

Public Hearing

April 15, 2008

7:00p.m.

Present - Mayor Donna Kelley, Trustee Bonnie Howell, Philip Gillemot, Linda Brown.

Absent - Trustee Phil Joe Smith.

Mayor Kelley opened the public hearing on the 2008-09 budget.

The tentative budget includes a 3.2% tax increase and is summarized as follows:

	APPROPRIATIONS	REVENUE	APPROPRIATED FUND BALANCE	AMOUNT TO BE RAISED BY TAX	TAX RATE	TAXABLE VALUATION
<u>GENERAL FUND</u>						
2008-09	1,226,507	554,608	200,000	471,899	13.0427	36,180,807
<u>WATER FUND</u>						
2008-09	143,496	139,496	4,000			
<u>SEWER FUND</u>						
2008-09	229,221	229,221				

No public comment.

Mayor noted that due to the timing of the transfer of the County Human Services property (former Jamesway) to the County, it appears on the taxable assessment roll and will be sent a tax bill. Board members anticipated negotiation of this amount with county services such as Sheriff, Highway Superintendent and also noted that the county waived property tax on the former Church property and the Montour House property.

Mayor Kelley closed the public hearing.

Trustee Howell offered a motion to adjourn the meeting, seconded by Trustee Gillemot.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Regular Board Meeting

April 21, 2008

7:00p.m.

Present - Mayor Donna Kelley, Trustees Bonnie Howell, Phil Joe Smith
Philip Gillemot, Linda Brown.

Absent - None.

Also present - Clerk-Treasurer Suzanne Casselberry

Mayor Kelley called the meeting to order at 7:00p.m.

Mayor Kelley called for the Pledge of Allegiance.

The minutes of the April 7, 2008 regular board meeting were presented.

Trustee Gillemot noted the minutes reflected that both he and Trustee Brown were responsible for recycling. Mayor clarified that Trustee Gillemot will be overseeing recycling. Trustee Gillemot also noted that he understood that concern expressed for the Main Street trees were overgrown roots rather than overgrowing branches.

Trustee Smith offered a resolution to approve the minutes of April 7, 2008 with a clarification on the recycling appointment, seconded by Trustee Gillemot. AYES: Trustee Gillemot, Trustee Smith, Trustee Howell, Trustee Brown. NOES: None. Resolution carried.

Information was provided to the board members encouraging community awareness of the American Cancer Society's Relay for Life campaign.

Board members received a request from Kay & Lloyd Sampson on camper lot 23 for approval to replace the damaged canvas awning on their camper with a metal awning. Board concerned for appearance of permanency.

Trustee Smith offered a resolution, seconded by Trustee Howell to deny approval to the Sampson's request for a metal awning replacement. AYES: Trustee Smith, Trustee Howell, Trustee Gillemot, Trustee Brown. NOES: Carried unanimously.

Trustee Brown offered a resolution, seconded by Trustee Howell authorizing use of the abandoned camper formerly owned by Gerald Crowe at the marina for a temporary marina office at site #69a. AYES: Trustee Smith, Trustee Brown, Trustee Howell, Trustee Gillemot. NOES: None. Carried unanimously.

Bids were received for the Montour Falls Marina & Campsite Improvement that included a new bathhouse and new office. The low bid was received from McPherson Builders on Option 2 for \$333,880. Bids are to be received on April 23rd for the materials for the campsite extension. Bid tabulation and consideration for award will be presented at the May 5th meeting.

Trustee Smith offered a resolution, seconded by Trustee Howell authorizing removal of a large tree in the area of marina dock #60. AYES: Trustee Smith, Trustee Brown, Trustee Howell, Trustee Gillemot. NOES: None. Carried unanimously.

Trustee Howell offered a resolution, seconded by Trustee Brown authorizing an agreement to be sent to the Montour Falls Yacht Club for the upcoming 2008 season providing the club carries proper insurance coverage per Attorney Halpin's advice. AYES: Trustee Smith, Trustee Brown, Trustee Howell, Trustee Gillemot. NOES: None. Carried unanimously.

Trustee Smith offered a resolution, seconded by Trustee Brown authorizing use of fire hydrant by Economy Paving for the bridge project work throughout this summer and resolved they will provide the meter and be charged the current water rate. AYES: Trustee Smith, Trustee Brown, Trustee Howell, Trustee Gillemot. NOES: None. Carried unanimously.

A draft Inter-municipal agreement has been formulated for use by the Village and County for Public Works Supervision. County Highway Superintendent will be meeting with village employees this week to discuss work schedules and procedures.

Trustee Smith offered a resolution, seconded by Trustee Howell to re-hire Larry Ennis and Michael Mosher for seasonal labor work as of April 21st for six months at \$7.15/hour. AYES: Trustee Smith, Trustee Brown, Trustee Howell, Trustee Gillemot. NOES: None. Carried unanimously.

Mayor Kelley reported the renewal agreement with the Teamster Union has been completed and once signed will become effective June 1.

Trustee Howell offered a resolution, seconded by Trustee Gillemot authorizing purchase of 3- safety t-shirts for each seasonal laborer and 5 safety t-shirts for Water/Wastewater Treatment Operator. AYES: Trustee Smith, Trustee Brown, Trustee Howell, Trustee Gillemot. NOES: None. Carried unanimously.

Trustee Howell reported having spoke with Stan Beaver of Stillman's Greenhouse who recommended the fully developed trees on West Main Street be trimmed rather than removed and replaced. Board members agreed the trees are attractive and would rather maintain them.

Mayor Kelley reported the Review Committee consisting of Jeff Confer, Brian Williams, Rob Halpin, Jim Howell, John King, Mayor Kelley for the Montour House development has made their recommendation of Bruce Nelson. Trustee Gillemot indicated he would like to postpone a decision to permit him time to read the proposals, talk with the developer and ask questions. Mayor Kelley noted that the proposals have been available for Trustees review for a month. Jim Howell was present and assisted Mayor Kelley with the reasoning behind the recommendation. Trustee Gillemot addressed a few questions he had on the proposal/developer to Jim Howell. Trustee Brown commented that the review committee was appointed to review and make a recommendation and she felt that it was time to move ahead so funding is not jeopardized.

Trustee Howell offered a resolution, seconded by Trustee Smith to accept the proposal from Bruce Nelson for development of the Montour House and to proceed with preparation of a developer's agreement. AYES: Trustee Howell, Trustee Smith, Trustee Brown. ABSTAINED: Trustee Gillemot. Resolution carried.

Trustee Howell offered a resolution, seconded by Trustee Smith to retain the Review Committee to assist with monitoring the development and report back to the board. AYES: Trustee Howell, Trustee Smith, Trustee Gillemot, Trustee Brown. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Gillemot authorizing payment of 2008 town and county tax on property at 228 Clinton Street and 335 West Main Street. AYES: Trustee Howell, Trustee Smith, Trustee Gillemot, Trustee Brown. NOES: None. Resolution carried.

Trustee Smith offered a resolution, seconded by Trustee Gillemot to authorize Larsen Design Group to prepare specifications for the Genesee Street pump station electrical panel for a fee of \$1500.00. AYES: Trustee Howell, Trustee Smith, Trustee Gillemot, Trustee Brown. NOES: None. Resolution carried.

Trustee Brown reported that Trustee Gillemot, a member of the Montour Falls Library Board presently attends meetings and she requested Mayor Kelley revise her appointment to Village Hall and Trustee Gillemot to Library. Mayor approved change in appointments.

Trustee Gillemot noted the library is busy and moving forward. The finance committee is looking to establish a Friends of the Library for support. Other areas they will look into will be grant writing workshops, tax credits for independent status and dovetailing with the village with website upgrades.

The next Montour Falls Improvement Association meeting is scheduled for April 29th at 7:00p.m., at the King's Bed & Breakfast.

Trustee Gillemot commented that Montour House porches have been taped off however expressed concern for falling brick and barricading of the sidewalk on the east side of the building.

Mayor noted that Taitem Engineering would be inspecting the library building, specifically the foundation on east side on Thursday, April 24th at 11:00am.

Trustee Brown noted she would be attending the Harvest Festival meeting each month now until October.

Mayor noted the next Nascar Festival meeting would be held Thurs May 12th at 6:00p.m.

Trustee Howell offered a resolution, seconded by Trustee Brown to authorize purchase of chain link fence for replacement at the carnival grounds property for an amount not to exceed \$2,008.00. AYES: Trustee Howell, Trustee Smith, Trustee Gillemot, Trustee Brown. NOES: None. Resolution carried.

Mayor noted having spoken with the Attorney for Silverline Construction regarding the clean up of the former Kelly's Home & Hardware. Board agreed no further permits should be issued until both Main Street and Catharine Street properties have been cleaned up.

Board agreed to meet Monday, April 28th at 7:00p.m. for a final budget meeting and adoption of the 2008-09 budget.

Trustee Gillemot noted the agreement with the Montour Falls Memorial Library for building expires the end of May, 2008.

Trustee Gillemot offered a resolution seconded by Trustee Howell authorizing payment of bills on General Abstract, Water Abstract, Sewer Abstract AYES: Trustee Howell, Trustee Smith, Trustee Gillemot, Trustee Brown. NOES: None. Resolution carried.

Trustee Brown offered a resolution to adjourn the meeting, seconded by Trustee Smith. Resolution carried.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

Special Board Meeting

April 28, 2008

7:00p.m.

Present- Mayor Donna Kelley, Trustees Bonnie Howell, Phil Joe Smith, Philip Gillemot.

Absent - Trustee Linda Brown.

Also present - Fire Chief Jim Ryan, County Highway Supt. Greg Mathews

Mayor Kelley opened the special meeting scheduled for the purpose of review and adoption of the 2008-09 budget.

Mayor Kelley noted she had requested assistance from County Highway Supt. to prepare the budget estimates for transportation budget and for the DPW facility.

Greg Mathews, County Highway Superintendent briefly commented that a revenue has been added to the budget for sale of equipment, backhoe, pickup and dump truck. He suggests purchase of a smaller tractor with a bucket and a one-ton truck. Consideration will be given to the newer roadside mower. He will be developing capital plans for equipment, streets, sidewalks, trees and cemetery.

Greg added that two additional seasonal laborers should be hired. He will begin organization of the departments with employees.

Greg spoke about the DPW Supt. office and may recommend establishing an office within the shop.

Fire Chief Jim Ryan noted that there might be bunkers may be looking for seasonal work.

Jim Ryan reviewed the fire department budget and noted concerns that are not budgeted for. 1) Turn out gear is generally purchased used, however noted that new regulations may require purchase of new gear for each member. 2) New standards may also require in the near future purchase of SCBA equipment for each firefighter. Each unit generally has a 15 year life, good for three certification tests. 3) The state is proposing to provide a new radio tower to standardize all county emergency radios, however will not cover equipment or portable radios. He estimates this cost at \$60,000.

Jim noted he would continue to look for federal grants. His most recent grant application submission is for an air evacuation system for the fire station. He will plan to reapply for the "safer grant" for an incentive program that offers a retirement plan for firefighters. There are no funds in his budget for matching funds for these grants and would need to be addressed if awarded.

Jim noted that he has included in his budget a small amount of matching funds for a new county wide emergency response concept being referred to as "engine 49" that will assist with formation and operation of daytime staffed fire apparatus for use within the county.

Board members agreed to an increase Mayor's salary by \$300.00 and Trustees by \$200.00.

Trustee Smith offered a resolution, seconded by Trustee Howell to approve the 2008-09 budget as summarized with no tax increase.

	APPROPRIATIONS	REVENUE	APPROPRIATED FUND BALANCE	AMOUNT TO BE RAISED BY TAX	TAX RATE	TAXABLE VALUATION
<u>GENERAL FUND</u>						
2008-09	1,229,127	571,608	200,000	457,519	12.6453	36,180,807
<u>WATER FUND</u>						
2008-09	138,584	138,584				
<u>SEWER FUND</u>						
2008-09	227,636	227,636				

AYES: Trustee Smith, Trustee Howell, Trustee Gillemot. NOES: None.
Resolution carried.

Trustee Smith offered a motion to adjourn the meeting at 8:10p.m., seconded by Trustee Howell. Carried unanimously.

Respectfully submitted,

Suzanne Casselberry, Clerk-Treasurer

