

Regular Board Meeting

January 3, 2012

7:00p.m.

Present - Mayor John King, Trustees James Howell, Ellen Mathers,
James Ryan.

Absent - Trustee Phil Joe Smith.

Also present - Clerk-Treasurer Suzanne Casselberry, DPW Supt.
Dean Hillyard, Mike & Christina Hughey.

Mayor King called the meeting to order at 7:00p.m.

The minutes of the December 8, 2011 meeting were presented.

Trustee Howell offered a resolution, seconded by Trustee Ryan to approve the minutes of the December 8, 2011 regular board meeting as presented. AYES: Trustee Howell, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

PUBLIC PARTICIPATION- None.

Mayor King reported to the board, Quinlan Pharmacy, a small owner operated pharmacy with a store in Wayland, NY has entered into an agreement to purchase the former Office for Aging building and have plans to open a pharmacy within 6 months and as early as the first of March.

Mayor King reported having sent a letter to Robert Howell regarding his boat left in the water at the former clubhouse dock to set forth conditions for allowing him to park his boat through the winter at this dock. Mr. Howell will be responsible for the normal winter storage fee as well as the electric bill. In addition, the village will have no responsibility for power outages if they occur or access during winter snows.

Mayor King prepared an outlook for Montour Falls in the year 2012 for publication on the new website, SchuyLines. Mayor shared a copy & reviewed the list with the board adding website reconstruction and shared services to the projects/plans.

Mayor King advised the board of

- an upcoming community meeting with Senator O'Mara and Congressman Friend at the Human Service Building on January 20th at 5:30p.m
- Celebration of the restoration of the Union Grammar School (Rural Urban Center) and rededication set for January 5th at 6:00pm
- He will meet with the owner of the former pharmacy building this week to discuss his plans for the building

Mayor King reported William Summers of Summers Marine Service has not paid the agreement fee and the agreement has expired. A letter will be sent.

Trustee Mathers reported she met with Finger Lakes Website Services and obtained information and rates. The rates are comparable with the current website service. This new website will permit clerical staff to make small changes from the village office. Mayor will review the agreement for services for next meeting. Trustee Ryan suggested adding an electronic payment option in the future. Trustee Mathers noted in general that the board may wish to consider an option accepting credit card payments for water & sewer charges. Village Clerk will research this option.

Mayor discussed with the board an alternative to the first & third Monday night meeting dates to avoid having to rescheduling due to a holiday. Mayor suggested Wednesday evening would avoid most holidays. Board members briefly discussed holding one meeting per month. Clerk to compile survey of Trustees and other board's meeting schedules for further consideration. With no objection from the board, Mayor King scheduled the next meeting for Wednesday, January 18th.

Trustee Howell offered a resolution, seconded by Trustee Ryan authorizing Mayor King to execute the agreement with the county for placement of the bus shelter along Montour Street. AYES: Trustee Howell, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Dean Hillyard, Supt. of Public Works commented on a look back of 2011 he recognizes unity, and that a good team effort exists. He commended the work of the dpw work force. Snow removal equipment received maintenance and repairs and was tested with the recent snow flurry. On code enforcement matters, he reported Nelson Development is planning to make improvements to the building in back of 208 Broadway and lease to NYSEG, who is planning a move from Watkins Glen. This work will require a permit. He will be meeting with Quinlan Pharmacy's representatives this week to review requirements for obtaining a building permit. Dean also noted he is working with the fire department to coordinate, improve communications and overlap duties if and when possible.

Trustee Ryan noted he still plans to meet with Dean to review the draft rental law before presenting to the board and reiterated the law will provide safe housing for tenants and address the landlord interest in their property. Mayor added that it is the registration portion that he feels is the primary purpose at this point.

Trustee Ryan inquired how code enforcement plans to address snow removal/ sidewalk issues this winter. Dean noted that a form letter was prepared last year that will be utilized by hand delivery to the property in violation and would expect compliance within the time period stated in the local law. Mayor noted in the event of non-compliance sidewalks can be cleared, billed and added to taxes if necessary, similar to violations for tall grass.

Trustee Mathers reported:

- the library has added many new programs for children and adults
- continues to work on a sidewalk policy to encourage sidewalk repairs/improvements
- spoke with Southern Tier Tobacco Awareness about smoke free open areas
- the Finger Lakes Website Service is also working on design for the fire department. Trustee Ryan inquired if the fire department could be added as a department of the village

Trustee Howell offered a resolution seconded by Trustee Ryan authorizing payment of bills on General Abstract \$28,736.63 Water Abstract \$29,617.68 Sewer Abstract \$2,980.71 Capital Projects, Montour Falls Gateway \$1,316.89, Capital Projects Restore NY Round III (Rural Urban restoration) \$383,250. AYES: Trustee Howell, Trustee Ryan, Trustee Mathers. NOES: None. Resolution carried.

Trustee Howell offered a motion, seconded by Trustee Mathers to adjourn the meeting at 8:15p.m. Carried.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer