

Regular Board Meeting October 20, 2008 7:00p.m.

Present - Mayor Donna Kelley, Trustees
 Philip Gillemot.

Absent - Trustee Phil Joe Smith, Bonnie Howell.

No quorum. Meeting rescheduled for October 21, 2008

Regular Board Meeting October 21, 2008 7:00p.m.

Present - Mayor Donna Kelley, Trustees Bonnie Howell,
 Philip Gillemot.

Absent - Trustee Phil Joe Smith.

Also present - Clerk-Treasurer Suzanne Casselberry, Mike & Christina
 Hughey, David Austin of the Watkins Review.

Mayor Kelley called the meeting to order at 7:00p.m.

Mayor Kelley called for the Pledge of Allegiance.

The minutes of the October 6, 2008 regular board meeting were presented.

Trustee Gillemot offered a resolution, seconded by Trustee Howell to approve the minutes of the October 6, 2008 regular board meeting as presented. AYES: Trustee Gillemot, Trustee Howell, Mayor Kelley, NOES: None. Resolution carried.

Mayor Kelley reported the transfer of the Montour House property from the Village to the developer took place on Friday, October 17. The developer held a ribbon cutting ceremony on Monday, October 20th and work in underway.

Bid opening for Underground Electric Materials and Campsite Utility Pedestals took place October 16,2008. The single bid was received from I.D. Booth Inc. for \$61,754.28, however no bid bond was submitted.

Trustee Howell offered a resolution, seconded by Trustee Gillemot to accept the bid from I.D. Booth Inc. and issue a purchase order for the bid amount \$61,754.28 plus the cost of additional elbows estimated at \$1000.00 and resolved to waive the bid bond on material providing an inventory of materials is taken by the engineer and village personnel delivery. AYES: Trustee Howell, Trustee Gillemot, Mayor Kelley. NOES: None. Resolution carried.

Trustee Howell offered the following resolution, seconded by Trustee Gillemot

WHEREAS, the Board of Trustees of the Village of Montour Falls (the "Board") has before it the following: (i) proposed draft joint comprehensive plan for the Town of Montour and the Village of Montour Falls (the "Draft Comprehensive Plan"); (ii) proposed draft zoning law (the "Draft Zoning Law"); and (iii) draft generic environmental impact statement relating thereto.

WHEREAS, it is the intent of the Board that the Draft Comprehensive Plan and the Draft Zoning Law, once in final form, be adopted as the comprehensive plan and zoning ordinance, respectively, for the Village of Montour Falls.

NOW, THEREFORE, be it resolved as follows:

1. The "action" to which these resolutions apply is hereby designated as the adoption of the final form of the Draft Comprehensive Plan as the comprehensive plan for the Village of Montour Falls and the adoption of the Draft Zoning Law as the zoning ordinance for the Village of Montour Falls.

2. The action is hereby designated as a Type I action under the State Environmental Quality Review Act and implementing regulations (the "SEQRA Regulations").

3. The action does not involve a federal agency.

4. The only other involved agency, as defined by the SEQRA Regulations, is the Schuyler County Planning Commission.

5. The Board is the lead agency, as defined in the SEQRA Regulations, with respect to the action.

6. The draft generic environmental impact statement has been prepared and accepted in lieu of an environmental assessment form.

7. The Draft Comprehensive Plan, the Draft Zoning Law and the draft generic environmental impact statement before the Board are hereby referred to the Schuyler County Planning Commission for review per General Municipal Law section 239-m.

AYES: Trustee Howell, Trustee Gillemot, Mayor Kelley. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Gillemot canceling the previously scheduled public hearing for November 17 on the Draft Zoning Law and Comprehensive Plan. AYES: Trustee Howell, Trustee Gillemot, Mayor Kelley. NOES: None. Resolution carried.

Trustee Gillemot offered the following Resolution authorizing the Village of Montour Falls to make application to the Fall 2008 New York Main Street Grant Program seconded by Trustee Howell

Whereas the New York State Division of Housing and Community Renewal has announced a Fall 2008 round of the NY Main Street Grant Program, with municipalities eligible to apply for funds to stimulate re-investment in mixed-use commercial districts; and

Whereas the Village of Montour Falls desires to assist with the revitalization of its commercial district on West Main Street between Genesee Street and NYS Route 14, including the historic Montour House, the historic Shequaga Falls park and neighboring properties;

Now therefore be it resolved by the Village of Montour Falls Board of Trustees that the Village Mayor is hereby authorized to file application to the NY Main Street grant program for an amount not to exceed \$450,000, with the understanding that:

- the State grant funds will be matched with local funds from individual property owners;
- grant funds of up to \$300,000 will be applied to the renovation of the Montour House;
- grant funds of up to \$25,000 will be applied to eligible streetscape improvements;

▪ administrative funds of up to \$33,750 received through the grant program may be paid to Schuyler County Partnership for Economic Development (SCOPEd) for administration and program delivery; and Be it further resolved that the Village Mayor is authorized to execute all documents necessary for the filing of said grant application. AYES: Trustee Gillemot, Trustee Howell, Mayor Kelley. NOES: None. Resolution carried.

Board members reviewed a proposal and estimated cost from Larsen Design Group for the Genesee Street pump station telemetry improvements. Mayor noted this work is a continuation of the pump upgrade completed in 2007. Funds allocated at that time were adequate for the electrical panel update however it was not completed. Mayor Kelley explained that at the present time the pump is operated manually and water to Steuben Street tanks is dependent on a village employee. The system is designed to be an automated system and needs upgrading.

Trustee Howell offered a motion, seconded by Trustee Gillemot to proceed with the telemetry project for Genesee Street Pump Station and resolved \$37,500 of water fund balance be appropriated for this project. AYES: Trustee Howell, Trustee Gillemot, Mayor Kelley. NOES: None. Resolution carried.

Mayor Kelley advised the board that revised sewer drawings/plan to comply with Hunt Engineers comments was resubmitted for the Raymond Street Family Housing. The design has been forwarded to Hunt Engineers for their review and recommendation. Mayor indicated no further action would be made to NYSDOT or NYSDEC until a reply has been received from Hunt Engineers.

Trustee Howell offered a resolution, seconded by Trustee Gillemot to authorize \$350.00 for an appraisal on vacant land at 228 Clinton Street by David Long Appraisal. AYES: Trustee Gillemot, Trustee Howell, Mayor Kelley. NOES: None. Resolution carried.

Board agreed to accept bids for the sale of the abandoned Holiday Rambler 5th wheel camper at campsite 69A. A minimum bid of \$1,250. is required and must be submitted by close of business on November 3, 2008.

Mayor Kelley advised the board Mr. Kuttner is considering moving forward with preparing a design for a sewer service to his property on Mary Layton Drive from the Canal Street sewer main. Board discussed the project and agreed that the entire installation to include material and labor of sewer main to run along the shoulder of Mary Layton Drive (materials and labor) will be the financial responsibility of the property owner and would be performed under inspection of a village representative. Once the main is installed the village will make a tap in the line for a lateral from the property to connect to main.

Mayor Kelley discussed with the board, the possibility of getting Camp Monterey, Work Relief or the SWEEP program to clear brush at the cemetery. Mike Hughey to follow up with Greg Mathews.

Trustee Howell discussed with the board the Nascar event for 2009. The next meeting is scheduled for November 12th. Board also discussed membership with the Schuyler County Chamber of Commerce and suggested the new director attend an upcoming meeting to discuss the benefits of renewing a membership.

Mayor Kelley advised the board members she has received sample wellhead protection laws for consideration.

Mayor Kelley acknowledged that code enforcement would be communicating with the Mayor and or Clerk at this time.

Trustee Howell commended the committee on a successful Fall Harvest Festival last weekend.

A cost estimate for the itemize list of library building improvements has been received from Clayton Snow. Mayor noted that it is possible the Main Street grant could cover some of the more costly repairs. Mayor Kelley stated she would plan to be meet with code enforcement to review and prioritize the items.

Mayor Kelley noted the Falls Park electric was cut and an electrical estimate is being developed. Area is marked out for concrete walks.

Mayor Kelley reported the work is nearing completion on the Village Hall and repeated that an inspection must be done before payment is made. Mayor added that the building code officer is willing to go up onto the roof to perform the inspection.

Mayor Kelley will request engineer Tim Steed of Hunt Engineers attend the November 3 meeting to discuss with the board how the water district proposal specifically applies to Montour Falls.

Mayor Kelley reported she would be meeting with Catharine Valley Trail representatives and Chuck Peabody of SCOPED to discuss a grant application to acquire an ATV for trail rescue.

Trustee Howell offered a resolution seconded by Trustee Gillemot to authorize payment of bills on General Abstract \$13,832.57, Water Abstract \$2,532.89, Sewer Abstract \$620.86. AYES: Trustee Howell, Trustee Gillemot, Mayor Kelley. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Gillemot to authorize an additional \$450.00 to remove a tree at 204 East Main Street. AYES: Trustee Howell, Trustee Gillemot, Mayor Kelley. NOES: None. Resolution carried.

Trustee Gillemot offered a resolution, seconded by Trustee Howell to enter into executive session to discuss the possible dismissal of an individual under contract with the Village. AYES: Trustee Gillemot, Trustee Howell, Mayor Kelley. NOES: None. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Gillemot to close the executive session. AYES: Trustee Howell, Trustee Gillemot, Mayor Kelley. NOES: None. Resolution carried.

Trustee Howell offered a motion to adjourn the meeting at 8:45p.m., seconded by Trustee Gillemot. Carried unanimously.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

