mileage. AYES: Trustee Smith,
Trustee Howell, Trustee Mathers, Trustee Ryan. NOES: None. Resolution carried.

Board briefly discussed the Supt of Public Works position. Trustee Howell
adding that the budget will allow for a part time position.

Trustee Howell offered a resolution, seconded by Trustee Mathers
to modify the position of Superintendent of Public Works from a full time
to a part-time position. AYES: Trustee Howell, Trustee Mathers,
Mayor King. NOES: Trustee Smith, Trustee Ryan. Resolution carried.

Mayor King noted that the Planning Board has offered their recommendation that veterinarians are included in the special uses for Core Business (CB) district.

Trustee Ryan offered a resolution, seconded by Trustee Howell to proceed with an amendment to the zoning law to add veterinarians to the list of permitted special uses in the Core Business (CB) district, and resolved to schedule a public hearing for May 16th and resolved the amendment be referred to the Schuyler County Planning Commission for their recommendation.
AYES: Trustee Ryan, Trustee Howell, Trustee Smith, Trustee Mathers.
NOES: None. Resolution carried.

Trustee Ryan offered a resolution, seconded by Trustee Smith authorizing the DPW department to scrap out the old hoist in place at the Wastewater Treatment Plant drying beds, previously declared as surplus equipment. AYES: Trustee Smith Trustee Howell, Trustee Ryan, Trustee Mathers.
NOES: None. Resolution carried.

Mayor announced the joint Town and Village spring trash collection date will be Saturday, May 14th.

Mayor King noted the marina manager referred a few tasks that need to be completed and he will share with the DPW department.

PUBLIC HEARING ON 2011-12 BUDGET 7:30P.M.

Mayor King opened the public hearing on the tentative 2011-12 budget. He noted the tentative budget has an increase in appropriations, increase in tax levy of 3.3% and with a 52% increase in taxable valuations resulting in a tax rate of \$8.229. This tax rate represents a zero increase based on the full valued assessments from the prior year.

Steve Lawton commented again that he opposes a part time position for Superintendent of Public Works and increasing taxes for it.

Public hearing adjourned.

Board members reviewed the PERMA (workers compensation) loss control report.

Board was advised of the NYSDEC lampricide treatment in Catharine Creek scheduled for the first of June.

Board members received copies of the 2009-10 independently prepared financial statements.

Trustee Smith offered a resolution, seconded by Trustee Mathers to permit Robert Howell to utilize one docking space in front of the former marina clubhouse for \$1,500 per season and further resolved a 50 amp service may be provided to the dock from the building by a village contracted electrician at the expense of the dock tenant, Robert Howell. AYES: Trustee Smith, Trustee Mathers, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Howell to permit the temporary summer storage of boats on trailers along the east side of the marina entrance using a prescribed form and fee of \$150.00 for up to 20' boat. AYES: Trustee Smith, Trustee Howell, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Howell to permit parking of empty boat trailers for dock tenants in a designated area near the former clubhouse on the north side of the marina for a

fee of \$100.00. AYES: Trustee Smith, Trustee Howell, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Mike Hughey commented that although he has spoken briefly to Mayor King about the position of part time Superintendent of Public Works he expressed a desire to meet so he may described the changes in the duties he will perform as he drops to foreman position.

Trustee Smith reported electrician Minard LaFever estimated \$150.00 to set a timer on the falls lighting and approximately \$1200.00 to install an additional pole/light to fully light the falls. Board agreed to proceed with the timer installation.

Board members were invited to view the Montour Falls Fireman's Festival parade from the judge's stand on Saturday June 11th at 5p.m.

Trustee Smith offered a resolution seconded by Trustee Mathers authorizing payment of bills on General Abstract \$45,337.76, Water Abstract \$1,139.37, Sewer Abstract \$3,687.26, Capital Projects Abstract NY Main Street \$29,417.00, Capital Projects Abstract Montour Falls Gateway \$15,981.57. AYES: Trustee Smith, Trustee Howell, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Board agreed to meet on Monday, April 25th at 6:00p.m. to continue review of the 2011-12 budget.

Trustee Smith offered a motion to adjourn the meeting at 8:00pm, seconded by Trustee Mathers. Carried.

Respectfully submitted,

Suzanne Casselberry Clerk-Treasurer

Regular Board Meeting May 2, 2011 7:00p.m.

Present- Mayor John P. King, Trustees James Howell, Phil Joe Smith
Ellen Mathers, James Ryan.

Absent - None.

Also present- Clerk-Treasurer Suzanne Casselberry, Residents
Christina Hughey, Steve & Marie Lawton, Deb Besley

Mayor John King called the meeting to order and asked for the
Pledge of Allegiance.

Trustee Smith offered a resolution, seconded by Trustee Ryan approving
the minutes of the April 18, 2011 meeting as presented. AYES: Trustee Smith
Trustee Ryan, Trustee Mathers, Trustee Howell. NOES: None. Resolution carried.

PUBLIC PARTICIPATION

Steve Lawton commented that the Superintendent of Public Works position
appears on the agenda again. He continued to express his feeling that in these
economic times, this is not an appropriate time to create this new position
and should be eliminated. Steve urged the Village Board abandon the
Superintendent idea and accept what is in place.

Harold Brown, marina manager was present to discuss various marina matters.
He indicated the new sites are already 50% occupied however the cable tv is
not working. He noted the new boat lift operator is experiencing mechanical
problems with the machinery, however he is making a conscience effort to make
the repairs and resume the tasks. Brownie will review the dock repair list
developed by Mayor King.

Board agreed to continue to meet on the first and third Mondays of the month
at 7:00p.m. with exception of June, July, August when there will be only one
monthly meeting on the third Monday.

Mayor King made the following appointments:

| | |
|--------------------------|--------------------------------------------------------------------------------------------|
| Deputy Mayor | Phil Joe Smith |
| Clerk-Treasurer | Suzanne Casselberry |
| Deputy Clerk | Alyssa Hammond |
| Acting Village Justice | David M. McElligott |
| Historian | Al Sweet |
| Official Newspaper | Watkins Review |
| Official Bank | Chemung Canal Trust Co., HSBC |
| Beautification Committee | Suzanne Casselberry Sharon Wiedemer Antoinette DiCiaccio |
| Cemetery Commission | Fred Scott, Chairperson Tom Carson Mike Hughey |
| Fire Commissioners | Richard Saunders 5yr 2016 Claude Cole (To fill vacancy- Confer) 4yr 2015 |
| Planning Board | Joan Argetsinger 5yr 2016 |
| Board of Appeals | Michael Stamp 5yr 2016 |

Mayor King noted that he will complete his board committee appointments for next meeting however requested Trustee Smith continue on the Landfill Commission as well as the Environmental Management Council. He will need a representative for the Harvest Festival Committee and inquired about a Trustee who would be willing to research any village responsibility for the Pride Ride.

Mayor King reported Tom Carson has agreed to plan a Memorial Day Service for May 30th at 9:30am.

The Village Board completed the SEQR short form relating to the zoning law amendment adding veterinarians to permitted special uses in the Core Business District.

Trustee Smith offered a resolution seconded by Trustee Howell to accept the Environmental Quality review document for the zoning law amendment adding veterinarians to the special uses within the CB Core Business District and resolved that the action has no adverse environmental impacts and issued a negative declaration. AYES: Trustee Smith, Trustee Ryan, Trustee Mathers, Trustee Howell. NOES: None. Resolution carried.

Trustee Smith offered a resolution seconded by Trustee Ryan to adopt the 2011-12 tentative budget summarized as follows:

| | GENERAL FUND | WATER FUND | SEWER FUND |
|---------------------------|--------------|------------|------------|
| APPROPRIATIONS | 1,323,500 | 178,541 | 240,348 |
| REVENUE | 707,500 | 178,541 | 240,348 |
| APPROPRIATED FUND BALANCE | 166,150 | | |
| TAX LEVY | 449,850 | | |

And resolved the tentative tax rate be reduced to \$8.0508. AYES: Trustee Smith, Trustee Ryan, Trustee Mathers, Trustee Howell. NOES: None. Resolution carried.

Mayor King reported on the recent Council of Governments meeting and informed the board it is not likely there will be drilling within Schuyler County with the Marcellus shale, however in the future there is a possibility conditions will prompt drilling beneath the Marcellus shale into the Utica shale. It was also reported sales tax is up for the first quarter of 2011 in comparison to the previous year. Speculation that the NYS CHIPS program will be phased out next year and the county has also indicated they will no longer mail courtesy delinquent tax reminder notices on behalf of the towns.

Trustee Smith offered a resolution, seconded by Trustee Howell declaring the fire department's 1992 Jeep surplus and authorized the sale of the vehicle and resolved proceeds be deposited into the fire department's truck reserve account. AYES: Trustee Smith, Trustee Ryan, Trustee Mathers, Trustee Howell. NOES: None. Resolution carried.

Mayor King prefaced his proposal for Superintendent of Public Works by reading a board resolution from February 2010 that clarified Mike Hughey's performing of the duties of a superintendent was temporary until a superintendent was hired, and in addition a separate resolution advertising for a part time Superintendent of Public Works. Mayor King clarified that although the board resolved to seek a part time position one year ago the civil service title was not updated and that was the purpose for the resolution at the last meeting. Mayor King stated Mike did what he was asked to do, he was paid for it and he knew it was temporary. Mayor King stated that more hours are needed for long term planning of infrastructure improvements, sidewalks & dock improvement planning etc.

therefore he proposes Mike Hughey return to position of foreman and Dean Hillyard be put in place to work 20 hours per week as a building inspector III and 20 hours as Superintendent of Public Works.

Trustee Howell offered a resolution seconded by Trustee Mathers to hire Dean Hillyard to fill the position of Superintendent of Public Works for 20 hours per week for an annual salary of \$20,000. and resolved he maintain his current position as Building Inspector III also at 20 hours per week to take effect June 1, 2011. AYES: Trustee Ryan, Trustee Mathers, Trustee Howell. NOES: Trustee Smith. Resolution carried.

Mayor King advised the board Larson Design Group will update the Village Board on the status of the feasibility study for the treatment plant at the next meeting.

Mayor King reminded the board members of the public meeting for the Montour Falls Gateway Project scheduled for May 3, 2011 at 6:00p.m.

Trustee Smith offered a resolution seconded by Trustee Mathers authorizing the payment of bills on General Abstract \$ 45,337.76, Water Abstract \$1,139.37 Sewer Abstract \$3,687.26 Capital Projects NY Main Street \$29,417.00, Montour Falls Gateway Project \$15,981.57 AYES: Trustee Smith, Trustee Ryan, Trustee Mathers, Trustee Howell. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Howell to enter into executive session for the purpose of reviewing employment history of applicants for position of Municipal Worker. AYES: Trustee Smith, Trustee Ryan, Trustee Mathers, Trustee Howell. NOES: None. Resolution carried.

Trustee Smith offered a resolution seconded by Trustee Howell to adjourn the executive session. AYES: Trustee Smith, Trustee Ryan, Trustee Mathers, Trustee Howell. NOES: None. Resolution carried.

Trustee Smith offered a resolution seconded by Trustee Ryan to hire William Ink as a full time municipal worker on a required 90 day probationary period at \$11.00 per hour effective May 5th. AYES: Trustee Smith, Trustee Ryan, Trustee Mathers. NOES: Trustee Howell. Resolution carried.

Trustee Smith offered a motion to adjourn the meeting at 8:30p.m., seconded by Trustee Mathers. Carried.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting

May 16, 2011

7:00p.m.

Present- Mayor John P. King, Trustees James Howell,
Ellen Mathers, James Ryan.

Absent - Trustee Phil Joe Smith.

Also present- Clerk-Treasurer Suzanne Casselberry, Residents
Christina Hughey, Steve & Marie Lawton, Deb Besley

Mayor John King called the meeting to order and asked for the
Pledge of Allegiance.

Trustee Howell offered a resolution, seconded by Trustee Mathers approving
the minutes of the May 2, 2011 meeting as presented. AYES: Trustee Ryan,
Trustee Mathers, Trustee Howell. NOES: None. Resolution carried.

Jeff Confer reported the Town of Montour is interested in making an offer for
the 1992 surplus Jeep Cherokee. The surplus equipment is being listed on the
village website for 7 days.

PUBLIC PARTICIPATION

Mr. William Christoffels was present to remind the board of the June 3rd
opening of the theater. He has relocated the banner to the front lawn of the
Village Hall and welcomes board comments and eventually approval of this
location.

Charles Randall commented on the fishing prohibition at the marina. He
understood this is likely due to the condition the area was left this past
weekend. Harold Brown, the marina manager also reported having had a
confrontation with Frank Just with regard to the fishing prohibition.
Mr. Randall agreed with the manager's suggestion to permit fishing between
5:00am and 9:00pm and prohibit any camp fires.

Marie Lawton commented on the mess in the area of the former bath house
building near the creek that includes tires, oil, and old equipment. Mayor King
noted that the area is being utilized by William Summers, the boat lift
operator and he will speak with him.

Lucille Smith, a marina camper questioned the dog policy for the marina
noting there are campers that are in violation of the one dog per site policy.
Harold Brown noted that there are campers grandfathered in as the policy
was established only a few years ago.

Concerns for tall, grass may be addressed through the property
maintenance chapter of the code.

Greg Cummings of Larson Design Group updated the board on water matters
and the draft wastewater treatment plant/system improvements. A pilot testing
operation for a company offering belt press alternatives is scheduled to be
at the treatment plant next week. The feasibility report for the treatment
plant will be completed by August 1 for submission to the State Revolving
Funds(SRF). The chlorine disinfection requirement must be installed without
Further delay in accordance with approved plans. Board suggested Larson Design
continue working with the original schedule.

Mayor King opened the public hearing to receive comments on an amendment to the zoning law to add veterinarians to the list of special uses within the Core Business (CB) District.

Steve Lawton spoke in support of the zoning amendment particularly if it puts the property back on the tax roll.

Public hearing concluded.

Trustee Ryan offered a resolution, seconded by Trustee Mathers to adopt Local Law #2-2011 amending the Code of the Village of Montour Falls Chapter 160-8 Adding Veterinarians to the Special Uses in the Schedule of District Regulations CB Core Business District. AYES: Trustee Ryan, Trustee Mathers, Trustee Howell. NOES: None. Resolution carried.

Marina Manager Harold Brown continued to report to the board 44 of the 47 new sites have been rented. One seasonal site in the old campground section is available and a total of 97 boat slips have been rented. The pavilion is still in need of roof replacement, it has leaked for three years. There is no longer any playground equipment at the marina and suggested with the number of young families, the village consider installing new equipment. He offered to form a steering committee made up of marina residents to look into prices for playground equipment.

Trustee Howell offered a resolution, seconded by Trustee Ryan to enhance coverage for firefighter's through the accident & sickness policy for a cost of \$43.00. AYES: Trustee Howell, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Trustee Howell offered a resolution seconded by Trustee Mathers to accept a bid of \$50.00 for the multi colored seating units in the Village Hallway from Josh Navone. AYES: Trustee Howell, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Trustee Howell offered a resolution seconded by Trustee Ryan authorizing re-levy of the following water/sewer charges totaling \$239.32 with 2011-12 village taxes:

| | | | | |
|-------------------|-----------------------|------------|----------|---------------|
| Ronald Havens | 116 N. College Avenue | 86.08-1-88 | \$ 23.22 | sewer |
| Stephen Pastore | 105 Washington Street | 76.19-2-26 | \$ 34.83 | sewer |
| Wayne Nyre | 307 E Main Street | 86.08-1-67 | \$ 46.44 | sewer |
| Christopher Horey | 106 W South Street | 86.07-4-71 | \$134.83 | water & sewer |

AYES: Trustee Howell, Trustee Ryan, Trustee Mathers. NOES: None. Resolution Carried.

Trustee Howell offered a resolution seconded by Trustee Ryan authorizing Mayor King to execute the tax warrant for collection of the 2011-12 taxes and relieved water & sewer for a total amount of \$450,089.32. AYES: Trustee Howell Trustee Ryan, Trustee Mathers. Resolution carried.

A public hearing was scheduled for June 20th at 7:30p.m. for comments on the proposed sewer rates.

NYSEG is offering an energy efficient lighting upgrade program to qualifying small businesses. The program includes a survey of existing lighting and will pay for 70% of the upgrade equipment costs. Board will examine the estimates and discuss at the next meeting.

Trustee Mathers offered a resolution, seconded by Trustee Howell to renew the recycling contract for one year from June 1, 2011 with Arrowhead Disposal for \$16,299.96. AYES: Trustee Mathers, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Mathers authorizing transfer of \$10,000 from General Account A6989.42 to the Montour Falls Gateway Improvement Capital Project. AYES; Trustee Howell, Trustee Mathers, Trustee Ryan. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Ryan authorizing the transfer of \$46,600 from the general fund resurfacing budget to the Street Repair Capital Reserve. AYES: Trustee Howell, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Board committee reports:

Trustee Howell spoke about enforcing fines for commencing construction before a permit is obtained. Trustee Howell also spoke about the chronic problem with barking dogs throughout the village noting in particular Canal Street.

Trustee Mathers noted the library board has rescheduled their meetings to the last Wed of the month.

Trustee Mathers offered a resolution, seconded by Trustee Ryan authorizing payment of bills on General Abstract #19 \$31,826.32, Water Abstract \$889.42 Sewer Abstract \$1,547.21, Capital Project Marina Improvements \$1929.99. AYES: Trustee Mathers, Trustee Ryan, Trustee Howell. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Ryan to adjourn the meeting for an executive session on a personnel matter relating to negotiating an employee agreement. AYES: Trustee Howell, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Ryan to adjourn the executive session. AYES: Trustee Howell, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Trustee Howell offered a motion to adjourn at 9:20p.m., seconded by Trustee Ryan. Carried.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting

June 20, 2011

7:00p.m.

Present- Mayor John P. King, Trustees James Howell,
Phil Joe Smith, James Ryan.

Absent - Trustee Ellen Mathers(excused).

Also present- Clerk-Treasurer Suzanne Casselberry,
Supt of Public Works Dean Hillyard, Residents Mike &
Christina Hughey, Deb Besley.

Mayor John King called the meeting to order and asked for the
Pledge of Allegiance.

Trustee Smith offered a resolution, seconded by Trustee Howell to
approve the minutes of the May 16, 2011 meeting as presented. AYES:
Trustee Ryan, Trustee Smith, Trustee Howell. NOES: None.
Resolution carried.

Mayor King reported to the board on his attendance at the NY Conference
Of Mayors conference May 24-26. He gained knowledge helpful to the
his position as Mayor and wished to implement the information for
issues such as economic development and property maintenance in the
village.

Mayor King reported:

- yet another level of court appeal process is being
initiated by Ed Soloman for the Montour House property
matter
- purchase order has been issued for dock repairs
- the availability of Bishop Sheen Housing program
- Joint inspection of flood control project June 28th

PUBLIC PARTICIPATION-NONE.

Jeff Confer reported fire apparatus GE17, 1993 Pierce, original diagnosed
with a blown head gasket was towed to SP Wilson and onto Smith's Heavy
Equipment in Geneva for repairs to be learned the motor was blown. Quote
was \$16,250 to replace the motor on an emergency authorization the work
has begun. He was assured that the damage was not related to the lack of
maintenance. Jeff reported the fire department membership is covering the cost
of an electrical upgrade at the fireman's field site. Jeff reported he has
discussed funding for a four wheeler/trailer with a grant writer and
inquired if the board would be interested in pursuing a grant for the
equipment. Board approved of working with a grant writer. Jeff reported
seven(7) new members since the April recruitment day. Jeff reported that
attendance at the fireman's festival on both Thursday & Friday nights was
up from previous year's.

Trustee Howell offered a resolution, seconded by Trustee Smith
authorizing the sale of the surplus Jeep Cherokee to the Town of Montour
for \$500.00. AYES: Trustee Howell, Trustee Smith, Trustee Ryan. NOES: None.
Resolution carried.

Betsy Preston of Catlin Street was present to make the board aware of the
constant trash problem at the end of Catlin Street left from swimmers,
fishermen, picnicking, etc. that her family has picked up since they purchased
the property. She noted the garbage can was removed a few years ago and
never replaced. Betsy also noted it is dark and an additional street
light at the end of the street might be helpful. Betsy explained that there
is a section of land at the end of the street that she believed to be owned
by the village however she has done some research and cannot determine
ownership. Betsy and her husband are interested in purchasing this piece

of property that adjoins the vacant lot they own at 106 E Catlin Street. Mayor King noted that if the village owns an access to Deckertown Falls it should be retained and maintained for visitors. Betsy reminded the board the entire area/access is covered in poison ivy. Board agreed that a trash can be placed at the end of the street and it be monitored. Property ownership to be further researched.

PUBLIC HEARING

LOCAL LAW #3-2011

7:30P.M.

Mayor King opened the hearing for the purpose of hearing comments from the public on establishing new sewer rates.

Mayor King reviewed the current per thousand gallon sewer rate of \$3.02 and the new proposed rate of \$3.62 per thousand gallons. The current sewer unit charge of \$104.00 will be reduced to \$98.35 per unit per year.

No public comments made. Hearing closed.

Trustee Smith offered a resolution, seconded by Trustee Howell to adopt Local Law #3-2011 amending the Code of the Village of Montour Falls Chapter 156. AYES: Trustee Smith, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Howell to approve Mayor King's appointment of Carol Bower to the Village of Montour Falls Housing Authority to fulfill the unexpired term of Dorothy Dunn who recently passed on. AYES: Trustee Smith, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Board discussed the policy/process for sale of surplus items or equipment. Dean Hillyard noted the county uses Auctions International and is willing to assist with listing village equipment. Board members also inquired about sale on "Craig's list", an online classified ad website, however a price must be set for the items.

Mayor King discussed with the Trustees his interest in developing a sidewalk replacement policy to encourage repairs/replacement to walks in disrepair. He will inquire of Trustee Mather's her availability to research and propose a program.

Mayor King also expressed his interest in moving forward with a local law for rental units. Trustee Ryan agreed to review and present for consideration.

Board approved of the clearing and revitalization of the flowers/plantings on the side bank of Aunt Sarah's Falls by volunteer efforts headed up by Cheryl Herold.

Board was advised the Buisch's Bull Pen and the Falls Lounge will be renewing alcoholic beverage licenses with New York State. No objections were voiced.

Trustee Smith offered a resolution, seconded by Trustee Howell authorizing purchase of 4 pet waste stations for installation at parks, on Main Street and at the marina and further resolved the no pets in park signs are removed from the Falls Park. AYES: Trustee Smith, Trustee Howell Trustee Ryan. NOES: None. Resolution carried.

Board responded to an inquiry relating to the sale of the old metal slide from the marina that due to liability concerns the slide will not be sold. The slide has sustained much rust damage, compromising stability and will not be reinstalled.

Harold Brown, marina manager reported no vacancy at the marina campground facility for the July 4th weekend. He has distributed and collected deposits for 200 keys to the bath house and Laundromat. Boy Scouts camped two nights in tents at no charge in exchange, they cleaned out all fire rings at docks 1-29. A total of 47 units (camps & docks) have registered their dogs. He noted the rules state one dog per camper or dock. A request was received from Mike & Karen Storms at dock 80N for leniency for their second small puppy and are willing to rent a second slip to register a second dog. Brownie noted the mowing is good, weeds need to be cut at former clubhouse. He requested one day notice when water has to be turned off at the marina facility. He commented on a water leak on June 14th that was not repaired until the next morning. He requested board's consideration for replacing a swing set for the marina and shared catalog photos and prices.

Trustee Smith offered a resolution, seconded by Trustee Ryan authorizing the purchase of a swing set for the marina facility. AYES: Trustee Smith, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Mayor King noted that it will need to be determined where and how many boats can be stored at the marina over the winter.

Trustee Smith offered a resolution, seconded by Trustee Ryan authorizing participation in the Small Business Energy Efficiency Program for the retrofitting of 12 existing T12 lamps with T8 fluorescent fixtures in Village Hall offices and reducing energy charges for a cost to the village of \$258.48. AYES: Trustee Smith, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Mayor King reminded the board of the Pride Ride scheduled for June 25. Main Street will be closed between 3-7p.m. He has made arrangements for the eating establishments to stay open, he invited t-shirt and ice cream vendors and welcomed the Masonic Lodge to serve hamburg/hot dogs. He has notified businesses and will distribute flyers notifying of the closing. The theater has agreed to be open and in return Mayor King agreed to avoid closing the section of Main Street between Schuyler and Genesee Street if possible to permit theater patrons parking access.

Trustee Howell offered a resolution, seconded by Trustee Smith to adjourn the regular meeting for an executive session for a personnel matter. AYES: Trustee Howell, Trustee Smith, Trustee Ryan. NOES: None. Resolution carried.

Trustee Howell offered a resolution seconded by Trustee Smith to adjourn the executive session and resume the regular meeting. AYES: Trustee Smith, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

BOARD COMMITTEE REPORTS:

Trustee Howell reported he has solicited funds on behalf of the Falls Harvest Festival that will permit fireworks for the October event.

Trustee Ryan spoke about instituting a requirement for placard posting on newly constructed properties that have a 2x4 truss construction that gives the local fire department warning of type of roof construction for fire protection. The applicant may be charged a fee for the posting.

Mayor King reported he has compiled a list of street lights out and that has been sent to NYSEG.

Trustee Smith offered a resolution seconded by Trustee Ryan to approve payment of bills for fiscal year 2010-11 on General Abstract \$22,591.89, Water Abstract \$2,040.17, Sewer Abstract \$7,988.71, Capital Project

MF Improvement Project \$12,286.37 and for fiscal year 2011-12 General Fund \$45,513.71, Water Abstract \$1,479.66, Sewer Abstract \$539.06.
AYES: Trustee Smith, Trustee Howell, Trustee Ryan. Resolution carried.

Trustee Smith offered a motion, seconded by Trustee Howell to adjourn the meeting at 9:05 p.m.. Carried.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting July 18, 2011 7:00p.m.

Present- Mayor John P. King, Trustees James Howell,
Phil Joe Smith, James Ryan, Ellen Mathers.

Absent - None.

Also present- Clerk-Treasurer Suzanne Casselberry,
Supt of Public Works Dean Hillyard, Residents Mike &
Christina Hughey, Steve & Jonathan Lawton.

Mayor John King called the meeting to order and asked for the Pledge of Allegiance.

Trustee Smith offered a resolution, seconded by Trustee Howell to approve the minutes of the June 20, 2011 meeting as presented. AYES: Trustee Ryan, Trustee Smith, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

Mayor King reported the following items to the board:

- Ground wasp infestation at the marina. Although they do not seem aggressive, attempts are being made to get the problem under control
- Awaiting dock repair contractor this month
- Mark Fagnan has offered to monitor street lights for reporting to NYSEG
- Marcia Douglas has offered to maintain the kiosk across from Aunt Sarah's Falls
- Gary Ector has offered his assistance with financial issues
- Looking for volunteer(s) willing to look after flower barrels on Main Street (water/pruning)
- "Right to Farm" Law will be discussed at the next Council of Govt's meeting. Clerk to provide copies to Trustees
- Recent fire alarm at village hall, called for keys in knox box to be updated and will proceed with interior door replacement
- Due to timing constraints, the idea of a 911 memorial service at the Falls Park will not be a reality

Mayor King appointed Dianna Betts to the Planning Board to replace William Hall who moved out of the village.

PUBLIC PARTICIPATION

Steve Lawton spoke about his concern for the pavement cracking on Canal Street and the possibility of water infiltration causing further damage. He noted it has been close to 20 years since the road had maintenance.

Mayor King noted he had anticipated a representative from the Pride Ride would attend to speak about the event. In his absence, Mayor King recalled the effort made in a short time to see that businesses & buildings stayed open to assure that food and water was sufficient and that attractions were available for the event's participants. However in the end with feedback obtained he questioned if there should be more value to Montour Falls for that effort. If the event were to continue he felt a small committee would be appropriate.

Rocky Kambo spoke with the board about the one mile walking trail and the sidewalk stencil the board would like to see. Board agreed use of a waterfall type symbol.

Rocky also spoke with the board on the rental inspection law, noting he has discussed this concept with both Trustee Ryan and Code Officer Dean Hillyard. The law would require units to be inspected prior to occupancy and would eventually improve on the quality of rental properties. Trustee Ryan has begun work on a registry law that could be considered the first phase of the rental inspection law. Rocky noted that Assistant County Attorney Dennis Morris has offered to assist with drafting this law with no charge. Board members were in agreement to moving slowly and carefully with this concept and stressed the need for public education prior to adoption. Board members also agreed to proceed with drafting a law for consideration and accepted the assistance of Dennis Morris.

Board received a request from Patrick Bonnell for refund of dock fees paid due to the staining of his new boat from being in the water. Board members agreed there is no way to avoid staining without pre-treatment and added refunds are typically made for reasons of hardship not convenience.

Trustee Howell offered a resolution, seconded by Trustee Mathers to deny any refund for dock fees paid by Patrick Bonnell Jr.

AYES: Trustee Ryan, Trustee Smith, Trustee Howell, Trustee Mathers.

NOES: None. Resolution carried.

Harold Brown, marina manager was present and reported

- NYSDOH inspection of the marina campground facility was completed last week and was found satisfactory with minimal comments
- Kid's Day July 4th weekend was a successful event
- Shortage of hot water at new shower building is ongoing and noted steps are being by taken by the village maintenance to address that problem for next year
- Concerns over placement and condition of motor home belonging to Bill Summers, with weeds growing around, no inspection no registration and use of electric from old bath room

Bill Summers, the boat lift operator was present and noted he uses the motor home for an office. Steve Lawton spoke that the condition of the RV is undesirable and unsightly. He added the RV is not level and questioned how it could be used as an office. Trustee Howell posed the question, "does it meet with the integrity of the neighborhood". Mayor King commented that Mr. Summers is providing a service to the marina that has not been offered before, such as boat and camper service. Mr. Summers inquired of the board if he could have approval to place a fuel tank at the gas dock. Board was reluctant and agreed any consideration for a fuel tank be placed on hold for this year. Board members agreed to look at Bill Summer's use of the facility.

Board was advised the Corning Gaffer District has offered their used Christmas streetline swags to the Village. Supt of Public Works will confirm that size would be suitable for installation on Main Street.

Trustee Smith offered a resolution seconded by Trustee Ryan authorizing an offer to purchase six Christmas street line swags from the Corning Gaffer District for \$500.00 each providing the swags have been inspected and will be suitable for installation on the Main Street.

AYES: Trustee Ryan, Trustee Smith, Trustee Howell, Trustee Mathers.

NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Mathers approving of the Catharine Valley Trail Half Marathon sponsored through the Finger Lakes Running and Triathlon Company on the trail and through the Village August 21st and resolved the organization must provide a Certificate of Insurance and make contact with county and village emergency services.

AYES: Trustee Ryan, Trustee Smith, Trustee Howell, Trustee Mathers.

NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Howell based on an application for correction of the tax roll submitted by Seneca Valley Realty LLC resolved to issue a corrected 2011 tax bill for parcel 76.20-1-1 for an amount of \$174.54 reflecting the allowed agricultural exemption of \$45,320 and further resolved the tax warrant be amended and reduced by \$364.87.

AYES: Trustee Ryan, Trustee Smith, Trustee Howell, Trustee Mathers.

NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan authorizing the addition of one 50 watt high pressure sodium street light at the end of Catlin Street. AYES: Trustee Ryan, Trustee Smith, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

Mayor King informed the board the Harvest Café is renewing their license with the NYS Division of Alcohol & Beverage Control for wine and beer sales. No objections were voiced.

Mayor King reported a delay in the design phase for the Montour Falls Gateway Project. The original estimated cost for land acquisition of \$30,000 was escalated to \$60,000 and most recently to \$360,000 for two properties at West Main & Catharine Street. In addition there will need to be limited digging in order to avoid any potential issues with soil contamination that if found would need to be traced to source and addressed. Delta Engineers will be revising the design to drive posts within the right of way and eliminate need for digging.

Mayor King spoke with the Board about the rash of vandalism in the village. He spoke with the Sheriff about the curfew to encourage enforcement. Mayor suggested the lights on the Falls be restored during early morning hours to help better protect the park. Mayor suggested the board may want to reconsider utilizing security cameras at various locations. Board members agreed to sending letters to both state police and sheriff reminding them of the curfew law and requesting their assistance with enforcement.

Trustee Howell offered a resolution, seconded by Trustee Smith to approve the final budget amendments for fiscal year ending May 31, 2011.

AYES: Trustee Ryan, Trustee Smith, Trustee Howell, Trustee Mathers.

NOES: None. Resolution carried.

GENERAL FUND BUDGET AMENDMENTS

| Approp. Code | 2010-11 budget | Increase | Decrease | Modified Budget |
|---------------------------------|-------------------|----------|----------|--------------------|
| A1110.46 Court Software support | \$850.00 | 100.00 | | \$950.00 |
| A1110.47 Copier Service | \$450.00 | 75.00 | | \$525.00 |
| A1110.43 Justice Court Forms | \$600.00 | | 175.00 | \$425.00 |
| A1450.43 Election Custodian | \$60.00 | 110.00 | | \$170.00 |

| | | | | |
|------------------------------------|------------------|-----------------|-----------------|------------------|
| A1450.44 Election Forms | 200.00 | 670.00 | | \$870.00 |
| A1620.48 Village hall supplies | 2,000.00 | 100.00 | | \$2,100.00 |
| A1620.41 Village Hall Alarm Test | 500.00 | | 100.00 | \$400.00 |
| A3620.4 Code Officer Supplies | 250.00 | 200.00 | | \$450.00 |
| A3620.41 Code Officer Phone etc | 650.00 | | 200.00 | \$450.00 |
| A1910.42 Fire Dept Insurance | 15,500.00 | 622.00 | | \$16,122.00 |
| A3410.21 Fire Dept Minitors | 2,500.00 | | 485.00 | \$2,015.00 |
| A3410.1 Fire Staffing | 800.00 | | 447.50 | \$352.50 |
| A3410.24 Fire Hose | 6,000.00 | | 23.50 | \$5,976.50 |
| A3410.26 Fire Software Maint | 800.00 | | 175.00 | \$625.00 |
| A3410.23 Fire Equip | 8,550.00 | 11,300.00 | | \$19,850.00 |
| A3410.27 SCBA | 7,900.00 | 1,064.00 | | \$8,964.00 |
| A3410.43 Phone | 750.00 | 400.00 | | \$1,150.00 |
| A3410.41 Fire Gas Heat | 6,200.00 | | 454.00 | \$5,746.00 |
| A3410.411 Fire Physicals | 3,000.00 | | 635.00 | \$2,365.00 |
| A3410.412 Fire Rescue Equip | 1,000.00 | | 1,000.00 | .00 |
| A3410.416 Fire Equip Certif | 6,000.00 | | 2,271.00 | \$3,729.00 |
| A3410.46 Apparatus Repair | 12,000.00 | 3,300.00 | | \$15,300.00 |
| A3410.42 Fire Elec | 8,000.00 | | 1,728.00 | \$6,272.00 |
| A3410.433 Bunker Progam | 2,000.00 | | 1,920.00 | \$80.00 |
| A3410.4 Contractual | 1,000.00 | | 950.00 | \$50.00 |
| A3410.44 Fire Dept Building | 4,000.00 | | 815.00 | \$3,185.00 |
| A3410.418 Training | 2,500.00 | | 600.00 | \$1,900.00 |
| A3410.2 FEMA | 2,500.00 | | 2,500.00 | .00 |
| A3410.48 Fire Radio Repair | 2,400.00 | | 1,900.00 | \$500.00 |
| A3410.45 Fire Fuel | 5,700.00 | 235.00 | | \$5,935.00 |
| A3410.47 Small Equip Repair | 1,000.00 | | 680.00 | \$320.00 |
| A3410.431 Fire Chief Phone | 800.00 | | 297.00 | \$503.00 |
| A3410.417 Rescue Supplies | 1,650.00 | | 40.00 | \$1,610.00 |
| A5110.4 Street Contractual | 10,000.00 | | 200.00 | \$9,800.00 |
| A5110.22 STreet Tamp | 1,900.00 | 23.00 | | \$1,923.00 |
| A5110.23 Street Chipper | 34,000.00 | | 23.00 | \$33,977.00 |
| A5110.46 Streets-Training | 250.00 | 400.00 | | \$650.00 |
| A5110.49 Street Radio repairs | 600.00 | | 400.00 | \$200.00 |
| A5110.44 Fuel | 16,500.00 | 200.00 | | \$16,700.00 |
| A5110.1 Streets Payroll | 81,023.00 | | 6,080.00 | \$74,943.00 |
| A5142.1 Snow payroll | 11,154.00 | 4,200.00 | | \$15,354.00 |
| A5142.42 Snow repairs | 1,600.00 | 700.00 | | \$2,300.00 |
| A5142.43 Deicing sand | 1,200.00 | 300.00 | | \$1,500.00 |
| A5142.41 Salt | 9,500.00 | | 1,000.00 | \$8,500.00 |
| A6410.44 Finger Lakes Assoc | 250.00 | 75.00 | | \$325.00 |
| A6410.42 Publication fees | 550.00 | | 75.00 | \$475.00 |
| A7180.1 Marina Payroll | 23,476.00 | 10,000.00 | | \$33,476.00 |
| A7180.2 Marina Equip | | 4,601.00 | | \$4,601.00 |
| A7180.413 Picnic Tables | 800.00 | 3,300.00 | | \$4,100.00 |
| A7180.47 Marina Water/Sewer | 7,000.00 | 1,500.00 | | \$8,500.00 |
| A7180.425 Marina Dumpster | 5,200.00 | | 1,200.00 | \$4,000.00 |
| A7180.426 Marina Equip Repair | 1,000.00 | | 600.00 | \$400.00 |
| A7180.416 Lighting | 6,000.00 | | 2,000.00 | \$4,000.00 |
| A7180.42 Contracts | 26,900.00 | | 510.00 | \$27,410.00 |
| A7180.415 Marina Printing/Mailing | 2,000.00 | | 211.00 | \$1,789.00 |
| A7180.45 Marina Facility Repair | 10,000.00 | 1,200.00 | | \$11,200.00 |
| A7180.49 Marina Bath Supplie | 4,000.00 | | 800.00 | \$3,200.00 |
| A7180.48 Marina Cable | 12,000.00 | | 9,900.00 | \$2,100.00 |
| A8810.1 Cemetery Payroll | 12,305.00 | | 1,000.00 | \$11,305.00 |
| A7180.44 Marina Elec | 40,000.00 | | 6,400.00 | \$33,600.00 |
| A1325.1 Treasurer Services | 34,942.03 | 12,700.00 | | \$47,642.03 |
| A9060.8 Health Insurance | 50,349.00 | | 12,700.00 | \$37,649.00 |
| A8160.41 Landfill | 10,484.00 | 271.00 | | \$10,755.00 |
| A8160.4 Recycling | 18,600.00 | | 271.00 | \$18,329.00 |
| A9050.8 Unemployment Ins. | 5,631.00 | 800.00 | | \$6,431.00 |
| A9030.8 FICA | 18,000.00 | | 800.00 | \$17,200.00 |
| 1620.411 Village Hall Improvements | 12,310.00 | | 7,650.00 | \$4,660.00 |
| 1620.415 Library Improvements | 0.00 | 7,650.00 | | \$7,650.00 |
| A8560.41 Shade Tree Removal | 4,500.00 | 2,100.00 | | \$6,600.00 |
| A8810.45 Cemetery Toilet Rental | 400.00 | 70.00 | | \$470.00 |
| A8810.42 Cemetery Equip Repair | 800.00 | | 70.00 | \$730.00 |
| | 583334.03 | 68776.00 | 68776.00 | 583334.03 |

WATER FUND AMENDMENTS

| Approp. Code | 2010-11 budget | Increase | Decrease | Modified Budget |
|-------------------------------|-------------------|-----------------|-----------------|--------------------|
| F8320.1 Supply Payroll | 24282.00 | 2100.00 | | \$26,382.00 |
| F8340.1 Distb Payroll | 14586.00 | | 2100.00 | \$12,486.00 |
| F8320.490 Genesee St internet | 5889.10 | 2700.00 | | \$8,589.10 |
| F9050.8 Unemployment | 1306.00 | 195.00 | | \$1,501.00 |
| F9055.8 Disability | 101.00 | 17.00 | | \$118.00 |
| F9030.8 fica | 3400.00 | 212.00 | | \$3,188.00 |
| F8340.2 Meters | 15000.00 | 4500.00 | | \$19,500.00 |
| F8340.21 Trench Box | 5000.00 | 1100.00 | | \$6,100.00 |
| F8340.41 Supplies | 8699.00 | | 2000.00 | \$6,699.00 |
| F8340.43 Hydrants | 5000.00 | | 3000.00 | \$2,000.00 |
| F8340.44 Fuel | 800.00 | 425.00 | | \$1,225.00 |
| F8340.45 Training | 1000.00 | | 500.00 | \$500.00 |
| F8340.46 Main Valves | 3000.00 | | 3000.00 | \$.00 |
| F8340.49 Cathodic Protection | 600.00 | 15.00 | | \$615.00 |
| F8320.48 Pump Repairs | 1000.00 | | 240.00 | \$760.00 |
| | 89663.10 | 11052.00 | 11052.00 | 89663.10 |

SEWER FUND AMENDMENTS

| Approp. Code | 2010-11 budget | Increase | Decrease | Modified Budget |
|-----------------------|-------------------|----------------|----------------|--------------------|
| G8120.1 Payroll | 5118.00 | 2100.00 | | \$7,218.00 |
| G8130.1 WWTP Personal | 27915.00 | | 2100.00 | \$25,815.00 |
| G8120.43 Equip Repair | 500.00 | 500.00 | | \$1,000.00 |
| G8130.48 Disposal | 12,000.00 | 2200.00 | | \$14,200.00 |
| G8120.45 Fuel | 800.00 | 200.00 | | \$1,000.00 |
| G8130.45 Bldg Repairs | 7,000.00 | | 3180.00 | \$3,820.00 |
| G8130.44 Dumpster | 7,000.00 | 50.00 | | \$7,050.00 |
| G9050.8 Unemployment | 1,224.00 | 230.00 | | \$1,454.00 |
| | 61557.00 | 5280.00 | 5280.00 | 61557.00 |

Clerk-Treasurer shared with the board, the audit plan to include the court as developed by CPA firm, Freed, Maxick & Battaglia that has begun and will continue in September.

Trustee Howell offered a resolution, seconded by Trustee Ryan to add dental coverage to the medical coverage for managerial positions effective September 1st. AYES: Trustee Ryan, Trustee Smith, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Ryan to accept the final draft of the agreement setting the terms of employment between Supt of Public Works/Code Officer Dean Hillyard and the Village of Montour Falls and authorized Mayor King to execute the agreement. AYES: Trustee Ryan, Trustee Smith, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

Dean Hillyard who is enjoying the new position of Superintendent of Public Works commended the work of foreman and all municipal workers. He reported on the following projects:

- An account has been established for Auctions International to sell surplus equipment and items. County Highway department has offered to assist with posting items.
- Steuben Street corner repair was completed, drainage tile installed.
- The new zero-turn mower has been delivered and older mowers are being sent in for repairs.
- Material has been ordered for the chloride retention project.
- Rigid sewer drain cleaner machine has been ordered
- Sewer tap at Mary Layton & Canal Street is scheduled

- Turner Park catch basin/paving project will be resuming
- Visited Town of Erwin Wastewater Treatment Plant with John Raplee and Larson Design to view their belt press machine.
- Simplex Alarm System has examined and identified a failed smoke detector at the Village Hall. Relay part on order. Presently the system is on one zone and consideration may be given to upgrading the system and splitting zones.

Trustee Ryan noted having concerns that DPW employees should wear safety gear such as vests, hard hat, eye and ear protection while working in the streets. Superintendent will look into these items.

Trustee Smith noted the landfill invoice for 2011 is doubled and attributed this to the increase in draining leachate from the landfill and the cost of disposal. He also noted their fund balance has dwindled after recent completed studies. He expressed concern for increases in future annual invoices.

Trustee Mathers reported the library is planning to purchase two new computers and she is assisting them to locate software at a reduced cost.

Mayor King indicated there will be budget amendments needed for both the Joint Sanitary Landfill and Smith's Heavy Equipment fire apparatus invoices and will be presented at the next meeting.

Trustee Smith offered a resolution seconded by Trustee Howell authorizing payment of bills listed on General Fund Abstract #19-FY 2011 \$669.83, General Fund Abstract #2 \$204,727.42 Water Fund Abstract #2 \$3,424.29 Sewer Fund Abstract \$4,922.60. AYES: Trustee Ryan, Trustee Smith, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting August 15, 2011 7:00p.m.

Present- Mayor John P. King, Trustees James Howell,
Phil Joe Smith, James Ryan, Ellen Mathers.

Absent - None.

Also present- Clerk-Treasurer Suzanne Casselberry,
Supt of Public Works Dean Hillyard, Residents Mike &
Christina Hughey, Steve & Jonathan Lawton.

Mayor John King called the meeting to order and asked for the Pledge of Allegiance.

Trustee Smith offered a resolution, seconded by Trustee Ryan to approve the minutes of the July 18, 2011 meeting as presented. AYES: Trustee Ryan, Trustee Smith, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

Mayor King reported the following items to the board:

- Hydrant flushing has been completed.
- Energy efficient lighting improvements to the interior of the Village Hall building has been completed. New T-8 florescent bulbs have replaced the T-12.
- Pet waste stations have been installed at parks and marina
- eCode has been installed on the village website that will permit residents to view village codes
- Kiosk across from Aunt Sarah's Falls is being repaired and Marcia Douglas will maintain the display
- A check for July's Old Havana Theater rent (proceeds) has been received
- Christmas lights offered by the Corning Gaffer District will not fit Montour Falls Main Street. The snowflakes hang too low for Main Street truck traffic.
- Right to Farm legislative will not be necessary for the village to adopt
- New design drawings for the Montour Falls Gateway are being developed to keep improvements within the right of way
- Spoke with the Sheriff who agreed to enforce the village's curfew law given the opportunity
- Wastewater System Improvement Project Report has been received from Larson Design Group and will be the basis for securing funds
- Fire investigation continues on the house fire on Henry Street
- Mayor King will serve the first two years of the four years term on the SCOPED board and Mark Swinnerton, WG Mayor will serve the remaining two years.
- Met with Senator Charles Schumer during his stop in Schuyler County at the apple farm
- According to the report made at the Council of Govts the sales tax is up from their forecast amount
- He is organizing a business person's group to brainstorm about Main Street businesses and will refer to it as a "think tank"
- Bill Summers has relocated his camper and appears less intrusive
- Issues relating to the NYS DEC flood protection system and the recent inspection were found satisfactory

Rocky Kambo of the Cornell Cooperative Extension was present to inform the board that there have been 4 bus shelters purchased through a grant and they are looking for an approved location in the village for installation. The areas they are interested in would be Main Street between the former law office and the Village Hall or the east side of the library.

Trustee Smith offered a resolution, seconded by Trustee Howell to permit placement of a county bus shelter between the Village Hall and former Argetsinger Law office property to be maintained by the county. AYES: Trustee Smith, Trustee Howell, Trustee Ryan, Trustee Mathers

NOES: None. **NOTE: Rocky returned to meeting later to note parking spaces would have to be removed and board then agreed to place a hold on any action relating to this resolution for further examination and response by Supt of Public Works.**

Rocky also noted that the stencil for the walking tour has been delivered to an Elmira shop for printing.

Robert Howell spoke with the board about the dock rent fee for the slip at the former clubhouse. He felt \$1500. was steep and he was not made aware that the fee would be more than the \$1030 adding he still does not have water to the dock. Mayor King noted that he approached Mr. Howell about moving

to this dock because of the length of his boat sticking out into the canal. Mr. Howell stated he made a deposit on 90N and 90S and plans to keep 90N for a second boat as well as the clubhouse dock. Mr. Howell requested board consider a gradual increase in fee for a clubhouse dock.

Trustee Smith offered a resolution, seconded by Trustee Ryan to increase the rent fee for a clubhouse dock by \$500.00 in gradual steps over three year period beginning with the 2011 season at \$1197.00, 2012 season \$1364.00 and 2013 season \$1530.00. AYES: Trustee Smith, Trustee Mathers, Trustee Ryan. NOES: Trustee Howell. Resolution carried.

Board was notified of the renewal license for Carol Doane, Doane's Tavern to serve alcoholic beverages. Notification was also received for a new license application submitted by Mark & Deb Rice to serve alcoholic beverages at the same location under a new name Three Quarters Inn. Board made no objection to either license application.

Trustee Smith offered a resolution, seconded by Trustee Mathers to transfer funds in amount of \$595.52 from General Fund appropriation A9060.8 to A5110.1 to cover the sick leave pay option found in the union agreement. AYES: Trustee Smith, Trustee Mathers, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan to re-enroll with Cornerstone for phone service for a three Year term. AYES: Trustee Smith, Trustee Ryan, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

A detailed traffic report compiled with assistance from the Schuyler County Highway Department was reviewed by Trustee Howell for North L'Hommedieu Street. Suggestions made to improve speed limit compliance were adding high intensity signs and add orange flags to signs. Supt of Public Works will have the authority to initiate these suggestions.

Marina Manager Harold Brown reported:

- Nascar weekend resulted with no problems or incidents
- Pad locks need to be installed on the old bathhouse.
- Quote was obtained for a steel roof replacement on the pavilion
- Need new speed signs on Erie Loop.
- No remedy for the bugs at the marina. It was recommended by Roger Ort of Cooperative Extension to place new topsoil and grass seed to the area to eliminate the bugs.
- tree planting in the new area.

Trustee Smith offered a resolution, seconded by Trustee Ryan to close Schuyler Street for the Falls Home Street Fest on Friday, Sept 9th. AYES: Trustee Smith, Trustee Ryan, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

PUBLIC PARTICIPATION

Steve Lawton commented that the list of bills board approves are not read aloud, and the public is not informed of what these bills are therefore cannot comment on. It was suggested the public may view a copy of the Abstract of Unaudited Vouchers provided to the Trustees.

Steve also mentioned the parking space designations at the Falls Park should be parallel to eliminate cars sticking out into the street.

PUBLIC PARTICIPATION CONCLUDED

Supt of Public Works, Dean Hillyard reported on the recent activity in both public works and codes department:

- Work is underway on the chlorine contact line installation
- Crosswalk striping is being completed by village work forces
- Sewer tap at Canal & Mary Layton is completed
- Simplex alarm detectors at the Village Hall are repaired
- Town of Dix assisted with Steuben Street roadside trimming
- Village insurance company denied claim made by Audrey Stayer for water damage due to blockage of a culvert pipe at S L'Hommedieu St during recent rain storm
- Plans to complete storm sewer installation next week for Turner Park to prepare for paving this year
- Work forces are clearing storm sewers particularly troublesome was the line on Henry Street to creek
- Work forces are working on rebuilding the kiosk at Aunt Sarah's Falls
- Lance VanAlstine has been working increased hours with John Raplee learning the water and sewer systems
- Working with the Humane Society on the plans to place a shelter at Kurtz Enterprises, the delay in progress being the mobile home location. He noted he would not become involved with working out that issue
- Inspections continue on the former Rural Urban building being converted into multi-use building

Trustee Howell requested Village Board members receive copies of Planning Board minutes.

Trustee Mathers reported she will be meeting with Dianna Betts relative to the village website. She also reported an anonymous gift to the library will allow their children's book section to be upgraded.

Trustee Ryan reported concerns for the Henry Street fire damaged property and the need for a demolition permit. He also commented that he will continue to work on the rental registration law with assistance from Rocky Kambo.

Trustee Smith offered a resolution, seconded by Trustee Mathers authorizing payment of bills on General Abstract \$87,043.91; Water Abstract \$14,711.11; Sewer Abstract \$16,575.79 Capital Project Marina Improvement \$750.00 AYES: Trustee Smith, Trustee Mathers, Trustee Ryan Trustee Howell. NOES: None. Resolution carried.

Board agreed to modify the September meeting schedule to one meeting On September 19, 2011.

Trustee Howell offered a motion seconded by Trustee Ryan to adjourn the meeting at 8:20 p.m.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting

September 19, 2011

7:00p.m.

Present- Mayor John P. King, Trustees James Howell,
Phil Joe Smith, James Ryan, Ellen Mathers.

Absent - None.

Also present- Clerk-Treasurer Suzanne Casselberry,
Supt of Public Works Dean Hillyard, Residents Mike &
Christina Hughey, Steve Lawton.

Mayor John King called the meeting to order and asked for the
Pledge of Allegiance.

Trustee Smith offered a resolution, seconded by Trustee Ryan to
approve the minutes of the August 15, 2011 meeting as presented. AYES:
Trustee Ryan, Trustee Smith, Trustee Howell, Trustee Mathers. NOES: None.
Resolution carried.

Mayor King reported:

- Met with Delta Engineers to review the updated plans for the Montour Falls Gateway Project. They will plan to attend the October 3 meeting to present the plans to the board. He also noted the NYSDEC Forestry Grant can coincide with the gateway project.
- SCOPED is now responsible for showing the former Office for Aging building to prospective businesses and he will be involved with that information. He noted that a business has been denied occupancy in the Industrial Park by SCOPED.
- Thanked the fire department and DPW for their efforts during the recent flooding
- The Housing Authority will instituting a no smoking policy for Catharine Court Apartments.
- Spoke with Elaine Dalrymple who expressed her desire to see the land her family has for sale(former Appel airstrip) maintained as open spaces. The family attempted without success to utilize the land for farming.
- He plans to revise his "think tank" idea to entice more participation by business persons.
- Requested Trustee Smith take responsibility for operating the park lights during the Harvest Festival fireworks.
- Suggestion made by Danielle Hautaniemi to inventory vacant land in preparation of influx of equipment/materials associated with gas drilling.
- Plans to meet with Jeff Snider to discuss the use of his property at N. Genesee Street/Rt 14 for a welcome sign.
- Five of 14 lights remain at the Falls Park. Trustee Smith offered to meet with Supt. Of Public Works Dean Hillyard to look at options for replacement with other types of low voltage lights.
- If the Pride Ride continues to visit Montour Falls, Mayor King would like to ask Trustee Smith to plan and oversee the event.

PUBLIC PARTICIPATION

Audrey Stayer of 210 S L'Hommedieu Street spoke to the board about the run-off from the hillside south of her property that again, caused flooding damage to her basement/yard, destroyed a hot water heater and furnace. The catch basin installed a few years ago takes only normal rainfall. Supt. Of Public Works Supt Dean Hillyard will look at the area again and perhaps seek assistance from Schuyler County Soil & Water.

Mr. William Christoffels of the Old Havana Court House Theater thanked the Board and reported there were 1160 attendees to the theater this season and is hoping to expand the season next year into October and adding silent films on Sunday nights. He plans to submit drawings to the board for installing shutters on the upstairs windows for next season. He is also working on ways to fund air conditioning installation noting the cost will be approx. \$6,000.

Mayor King reported on behalf of Maggie Martin that there is a group consisting of Maggie, Bruce Nelson, Scott Welliver who are interested in submitting a proposal to the newly formed Regional Economic Council for use of the former Shepard Niles warehouse for as a "waterfall" center with an art center/crafts etc. The proposal will be submitted to the council for their consideration.

Jeff Confer, Fire Chief was present and reported

- He will be reviewing the 2012 fire contracts with the Fire Commissioners and then present to the town supervisors mid October.
- Department worked at assisting the community pumping basements As a result of heavy rains and flooding last week.
- Five ATV's were on display at the fire station and he met with Senator O'Mara for possible funding assistance for equipment.
- Using a third party company, the fire hose was tested and 1000' of fire hose did not pass certification.
- He will work with Supt of Public Works to have the generator for the fire station operating and serviced routinely by an experienced company.
- Emergency repair to GE17 for \$16,250 was unexpected and not covered by his fire department budget. He plans to ask for assistance from the towns by way of fire contract and a budget amendment will be necessary

Harold Brown, marina manager reported to the board that throughout the Night of heavy rains/flooding marina boaters assisted other boaters by moving boats, loosening ties, even pulling a sunken boat to shore. Brownie also spoke with the board on behalf of a few summer residents at the marina who sustained flood damage to their homes in Owego, Candor, and Athens and inquired if the board would extend the closing date from October 15. Mayor King felt no commitment can be made, that an eye will be on the weather to protect waterlines/faucets from freezing. Brownie also inquired about the swing set approved earlier the season and the pavilion roof. Supt of Public Works has made arrangements for roof repair and playground equipment will be worked on this winter.

Trustee Smith offered a resolution, seconded by Trustee Ryan to refund winter boat storage fees in amount of \$143.00 to Tim Barrett who, do to engine issues will not be storing his boat for the winter at the Montour Falls Marina & Campground. AYES: Trustee Smith, Trustee Howell, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Howell to refund one week campsite fee in amount of \$127.50 to Pinson & Stephanie Naugher of Kosciusko, Miss. who left the campsite early due to medical issues. AYES: Trustee Smith, Trustee Howell, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried. Resolution carried unanimously.

Mayor King noted that the agreement with Bill Summers needs to be finalized for the boat lift operation. Trustee Ryan offered to assist with the agreement.

Mayor King informed the board a marina boater is interested in purchasing Richard Rockwell's wooden boat that is still in marina storage yard. The

Individual would like the boat to remain there allowing him to remove Parts needed for his boat and then dispose of the remainder. Mr. Rockwell agreed last fall to have boat removed from the facility by July 1 2011. Board members were not interested in agreeing to this arrangement as proposed on this vessel.

Board members agreed to cancel the 2010-11 purchase order #172 in amount of \$8000 with Kelly's Custom Docks for marina dock repair considering the contractor has not attempted to fulfill the contract. Mayor King noted that we can add this \$8000 to the current budget and rebid in the spring.

Board was advised that notification has been received from the Mechanics Club that they are applying for a renewal of their alcoholic beverage license. No objections were voiced.

With regard to the bus shelter location in front of the Village Hall. Board agreed the appropriate location for the bus shelter is on Montour Street where the transit bus currently stops. Supt of Public Works Dean Hillyard has communicated this to Rocky Kambo.

Mayor King advised the board of an invitation from the organization Gas Free Seneca to attend a gas storage presentation on September 22, 2011 at 7:00p.m.. Trustee Mathers and Mayor King will plan to attend.

Trustee Smith offered a resolution seconded by Trustee Mathers in consideration of a water leak under the house at 109 East South Street granted a request from property owner Giovanni DeJesus for a credit on the sewer portion of the bill equal to 98,500 gallons or \$365.57. AYES: Trustee Smith, Trustee Mathers, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Village Board declined the option of an alternative electric supplier other than NYSEG or in some cases billings NYSEG Solutions.

Board members received the budget status report as of August 31 and will review the report together at the October 3 meeting.

Trustee Smith offered a resolution seconded by Trustee Howell authorizing the following budget amendments:

| SEWER FUND BUDGET AMENDMENTS | 2011-12 Budget | Increase | Decrease | Modified Budget |
|-------------------------------------|-----------------------|-----------------|-----------------|------------------------|
| Approp. Code | | | | |
| G8120.44 Sewer Lines/Manholes | 2000.00 | 1000.00 | | \$3,000.00 |
| G8120.49 Sewer Main Repairs | 2000.00 | | 1000.00 | \$1,000.00 |

GENERAL FUND BUDGET AMENDMENTS

| Approp. Code | 2011-12 budget | Increase | Decrease | Modified Budget |
|-------------------------------|-----------------------|-----------------|-----------------|------------------------|
| A1910.43 Worker Comp Village | \$ 17,000.00 | \$10,500.00 | | \$27,500.00 |
| A1910.44 Worker Comp Fir | 28,000.00 | | \$ 4,850.00 | 23,150.00 |
| A1910.42 Fire Dept Insurance | 16,000.00 | | 2,700.00 | 13,300.00 |
| A1910.41 Village Insurance | 29,000.00 | | 2,700.00 | 300.00 |
| A1990.4 Contingency Account | 20,000.00 | | 10,150.00 | 9,850.00 |
| A8160.41 Landfill | 11,000.00 | 9,900.00 | | 20,900.00 |
| A7110.43 Parks equip repairs | 1,000.00 | 500.00 | | 1,500.00 |
| A7110.41 Parks electric | 1,500.00 | | 500.00 | 1,000.00 |
| A7180.426 Marina equip repair | 1,000.00 | 500.00 | | 1,500.00 |

| | | | | |
|------------------------------------------------------------------------------------|------------------|-----------------|-----------------|------------------|
| A7180.45 Marina facility repair | 10,000.00 | | 500.00 | 9,500.00 |
| A7180.41 Marina Lease | 59,109.00 | 5,000.00 | | 64,109.00 |
| A8810.42 Cemetery equip repair | 800.00 | 600.00 | | 1,400.00 |
| A8810.1 Cemetery Personal services | 14,832.00 | | 600.00 | 14,232.00 |
| A9950.9 Transfer to MF Gateway Project | 0.00 | 10,000.00 | | 10,000.00 |
| A6989.4 TEP Grant Share | 10,000.00 | | 10,000.00 | - |
| | 219241.00 | 37000.00 | 37000.00 | 224241.00 |
| Use of general fund to cover under billing by NYS CANAL CORP in two prior years | 5,000.00 | | | |
| | 224241.00 | 37000.00 | 37000.00 | 224241.00 |

AYES: Trustee Smith, Trustee Howell, Trustee Ryan, Trustee Mathers.
 NOES: None. Resolution carried.

Dean Hillyard, Supt of Public Works reported:

- In addition to water in basements, flooding created problems at the WWTP with loss of gauge equipment estimated at \$2,000 and on Steuben Street where overflowing drainage caused street damage.
- Turner Park has some clean up and one additional tie in to Storm sewer and the street is ready for paving.
- Speed signs have arrived and will be installed on N.L'Hommeidieu
- Assisted with vintage car rally on September 9.
- Chlorine retention project is ongoing.
- WWTP belt press equipment has required much repair and Was inoperable for 2 weeks this summer.
- Gave assistance to boat lift operator by patching at marina.
- Research showed a number of campgrounds in Schuyler County close on or by October 15th.

Trustee Ryan reported he will pursue a meeting with Rocky Kambo to plan out the rental unit registration.

PUBLIC PARTICIPATION- None.

Trustee Smith offered a resolution, seconded by Trustee Howell authorizing payment of bills listed on Abstract #4 General Fund \$39,423.48 Water Fund \$3,472.65, Sewer Fund \$12,741.51 Capital Projects Marina Improvement \$2200.94 , Capital Projects Montour Falls Gateway Project \$7,296.50 AYES: Trustee Smith, Trustee Howell, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Trustee Smith offered a motion to adjourn the meeting at 8:25p.m. Seconded by Trustee Howell. Carried.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting

October 3, 2011

7:00p.m.

Present- Mayor John P. King, Trustees James Howell,
James Ryan, Ellen Mathers.

Absent - Trustee Phil Joe Smith.

Also present- Clerk-Treasurer Suzanne Casselberry,
Supt of Public Works Dean Hillyard, Residents
Christina Hughey.

Mayor John King called the meeting to order and asked for the
Pledge of Allegiance.

Jim McDuffee of Delta Engineering presented the board with
the preferred alternative design for Montour Falls Gateway Project.
The design incorporated public input from the May 2011 meeting.
The focus is to maximize the gateway(Catharine & Main) and still reserving
funds to enhance the Tracy Street parking lot behind the pharmacy building.
To avoid the expensive and time consuming ROW acquisitions required under
state funded projects the other alternate designs are no longer being
considered. A median and stamped pavement is planned for the entrance
onto the Main Street symbolizing the gateway. Sidewalk improvements are
planned for properties at the intersection with some greenery on the south
east corner. Parking lot improvements will include asphalt, markings, kiosk
for Catharine Valley Trail (with funds from Friends of Catharine Valley Trail)
bike rack, greenery and decorative lighting. Adequate funds will permit
benches to continue on Main Street between the gateway and Montour Street.
A kiosk will be added at the Montour House where the sidewalk is widest.
The NYSDEC forestry grant will provide additional trees along Main Street.
The construction budget is \$400,00 and anticipating bids will come in under
this amount will allow for bid alternatives to be added for additional parking
lot striping and bus pull off. At a later time the village may wish to pursue
property rights with the business properties along Tracy Street to permit a
sidewalk from the rear parking lot to Main Street. A public meeting is being
planned at the fire station for the end of October to share the design with
the community.

Mayor King noted that there is still interest in applying for funds through
the Regional Economic Development Council for an Arts Center
in the former Shepard Niles warehouse and appears the village would
need to be the applicant for the project.

Trustee Ryan offered a resolution seconded by Trustee Mathers
authorizing use of machinery reserve funds in amount of \$45,370.50
toward the purchase of and conversion of a Chevrolet Suburban for use
as a replacement fire rescue vehicle and further resolved the transfer as
budgeted is authorized for fiscal year 2010-11 subject to
permissive referendum. AYES: Trustee Ryan, Trustee
Mathers, Trustee Howell. NOES: None. Resolution carried.

Mayor King reviewed with the board the budget report for month ending
August 31 along with the budget modifications as authorized at the Sept 19
meeting.

Trustee Howell offered a resolution, seconded by Trustee
Mathers to amend the Capital Assets Policy to increase and establish a
threshold of \$5,000 or more for equipment(vehicles, office equipment etc.),
\$5,000 for land, buildings and building improvements and resolved the
Policy updated take effect for this current fiscal year 2011-12.
AYES: Trustee Howell, Trustee Mathers, Trustee Ryan. NOES: None.
Resolution carried.

Mayor King spoke with the board about renewing membership with the Finger Lakes Tourism Alliance (formerly Finger Lakes Association) for the Marina and for the village as a whole at a rate of \$325.00 each. Mayor will obtain a copy of the guide that reflects the publication for Montour Falls.

Trustee Howell offered a resolution seconded by Trustee Mathers to amending Chapter 30 of the Code of the Village of Montour Falls Procurement Policy and resolved the following policy will become effective immediately. AYES: Trustee Howell, Trustee Mathers, Trustee Ryan. NOES: None. Resolution carried.

| Estimated Amount of Purchase Contract | Method |
|---------------------------------------|--------------------------------|
| \$1,000-\$2,000 | 2 verbal quotations |
| \$2,000-\$5,000 | 2 written quotations |
| \$5,000-\$10,000 | 3 written request for proposal |

| Estimated Amount of Public Works Contract | Method |
|-------------------------------------------|--------------------------------|
| \$1,000-\$5,000 | 2 verbal quotations |
| \$5,000-\$10,000 | 2 written quotations |
| \$10,000-\$20,000 | 3 written request for proposal |

Mayor will speak with Richard Rockwell who owns a boat presently in marina facility in dry storage that was to be removed by July 1.

Rocky Kambo was present to speak about the one mile walking trail through village streets and the board agreed to revise the stencil for from a waterfall to a footprint. He will be utilizing a borrowed stencil to paint markings on Friday this week.

Mayor King reported the following:

- For the second time, the same boat sunk at the marina dock space
- Boat lift contractor agreement has not be executed
- Received compliment on the recently installed pet stations
- Attended informational meeting on the LP storage and noted he gets numerous mailings relating to LP storage and hydrofracking
- Falls Harvest Festival is this weekend with fireworks at 8pm
- He has been attending board meetings for the Housing Authority and will be adopting the budget for the Catharine Court apartments at the upcoming meeting
- Dianna Betts has agreed to become a member of the Village Planning Board
- Attended the quarterly Consolidated Board Of Health meeting

Trustee Howell requested Supt of Public Works add to his tree trimming list a tree at College Ave & Turner Park for fall trimming.

Supt of Public Works replied to the inquiry of Turner Park paving project noting there is one day of preparatory work necessary before paving. He is meeting with Narde Paving (county bid contractor) to schedule a paving date. Storm water piping and catch basins are installed and connections are made. Once a firm paving date has been determined he will be comfortable completing the final prep work and notifying the residents.

Trustee Mathers reported the library expects new computers to arrive in the next couple weeks. She also noted that she is working with Dianna Betts on website upgrades that are time consuming.

Trustee Ryan inquired on the status of demolition of the fire damaged home on Henry Street. Dean Hillyard replied that he is working with Tri County Contractors who will be removing the structure and placing a block foundation to place a modular home. At this time there is no timeline or deadline for removal of damaged home.

Trustee Ryan spoke on the registration of rental property he will continue to work with Rocky Kambo. Mayor King added that there must be lots of publicity on this issue before adopting.

Dean Hillyard, Supt of Public Works and Building Inspector III reported the following:

- Repair to South Street sewer pump station generator is scheduled for Tuesday and then they will move onto the fire Station for generator repair.
- Suggested the park light replacements tie in with the decorative lights chose for the Main Street gateway/parking lot
- Spoke with Audrey Stayer of S L'Hommeideu St and came up with an suggestion that may assist to divert the water direction
- Five new speed limit signs have been added to N. L'Hommedieu
- Work forces are removing a rotted roof at the Mill Street Tank and a dehumidifier and heater will be needed in the building
- Tank replacement planned for Linda Citgo
- Humane Society shelter moving forward at the Kurtz building
- He has performed final inspection on the new Kurtz Enterprise
- Awaiting electrical drawings for 208 Broadway LLC(former Rural Urban)
- Viewed a "screw" press at the Groton Wastewater Treatment Plant
- Will be meeting with Greg of Larson Design Group on Oct 13th
- 210 Owego Street property transferred and demolition is planned
- Clean up of DPW facility has resulted to date with in \$5,700 in scrap metal. He would like to use these unbudgeted funds for needed equipment purchases(s)
- Turner Park has consumed a large part of his time and spoke of appreciation for the work effort made by the DPW employees

Mayor King commended Dean on how he handled the 210 Owego Street property to see it through to demolition.

Trustee Ryan offered a resolution, seconded by Trustee Mathers approving the minutes of the September 19, 2011 meeting as presented. AYES: Trustee Ryan, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

Trustee Mathers offered a resolution seconded by Trustee Ryan to approve payment of bills listed on Abstract 5 General Fund \$37,377.63, Water Fund \$3,447.26, Sewer Fund \$6,309.25. AYES: Trustee Ryan, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

Trustee Mathers offered a motion, seconded by Trustee Ryan to adjourn the meeting at 8:40p.m.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting

November 7, 2011

7:00p.m.

Present- Mayor John P. King, Trustees James Howell,
James Ryan, Phil Joe Smith(7:05p.m.)

Absent - Trustee Ellen Mathers.

Also present- Clerk-Treasurer Suzanne Casselberry,
Supt of Public Works Dean Hillyard, Residents
Mike & Christina Hughey, Steve Lawton, Jeff Confer.

Mayor John King called the meeting to order and asked for the
Pledge of Allegiance.

Trustee Howell offered a resolution, seconded by Trustee Ryan to approve
the minutes of the October 4, 2011 meeting as presented. AYES: Trustee Howell,
Trustee Ryan, Mayor John King, NOES: None.

PUBLIC PARTICIPATION - None.

Mayor King noted a poor turnout for the public informational meeting for the
Montour Falls Gateway project on November 1. He felt the Village could
do a better job at communicating with residents and suggested that in addition
to the legal requirement, notices of public meetings be posted on the Odessa
File, in the Daily News on the day of the meeting, and posted at the post
Office and Village Hall. In the future Mayor King suggested incorporating
an LED sign board at the gateway.

Mayor King reported the gateway project will require an appointed committee
to coordinate and recommend signage, messages, kiosk at the Montour House,
lighting along Main Street, bench location. The Friends of the Catharine Valley
Trail will provide all costs to construct and install a kiosk at the site of
the improved parking area off Tracy Street. Greenery along the backside of the
Main Street businesses that border the parking area can also be added at a
later date with owner's approval. It was agreed upon that the bus shelter
location would be inside the sidewalk at the corner of West Main
& Montour Street.

Supt of Public Works Dean Hillyard reported to the board the DPW department
has been cleaning up the facility and have a total of \$6527.00 to date
for the sale of scrap. As noted last meeting, he would like to utilize these
funds for the purchase of new or upgraded tools. He noted that the welder
has been repaired and he has purchased a plasma cutter.

Trustee Howell offered a resolution, seconded by Trustee Smith
amending the budget for an amount of \$6527.00 to increase tool purchases
(1640.491) from the sale of scrap materials(A2650). AYES: Trustee Howell
Trustee Smith, Trustee Ryan. NOES: None. Resolution carried.

Mayor King read a resignation from Steve LoPresti from the Planning Board.

Trustee Smith offered a resolution seconded by Trustee Ryan to accept
Steve LoPresti's resignation from the Planning Board with regrets. AYES:
Trustee Smith, Trustee Ryan, Trustee Howell. NOES: None. Resolution carried.

The NYSDEC Forestry Grant agreement was received. The project total of
\$23,501.63 is a 50% matching grant. The local share can include in-kind
Services.

Trustee Ryan offered a resolution, seconded by Trustee Howell that John
King, Mayor of the Village of Montour Falls is hereby authorized and directed
to execute a project agreement for a 50% matching grant for a project amount of
\$23,501.63 with the New York State Department of Environmental Conservation
for financial assistance to the Village of Montour Falls for the
Main Street Tree Planting Project. AYES: Trustee Ryan, Trustee Howell
Trustee Smith. NOES: None. Resolution carried.

Trustee Smith offered a resolution seconded by Trustee Ryan authorizing refund of this season's winter boat storage fee of \$110.00 to Jacqueline Koerner of Pauline Ave, Pine City NY 14871 as requested. AYES: Trustee Smith, Trustee Ryan, Trustee Howell. NOES: None. Resolution Carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan resolved that the Village of Montour Falls, location code 40301 hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

| Title | Standard Work Day (hrs per day) |
|------------------------------------------|------------------------------------|
| Clerk-Treasurer | 7 |
| Deputy Clerk-Treasurer | 6 |
| Supt of Public Works/ Building Inspector | 8 |
| Municipal Worker | 8 |
| Foreman | 8 |
| Court Clerk | 6 |
| Village Mayor | 6 |
| Village Trustee | 6 |

AYES: Trustee Smith, Trustee Ryan, Trustee Howell, Mayor King.
 NOES: None.
 Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan resolved that the Village of Montour Falls location code 40301, hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

| Title | Name | Social Security Number | Registration Number | Standard Work Day | Term | Participates in time keeping System | Days/Month based on record of activities |
|----------------------------|---------------------|------------------------|---------------------|-------------------|----------------|-------------------------------------|------------------------------------------|
| ELECTED OFFICIALS | | | | | | | |
| Trustee | Philip J. Smith | xxx | xxx | 6 | 4/1/10-3/31/12 | N | .53 |
| Trustee | James P. Ryan | xxx | xxx | 6 | 4/1/11-3/31/12 | N | .53 |
| APPOINTED OFFICIALS | | | | | | | |
| Clerk-Treasurer | Suzanne Casselberry | xxx | xxx | 7 | 4/1/11-3/31/13 | N | 23.10 |
| Deputy Clerk-Treas | Alyssa Hammond | xxx | xxx | 6 | 4/1/11-3/31/13 | Y | N/A |
| Court Clerk | Deborah Riley | xxx | xxx | 6 | 4/1/10-3/31/14 | N | 3.39 |

AYES: Trustee Smith, Trustee Ryan, Trustee Howell, Mayor King.
 NOES: None. Resolution carried.

Board members discussed a request from Mercy Flight for a \$1,000 donation to support their emergency flight services. Board agreed that the donation is not budgeted and could be discussed again when preparing the next year's budget.

Board received copies of the budget status as of October 31, 2011 for their individual review.

Mayor King noted that there have been a couple options selected for replacement of the Falls Park lights. Mayor stated he would like to have a volunteer familiar with electric & lighting look at the options and make recommendations for the best suited lights for the park before any decisions are made.

Mayor King reported he will be meeting with law enforcement from Spencer and Candor about possibilities of providing services to the Village specifically for when village court is in session and examine further needs from there. Trustee Howell suggested Mayor King may also consider discussing this with the county legislator and safety committee along with the Village of Watkins Glen for options within the county. Mayor agreed.

Trustee Ryan indicated he is awaiting a written copy of the rental unit law before it is brought back to the board. Board agreed with Mayor King that the enactment of a law should be done in steps beginning with information/training, registration and lastly inspections.

Although Trustee Mathers was not able to attend, she sent word she is working to gather information to assist with developing a sidewalk policy that may encourage homeowners to repair sidewalks. A sample policy was offered.

Mayor King reported the purchase order issued to Kelly Custom Docks in May of 2011 for \$8,000 worth of dock repairs has not been completed. He is suggesting the village contact the only other bidder, Schamel Brothers to accept his bid and complete the work. In addition there are funds in the current year's budget for dock repair. The third local dock repair contractor Mushock's Docks does not carry required liability insurance and was disqualified. Board members agreed that Schamel Brothers should be contacted to complete the contract noting they have years of experience building and maintaining docks.

Board members agreed to review the marina contracts for 2012 renewal at the next meeting. Mayor noted the manager, Harold Brown is willing to come earlier next spring and he had suggested the marina season dates be amended to open April 23 and close October 22, making the season a full 6 months. Weather still would be a concern for utilities. Mayor felt that the marina's rates should be examined for competitiveness and asked for a volunteer that would gather rates for that purpose.

Supt of Public Works indicated the marina pavilion roof replacement is still scheduled for this fall and the dumpsters will be removed from the marina facility.

Mayor King reported:

- Bob Howell, who leased the former clubhouse dock this season must have his boat pulled at another location and has not been able to navigate the canal and under the bridge in Watkins Glen due to water levels. He has requested permission if it becomes necessary, to stay at the dock with electric service to operate a bubbler to prevent freezing. The board agreed that at minimum he should pay storage fees and cover the electric bill.
- Will be attending the Catharine Court Apartments annual thanksgiving dinner on November 8.
- Read a thank you from the Riley family for the village's Expression of sympathy for their recent loss.
- Attended a news conference for the new child care center at the Rural Urban Center.
- Attend the COG(Council of Governments) meeting noting it is open to the public. They heard reports on SCOPED's activities and prospects, sales tax update, new property tax exemption.

- Has been invited to the Camp Monterey Advisory Board meeting on November 14th. He expressed gratitude for the weekly assistance Camp Monterey provides and inquired if Supt of Public Works may be a more appropriate representative from the village.
- US Government Census document has been completed to the best of his ability and will require further assistance from Clerk before submission.
- Plans to volunteer through the Rotary Club in a mentor leadership program, a one day event.
- A color map of the 1 mile urban walk was developed by Rocky Kambo for consideration. Board suggested back side of the tri-folded map could be a business listing.

Supt of Public Works reported on the following:

- Turner Park has been paved and needs shoulder work
- Ice control sand has been stockpiled for this upcoming season.
- Two trucks are repaired, set up, and ready for winter season.
- Water has been left on at one location in the marina for Bill Summers Marine to finish removing boats.
- Is working to develop a tree removal/trim list to obtain comparative pricing for work this fall.
- Seasonal employees work will terminate November 23 and leaf pickup will continue as necessary.
- Working with Terry Horgan on Linda's Citgo, the Humane Society, Lakeside Veterinarian, 118 Henry Street building projects
- Working on properties with accumulated garbage on the property
- Chlorine retention project is on hold until spring. The piping installation was a challenge with two pumps working to clear the ditch of water. Water Operator John Raplee has reported to the NYSDOH that the project cannot be completed until next spring hopefully when the ground is drier.

Jeff Confer was present and encouraged the board to continue serious discussion of law enforcement in Montour Falls, particularly in the summer months.

Jeff Confer speaking as fire chief reported that fire contracts have been presented to the towns and they are awaiting adoption of the budget. Funds were requested from the towns to assist with the unexpected \$17,000 truck repair. Jeff also noted that the emergency generator has been out of service and cost to repair is estimated at \$5,151.45. He noted this is not in the fire department operating budget. Dean will also obtain a quote for routine maintenance in the upcoming budget. Board will require further budget review to find funds to make the repair.

Trustee Howell commented on the completed Turner Park paving project and was pleased with the outcome. He also complimented Mayor King on the conduct of the board meetings since taking office.

Trustee Howell announced the Fall Harvest Festival is in jeopardy with the shortage of volunteers and sponsorship.

Trustee Smith reported the landfill is considering approaching the Villages again about accepting leachate and will look to a company to examine the leachate and provide that information to the villages. It was determined that cleaning up the landfill is not affordable option.

PUBLIC PARTICIPATION

Steve Lawton encouraged the village board to provide court security adding that he has personally worked as bailiff in the Town of Hector. He felt it is a wise investment.

Trustee Smith offered a resolution authorizing payment of bills on General Abstract \$150,309.52, Water Abstract \$4,642.68, Sewer Abstract \$10,349.05. AYES: Trustee Smith, Trustee Ryan, Trustee Howell, NOES: None. Resolution carried.

Trustee Howell offered a motion to adjourn the meeting at 8:50pm ,seconded by Trustee Smith. Carried unanimously.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting

November 21, 2011

7:00p.m.

Present- Mayor John P. King, Trustees James Howell, Ellen Mathers
James Ryan, Phil Joe Smith.

Absent - None.

Also present- Clerk-Treasurer Suzanne Casselberry,
Supt of Public Works Dean Hillyard
Mike & Christina Hughey, Steve Lawton, Father and
Daughter George & Marguerite Kellogg

Mayor John King called the meeting to order and asked for the
Pledge of Allegiance.

The minutes of the November 7, 2011 meeting were presented.

Trustee Smith offered a resolution, seconded by Trustee Ryan to approve
the minutes of the November 7, 2011 meeting as presented. AYES: Trustee Howell,
Trustee Ryan, Trustee Smith, Trustee Mathers. NOES: None. Resolution carried.

Mayor King advised the board, Delta Engineering has prepared and provided
a copy of the draft report for the Montour Falls Gateway Project. He noted a
discrepancy in the start date of June. The original start date was to be April
and completed before the start of the summer season. Mayor stated
any further comments on the report must be submitted to Delta in
writing. Mayor noted that a committee will be needed for signage,
lighting and placement of benches. Mayor invited Trustee Howell to participate
on this committee along with Maggie Martin, Suzanne Casselberry
and Dean Hillyard.

A recommendation has been received from Bruce Nelson for replacement
of landscape lighting at the Falls Park. Options for low voltage lighting
are few therefore the suggestion is for a 110 service and lights that
would be installed with a concrete base. Mayor King shared with the board
a picture of the recommended light at a cost of \$35.00 each and was willing to
purchase one light to examine.

Trustee Smith offered a resolution, seconded by Trustee Howell
to pursue the purchase and installation of up to 10-12 lights for the
Falls Park and resolved work may be completed by village forces with
assistance of an electrician and resolved funds will come from the
general fund falls park light upgrade. AYES: Trustee Smith, Trustee Howell,
Trustee Mathers, Trustee Ryan. NOES: None. Carried unanimously
Mayor King reported he spoke with the Village of Watkins Glen Mayor
and indicated he would like to attend the next meeting that takes place
between the Village of Watkins Glen and the Schuyler
County Sheriff/Public Safety Committee.

Trustee Ryan noted having met with the City of Elmira fire marshal relative
to the City's rental inspection law who offered to meet with the board/
committee to share the shortfalls in their law. Trustee Ryan felt that once
the draft copy is available for review a meeting with the fire marshal may
be helpful in the process.

Board discussed developing a sidewalk policy. Trustee Mathers stated in
her research she found two options were popular, the first would be to offer
the homeowner a re-payment plan to the village. The second is a 50% match.
Board felt a 50% match may not be financially realistic. Trustee Ryan
suggested an inventory of sidewalks damaged as a result of water or sewer
utility and/or tree roots and the village who would be responsible could
begin these type sidewalk repairs.

Board discussed contracts for the 2012 marina season for manager, cleaner and boat lift operator. Contracts for manager and cleaner will be April 16th through October 22nd and compensation will remain the same.

Trustee Smith offered a resolution, seconded by Trustee Ryan to renew the agreements with Harold Brown and Steve Brown for the 2012 marina season and send to the contractors. AYES: Trustee Smith, Trustee Ryan, Trustee Howell, Trustee Mathers. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Mathers to offer a contract for William Summers of Summers Marine Service for the boat lift operation for a one year period April 16, 2011 through April 15, 2012 and resolved two installments of \$500.00 will be required and resolved any water usage at the end of the marina season must be covered by the contractor. AYES: Trustee Smith, Trustee Mathers, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Smith to hold one meeting for the month of December on December 12, 2011 at 7:00p.m. AYES: Trustee Howell, Trustee Smith, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Trustee Mathers offered a resolution, seconded by Trustee Howell authorizing the following budget amendment:

GENERAL FUND BUDGET AMENDMENTS

| Approp. Code | 2011-12 budget | Increase | Decrease | Modified Budget |
|---------------------------|-----------------------|-----------------|-----------------|------------------------|
| A9010.8 Retirement | 27,306.00 | 6,580.53 | | 33,886.53 |
| A7180.1 Marina Payroll | 20,612.00 | | 3,290.27 | 17,321.73 |
| A1990.4Contingent Account | 9,850.00 | | 3,290.26 | 6,559.74 |

WATER FUND BUDGET AMENDMENTS

| Approp. Code | 2011-12 budget | Increase | Decrease | Modified Budget |
|-----------------------|-----------------------|-----------------|-----------------|------------------------|
| F9010.8 Retirement | 5936.00 | 1430.55 | | 7,366.55 |
| F8320.1 Water Payroll | 28776.00 | | 1430.55 | 27,345.45 |

SEWER FUND BUDGET AMENDMENTS

| Approp. Code | 2011-12 budget | Increase | Decrease | Modified Budget |
|------------------------|-----------------------|-----------------|-----------------|------------------------|
| G9010.8 Retirement | 6332.00 | 1525.92 | | 7,857.92 |
| G8120.1 Sewers Payroll | 13479.00 | | 1525.92 | 11,953.08 |

Mayor King advised the board, Schamel Bros will be completing the contract for the dock repair work that was originally to be completed by Kelly's Custom Docks last May, 2011 for a total amount of \$11,050.00. In addition, they will provide a quote for additional work from the current year's budget. It was determined no other responsible contractor is available.

Mayor King reported a Notice of Claim has been filed by Philip & Heidi Patterson for damage to their pool. The document has been forwarded to the village insurance company and a January 19th hearing date.

Board agreed that completion of the one-mile health walk brochure should be finalized by Rocky Kambo, through the Cornell Cooperative Extension.

Trustee Mathers reported new computers have been received and installed at the library. She also reported the front door of the library needs attention, the varnish is peeling and the iron is rusting. Trustee Smith suggested contacting Clayton Snow.

Trustee Mathers reported she met with Randy Deal on upgrading of the village website. He estimated a cost of \$600.00 to install a webcam on the falls to stream and view on the website. Board was supportive of adding this feature. Updating the website can be done at a rate of \$50.00/hour.

Trustee Smith offered a resolution, seconded by Trustee Mathers authorizing the payment of bills on General Abstract \$49,579.63, Water Abstract \$9,536.70, Sewer Abstract \$10,995.91, Capital Projects Montour Falls Gateway \$5,250.76 AYES: Trustee Smith, Trustee Mathers, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith noted he has talked with the radio group who sponsor the Pride Ride and he will plan to meet with them in preparation for the next summer's event.

Board was advised the Town of Tyrone may be interested in purchasing a flag and flag pole for \$225.00.

Mayor King noted that the fire department is also expressed interest in installing a digital sign in front of the fire station for both community events and to keep their members informed.

Trustee Smith offered a motion, seconded by Trustee Mathers to adjourn the meeting at 8:05p.m. Carried unanimously.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting

December 7, 2011

7:00p.m.

Present- Mayor John P. King, Trustees James Howell,
James Ryan, Phil Joe Smith.

Absent - Trustee Ellen Mathers.

Also present- Clerk-Treasurer Suzanne Casselberry,
Supt of Public Works Dean Hillyard
Mike & Christina Hughey, Jeff Confer

Mayor John King called the meeting to order and asked for the Pledge of Allegiance.

The minutes of the November 21, 2011 meeting were presented.

Trustee Smith offered a resolution, seconded by Trustee Ryan to approve the minutes of the November 21, 2011 meeting as presented.

AYES: Trustee Howell, Trustee Ryan, Trustee Smith.

NOES: None. Resolution carried.

PUBLIC PRESENTATION- None.

Mayor King reported on the unexpected closing of the Montour Pharmacy, noting the loss of this business affects the social fabric of Montour Falls that has existed for years. The pharmacy has been sold to CVS and moved from Main Street. Mayor reported he met with previous pharmacy owner Nick Anganost who offered his assistance to the village and SCOPED by making contacts with small pharmacies he is acquainted. It was noted there are several vacant buildings that would be suitable for a pharmacy. Mayor King assured the board he is dedicated to fixing this issue.

Jeff Confer, Fire Chief reported to the board, the Town of Dix and Town of Montour have approved the 2012 fire contracts that included an increase of the operating budget by \$8,125.00 to assist the village with the unexpected fire apparatus repair. Jeff indicated his budget will be further stretched by the need to purchase gear for the new fire fighters. Jeff requested use of \$6,000 in budgeted contingency funds toward the fire apparatus repair.

Jeff also reported:

- The fire department sponsored a children's halloween party for 140.
- The fire department is planning their children's Christmas party on December 17th.
- The fire department has scheduled their annual festival for June 7,8,9.
- The department continues to pursue grants for purchase of an ATV.
- New regulations now require appointment by the fire department of a medical director for the rescue operation. Dr. Jamie Coleman has agreed to provide the service at no charge.
- The department has 6 new member applications, partially as a result of the Recruit NY campaign this past spring.
- The fire department amended their by-laws to permit membership from adjacent towns.
- Generator for the fire station building has not worked since April last spring and there are no funds in the current budget to cover the \$5,100 repair estimate.

Board discussed the generator and whether it should be considered an emergency repair. Dean Hillyard, Supt of Public Works was asked to check with generator repair company to determine if the equipment would be further damaged if left unrepaired this winter. Perhaps this repair could be postponed and included in next year's budget.

Trustee Howell offered a resolution, seconded by Trustee Smith to renew the agreement for basic engineering services in the calendar year 2012 with Larson Design Group. AYES: Trustee Howell, Trustee Smith, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a resolution seconded by Trustee Ryan to renew tourism promotion through the Finger Lakes Tourism Alliance for the village in an amount of \$325.00. AYES: Trustee Smith, Trustee Ryan, Trustee Howell. NOES: None. Resolution carried.

Annual reports are available for both SCOPED and for the Watkins Glen Area Chamber of Commerce.

Mayor King reported:

- He attended a presentation by Cornell University students on a "marsh link", Rt 14 corridor between Montour Falls and Watkins Glen.
- He attended the recent library meeting and noted they have added many new children's programs.
- Attended SCOPED meeting
- Attended and spoke at the grand opening of Over the Top Cupcake Shop.
- Child care center is near completion and will be an asset to the village.
- Noted the upcoming open house at the Schuyler County Historical Museum to honor Barbara Bell's retirement December 11th.
- House tour to benefit the Schuyler Hospital Foundation on will take place Dec 11th. Two homes in Montour Falls and Three homes in Watkins Glen will be featured.
- Village historian Al Sweet who has written a book on the history of Havana pottery has found a publisher for the book.
- The marina water is off and the park closed for season. Bob Howell's boat remains docked at the Yacht Club.
- Visited the veterinarian office work in progress.

Supt of Public Works/Code Officer Dean Hillyard reported:

- Linda's Citgo tank replacement project has been postponed until January and he provided a photo of the new sign for brand X gas.
- Shady Creek Construction will be completing the roof on the marina pavilion this Friday.
- Schamel Brothers are locked in for April (spring) dock repair
- Inspected 301 E Main Street found sewer backup. Spoke with property owner and directed the removal of garbage, trash and debris from around property and porches.
- Fire damaged house at 118 Henry Street will be demolished this Week and Tri-County Excavating will place new foundation for an Owl modular home.
- Spoke with property owners bordering the Tracy Street parking lot who were willing to permit planting of greenery on the parking lot side of their buildings.

- Pharmacy property will be required to connect their sump pump drain to the catch basin at the rear of the building.
- Ordered \$25,000 worth of radio transmitting water meters to continue replacement program as budgeted.
- Bus shelter will be located on Montour Street south of the Main & Montour Street intersection to maintain compliance with zoning regulations and intersection safety.
- Humane Society will be required to make repairs to the sewage system and replace water lines at the former Kurtz mobile home building prior to its use.
- Veterinarian clinic is replacing water line and relocating meter to inside of building.
- New owner of 203 S Genesee Street has demolished a wood garage structure, removed trees/shrubbery and has requested removal of the metal structure from her property that is serving as an anchor for a large maple in village right of way. He anticipates removal of the anchor will require removal of the tree.
- Village of Watkins Glen has offered use of their sewer flusher trailer in exchange for housing the equipment at the Village of Montour Falls DPW. The equipment was used this week clearing sewer line on Genesee Street.
- Plans to remove brush, overgrown trees and general clearing to expose the raised stone wall at Aunt Sarah's Falls.
- Would like to explore the sale of water for the future gas exploration , pools etc.

Trustee Smith commented on the "No standing on bridge" signs at the top of SheQuaGa Falls. Supt Hillyard to look into the necessity for the signs.

Trustee Howell noted there will be shared service meeting with the Sheriff on Tuesday, December 13th at 4:30p.m . at the Watkins Glen Municipal Office and agreed to attend on behalf of the Village.

Trustee Howell advised the board the land adjacent to the wastewater treatment plant on Marina Drive is for sale and although he had intended to inquire how the board might view acquiring this land for the future use learned that the asking price is \$35,000.

Trustee Howell spoke with the board about the large capacity water meters and The responsibility of the owner. It is probable these meters have never been replaced therefore are likely to be inefficient record of flow and could represent a good portion of unaccounted for water. Trustee Howell suggested the meters should be calibrated and if they fail, replacement with new radio read systems would be necessary at expense of the property owner. Trustee Howell will make contact with NYSDOH to inquire about regulations pertaining to calibration of meters and obtain the estimated cost.

Trustee Ryan advised the board he has reviewed the draft rental registration law and feels some modification to the registration portion is necessary. Dean Hillyard was asked to review and offer comments for revisions. Dean noted after a brief review that some of the content is already covered under NYS codes and would be redundant. Trustee Howell expressed concern for significant increase to the workload for code enforcement with this law.

Trustee Smith thanked Mayor King for the quick action he has taken on the pharmacy matter.

Trustee Howell offered a resolution seconded by Trustee Smith to approve the budget amendment as follows:

GENERAL FUND BUDGET AMENDMENTS

| Approp. Code | 2011-12 budget | Increase | Decrease | Modified Budget |
|------------------------------------|-----------------------|-----------------|-----------------|------------------------|
| A3410.46 Fire Apparatus Repairs | 12,000.00 | 16,250.00 | | 28,250.00 |
| A3410.433 Bunker Program | 2,000.00 | | 1,000.00 | 1,000.00 |
| A3410.24 New Hose | 5,000.00 | | 1,000.00 | 4,000.00 |
| A3410.416 Fire Equip Certification | 6,000.00 | | 125.00 | 5,875.00 |
| A1990.4Contingent Account | 6,559.74 | | 6,000.00 | 559.74 |
| | 31,559.74 | 16,250.00 | 8,125.00 | 39,684.74 |

INCREASE REVENUE

| | | | | |
|--------------------------------|-----------|-----------|-------------|-----------|
| A2262 Fire Protection Services | 8,125.00 | | | |
| Town of Montour | | | 3,900.00 | |
| Town of Dix | | | 4,225.00 | |
| | 39,684.74 | 16,250.00 | \$16,250.00 | 39,684.74 |

To cover expense of repair to fire equipment

AYES: Trustee Smith, Trustee Howell, Trustee Ryan. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Ryan approving payment of bills listed on General Fund Abstract \$20,591.25 Water Fund Abstract \$1,597.39, Sewer Fund Abstract \$1,347.75. AYES: Trustee Smith, Trustee Ryan, Trustee Howell. NOES: None. Resolution Carried.

Trustee Smith offered a motion to adjourn the meeting at 8:20pm seconded by Trustee Howell. Carried unanimously.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

